

— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

Council Agenda

April 8, 2025, 9:00 a.m.

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at www.acwtownship.ca/government/agendas-minutes.

Pages

1. **CALL TO ORDER**

Meetings of Council are live streamed on the Township's Official Website in accordance with the Live Streaming and Virtual Participation of Meetings Policy.

2. **DISCLOSURE OF PECUNIARY INTEREST OR POTENTIAL CONFLICT OF INTEREST**

3. **COUNCIL MINUTES**

MOTION

Moved by _____

Seconded by _____

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopt the minutes as provided in items 3.1 and 3.2.

3.1 Special Council Meeting Minutes – March 14, 2025

6

3.2 Council Meeting Minutes – March 18, 2025

8

4. **OPEN FORUM**

This item gives members of the public the opportunity to speak on any current agenda item. For a virtual participation option, contact the Clerk prior to 4 p.m. the day before the meeting.

5. **DELEGATIONS / PUBLIC MEETINGS**

5.1 9:00 a.m. Tony McQuail - Ward Boundaries

13

We have provided Council with the delegation request and documentation provided by Tony McQuail.

STAFF COMMENTS: None.

6. **TREASURY DEPARTMENT**

6.1 Budget 2025 & Tax Rate By-Law

16

We have provided Council with the report prepared by Treasurer Ellen McManus.

STAFF COMMENTS: THAT the revised 2025 Budget Package and Budget Highlights be received; AND THAT Council approve the 2025 Township Budget as presented; AND FURTHER THAT Council approve Bylaw 21-2025 to establish a levy for the year 2025, to adopt tax rates for 2025 and to provide for penalty and interest in default of payment and the collection thereof.

MOTION

Moved by _____

Seconded by _____

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the 2025 Township Budget as presented.

6.2 Fee By-Law Update

We have provided Council with an updated Fee By-Law in Section 18. Noted changes are highlighted to Section O. Water and Sewer Service Rates.

STAFF COMMENTS: That Council adopt the by-law in Section 18.

7. PLANNING DEPARTMENT

7.1 Draft County Official Plan Amendment No. 6

68

We have provided Council with the report prepared by Planner Meghan Tydd-Hrynyk.

STAFF COMMENTS: For your information purposes.

8. BUILDING DEPARTMENT

No items scheduled.

9. ADMINISTRATION DEPARTMENT

9.1 Aggregates in ACW

94

As a follow-up from the Delegation presented by Gina McDonnell on March 18, we have provided Council with the report prepared by Clerk Florence Witherspoon.

STAFF COMMENTS: For your information purposes.

9.2 Community Grants Policy

127

As requested at the March 18th meeting, we have provided Council with the Community Grants Policy for review.

STAFF COMMENTS: None.

9.3 Lucknow Recreation - Appoint Summer Students

We have provided Council with the by-law, in Section 18, to appoint summer students for the Lucknow & District Joint Recreation Department.

STAFF COMMENTS: That Council adopt the by-law in Section 18.

9.4 Plan of Subdivision - Assignment and Assumption Agreement

139

We have provided Council, in Section 18, with two by-laws each authorizing the execution of an Assignment and Assumption Agreement in the matter of a transfer of ownership of two plan of subdivision agreements, registered in 2000 and 2002 respectively. The original agreements stipulate that the Township must give its consent to any assignments (transfer of obligation) of the agreement. The cover letters for both files are included for information.

STAFF COMMENTS: That Council authorize the execution of the agreements by by-law in Section 18.

10. WATER DEPARTMENT

No items scheduled.

11. DRAINAGE DEPARTMENT

No items scheduled.

12. PUBLIC WORKS DEPARTMENT

- 12.1 Public Works Activity Report 141
 We have provided Council with the report prepared by PWS Thomas McCarthy.
 STAFF COMMENTS: For your information purposes.
- 12.2 Roadside Mowing 2025 142
 We have provided Council with the report prepared by Public Works Superintendent Thomas McCarthy.
 STAFF COMMENTS: That Council accept the offer from Vandriel Excavating Inc. to complete the 2025 roadside grass cutting services by considering the following motion.
- MOTION**
 Moved by _____
 Seconded by _____
 THAT Ashfield-Colborne-Wawanosh Township Council accept the offer from Vandriel Excavating Inc. to extend the 2022 tender for the roadside grass cutting services for a period of one year for a total cost of \$65,625.00 plus H.S.T.
- 12.3 Asphalt Program 2025 143
 We have provided Council with the report prepared by Public Works Superintendent Thomas McCarthy.
 STAFF COMMENTS: THAT Council accept the quote for the 2025 Asphalt Program by adopting the following motion.
- MOTION**
 Moved by _____
 Seconded by _____
 THAT Ashfield-Colborne-Wawanosh Township Council accept the quotation for the 2025 Asphalt Program from Lavis Contracting Co. Ltd. for a total cost of \$1,032,866.75 plus H.S.T.
- 12.4 Waste Management Contract
 As a follow-up from the last meeting, we have provided Council with the Waste Management contract for solid waste services to be adopted in Section 18.
 STAFF COMMENTS: That Council adopt the contract by By-Law.
- 12.5 Waste Management - Proposed Extension of Lakeshore Servicing
 As a request of Council at the Budget Meeting, staff reached out to Waste Management the for a quotation for the above. At the time of the agenda preparation staff has not yet received any quotations. Once the quotation is received, it will be provided at a future Council Meeting.
 STAFF COMMENTS: None
13. **COUNCIL COMMITTEE REPORTS**
14. **NEW BUSINESS**
 Items to be brought forward to a future meeting.
15. **CORRESPONDENCE FOR DIRECTION**
- 15.1 Lucknow Kinsmen - Dungannon Super Pull Request 144
16. **CORRESPONDENCE FOR INFORMATION**
- 16.1 Short-Term Rental Committee - Minutes of February 25, 2025 147

16.2	<u>Coalition for Huron Injury Prevention - Minutes of December 11, 2024</u>	150
16.3	<u>Lucknow and District Joint Recreation Board - Minutes of January 22, 2025</u>	155
16.4	<u>Maitland Conservation - Minutes of January 22, 2025 and February 26, 2025</u>	160
16.5	<u>THRIVE Summit - April 14-15, 2025</u>	171
16.6	<u>Huron County Municipal Officers Association - Annual General Meeting - April 25, 2025</u>	172
16.7	<u>Economic Development Committee - Minutes of January 13, 2025</u>	175
17.	<u>UNFINISHED BUSINESS / UPCOMING EVENTS</u>	
17.1	<u>Association of Municipalities of Ontario (AMO) Conference</u> August 17-20, 2025 - Mayor McNeil and Councillor Miltenburg are registered. STAFF COMMENTS: Reminder only.	
18.	<u>BY-LAWS</u>	
18.1	<u>20-2025 Waste Management Contract</u> MOTION Moved by _____ Seconded by _____ THAT leave be given to introduce By-Law 20-2025 being a by-law to authorize the execution of an agreement to provide management of solid waste services between Waste Management of Canada Corporation for Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 8 th day of April 2025.	178
18.2	<u>21-2025 Tax Rates</u> MOTION Moved by _____ Seconded by _____ THAT leave be given to introduce By-Law 21-2025 being a by-law to provide for the adoption of the 2025 tax rates for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 8 th day of April 2025.	194
18.3	<u>22-2025 Consolidated Fee By-Law</u> MOTION Moved by _____ Seconded by _____ THAT leave be given to introduce By-Law 22-2025 being a by-law to set various fees for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 8 th day of April 2025.	198
18.4	<u>23-2025 Appoint Summer Students for Lucknow Recreation</u> MOTION Moved by _____ Seconded by _____ THAT leave be given to introduce By-Law 23-2025 being a by-law to appoint summer student positions for the Lucknow and District Joint Recreation Department, and that it now be read severally a first, second, and third time, and finally passed this 8 th day of April 2025.	211

18.5 24-2025 Assignment and Assumption Agreement R342185

212

MOTION

Moved by _____

Seconded by _____

THAT leave be given to introduce By-Law 24-2025 being a by-law to authorize the execution of an Assignment and Assumption Agreement regarding a subdivision agreement registered as Instrument R342185, and that it now be read severally a first, second, and third time, and finally passed this 8th day of April 2025.

18.6 25-2025 Assignment and Assumption Agreement R340634

219

MOTION

Moved by _____

Seconded by _____

THAT leave be given to introduce By-Law 25-2025 being a by-law to authorize the execution of an Assignment and Assumption Agreement regarding a subdivision agreement registered as Instrument R340634, and that it now be read severally a first, second, and third time, and finally passed this 8th day of April 2025.

19. CLOSED SESSION

MOTION

Moved by _____

Seconded by _____

That Ashfield-Colborne-Wawanosh Township Council move into a Closed Session in accordance with Section 239(2)(e) of the Municipal Act, with the CAO, Clerk, and PWS remaining in attendance at ____ a.m. for the purpose of discussing litigation, including matters before administrative tribunals, affecting the municipality.

19.1 Litigation
(litigation affecting the municipality)

19.2 Rise from Closed Session

MOTION

Moved by _____

Seconded by _____

THAT Ashfield-Colborne-Wawanosh Township Council rise from the Closed Session at ____ a.m.

20. REPORTING OUT OF CLOSED SESSION

21. CONFIRMATORY BY-LAW

226

MOTION

Moved by _____

Seconded by _____

THAT leave be given to introduce By-Law 26-2025 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Council meeting held on April 8, 2025, and that it now be read severally a first, second, and third time, and finally passed this 8th day of April 2025.

22. ADJOURNMENT

MOTION

Moved by _____

Seconded by _____

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 22, 2025 at 9:00 a.m. or at the Call of the Mayor.



Special Council Minutes

March 14, 2025, 9:00 a.m.

Members Present:

Mayor Glen McNeil
Deputy Mayor Bill Vanstone
Councillor Curtis Blake
Councillor Wayne Forster
Councillor Evan Hickey
Councillor Jennifer Miltenburg
Councillor Anita Snobelen

Staff Present:

Clerk Florence Witherspoon
CAO/Deputy-Clerk Mark Becker
CBO Joy Lindsay
Treasurer Ellen McManus
PWS Thomas McCarthy
Deputy Clerk/Communications Co-ordinator, Kelly Thomson

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at www.acwtownship.ca/government/agendas-minutes.

1. **CALL TO ORDER**

Meetings of Council are live streamed on the Township's Official Website in accordance with the Live Streaming and Virtual Participation of Meetings Policy.

This meeting has been called to review the preliminary budget report for 2025.

2. **DISCLOSURE OF PECUNIARY INTEREST / POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3. **FINANCIAL REPORTS**

We have provided Council with the proposed budget, both attached and in a binder, which includes all the information required and proposed for the 2025 budget. Staff will review the budget with Council.

MOTION 1

Moved by Bill Vanstone
Seconded by Evan Hickey

THAT Ashfield-Colborne-Wawanosh Township Council hereby agrees to extend the hour to complete the business of the day.

Carried

MOTION 2

Moved by Jennifer Miltenburg
Seconded by Evan Hickey

THAT Council agree to a 2.75% increase to the 2024 tax rate, which converts to a 5% increase in the municipal levy from 2024, which raises an additional \$329,207.

Carried

ACTION: Staff will bring the Final Budget back to Council at an upcoming meeting.

4. **CONFIRMATORY BY-LAW**

MOTION 3

Moved by Bill Vanstone
Seconded by Wayne Forster

THAT leave be given to introduce By-Law 17-2025 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Special Council meeting held on March 14 2025, and that it now be read severally a first, second, and third time, and finally passed this 14th day of March 2025.

Carried

5. **ADJOURNMENT**

MOTION 4

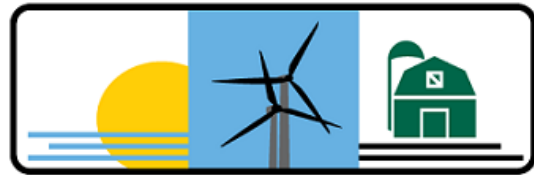
Moved by Curtis Blake
Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on March 18, 2025 at 9:00 a.m. or at the Call of the Mayor.

Carried

Mayor, Glen McNeil

Clerk, Florence Witherspoon



— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

Council Minutes

March 18, 2025, 9:00 a.m.

Members Present: Mayor Glen McNeil
Deputy Mayor Bill Vanstone
Councillor Curtis Blake
Councillor Wayne Forster
Councillor Evan Hickey
Councillor Jennifer Miltenburg
Councillor Anita Snobelen

Staff Present: Clerk Florence Witherspoon
CAO/Deputy-Clerk Mark Becker
CBO Joy Lindsay
Treasurer Ellen McManus
PWS Thomas McCarthy
Deputy Clerk/Communications Co-ordinator, Kelly Thomson

Others Present (signed in): Gina McDonnell, Bob Riehl.

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at www.acwtownship.ca/government/agendas-minutes.

1. **CALL TO ORDER**

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2. **DISCLOSURE OF PECUNIARY INTEREST OR POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3. **COUNCIL MINUTES**

MOTION 1

Moved by Curtis Blake
Seconded by Wayne Forster

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopt the minutes as provided in items 3.1 and 3.2.

Carried

3.1 Council Meeting Minutes – March 4, 2025

3.2 Committee of Adjustment Minutes - March 4, 2025

4. **OPEN FORUM**

This item gives members of the public the opportunity to speak on any current agenda item. For a virtual participation option, contact the Clerk prior to 4 p.m. the day before the meeting.

None.

5. DELEGATIONS / PUBLIC MEETINGS

5.1 9:00 a.m. Gina McDonnell - Aggregate Policies

We have provided Council with the delegation request submitted by Gina McDonnell, as well as supporting documentation.

STAFF COMMENTS: None.

ACTION: This item will also be deferred to a future meeting for further discussion with a staff report on the three requests made by Ms. McDonnell. Council further requested staff confirm the response from the Ministry of Natural Resources on their invitation to attend a Council meeting.

6. TREASURY DEPARTMENT

6.1 Payment of Current Accounts

MOTION 2

Moved by Evan Hickey
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the March 2025 accounts as presented.

Carried

6.2 Payment of Previous Month Actual Accounts

MOTION 3

Moved by Curtis Blake
Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the February 2025 accounts in the amount of \$1,372,734.46.

Carried

6.3 Summary Revenue/Expenditure Reports

MOTION 4

Moved by Evan Hickey
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports as written for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to February 2025.

Carried

7. PLANNING DEPARTMENT

No items scheduled.

8. BUILDING DEPARTMENT

8.1 Chief Building Official's Report

We have provided Council with the report prepared by CBO Joy Lindsay.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

9. ADMINISTRATION DEPARTMENT

9.1 Community Emergency Management Coordinator Appointment

The County of Huron has appointed a new Community Emergency Management Coordinator (CEMC). We have provided Council with the by-law, in Section 18, designating David Wagner as the new CEMC for the Township.

STAFF COMMENTS: That Council adopt the by-law in Section 18.

ACTION: Council agreed to consider the by-law in Section 18.

10. WATER DEPARTMENT

10.1 Veolia Water Operations and Maintenance Report - February 2025

We have provided Council with the operations and maintenance report prepared by Veolia Water Canada.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

10.2 2024 Annual Drinking Water System and Compliance Summary Reports

We have provided Council with the Annual Drinking Water System and Compliance Summaries for the following:

- a) Benmiller Drinking Water System
- b) Century Heights Drinking Water System
- c) Dungannon Drinking Water System
- d) Huron Sands Drinking Water System
- e) Lakeshore Drinking Water System
- f) Lucknow Drinking Water System

STAFF COMMENTS: That Council accepts the annual reports and compliance summaries as provided and adopt the following resolution.

MOTION 5

Moved by Anita Snobelen
Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the 2024 Annual Water Reports as submitted by Veolia Water for the Benmiller, Century Heights, Dungannon, Huron Sands, Lakeshore, and Lucknow Drinking Water Systems.

Carried

11. DRAINAGE DEPARTMENT

No items scheduled.

12. PUBLIC WORKS DEPARTMENT

12.1 Curbside Pickup Proposal

We have provided Council with the original report prepared by PWS Thomas McCarthy as well as the proposal submitted by Waste Management.

STAFF COMMENTS: That Council approve the proposal from Waste Management to provide curbside household waste pickup at a cost of \$127,400 plus H.S.T. for 2025. The contract will be for a five-year term, with a 5% annual escalator. Should this proposal be approved, staff will present the contract at a future Council Meeting for formal authorization.

ACTION: Council requested staff bring forward the contract for adoption at the next meeting of Council.

13. COUNCIL COMMITTEE REPORTS

Councillor Forster attended and reported on the most recent Wingham Physician Recruitment Committee as well as the Coalition for Huron Injury Prevention meeting.

14. NEW BUSINESS

Items to be brought forward to a future meeting.

Councillor Miltenburg requested the following for consideration at a future meeting:

- a review the cemetery fees
- a review by Council of the Community Granting Policy
- a draft surplus/reserves allocation policy

Council agreed. Staff will prepare reports to address these requests. Councillor Miltenburg further requested that next years' budget include three years' historical financial information presented for comparison, in addition to having all community grant support presented in one summary page.

15. CORRESPONDENCE FOR DIRECTION

No items scheduled.

16. CORRESPONDENCE FOR INFORMATION

16.1 Huron County Federation of Agriculture - Local Politicians Forum

ACTION: Council agreed to send Councillor Hickey and Mayor McNeil.

17. UNFINISHED BUSINESS / UPCOMING EVENTS

17.1 OGRA Conference

March 30 - April 2, 2025 - Mayor McNeil is registered.

STAFF COMMENTS: Reminder only.

17.2 Association of Municipalities of Ontario (AMO) Conference

August 17-20, 2025 - Mayor McNeil and Councillor Miltenburg are registered.

STAFF COMMENTS: Reminder only.

18. BY-LAWS

18.1 18-2025 Appoint CEMC

MOTION 6

Moved by Curtis Blake
Seconded by Wayne Forster

THAT leave be given to introduce By-Law 18-2025 being a by-law to appoint a Community Emergency Management Coordinator for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 18th day of March 2025.

Carried

19. CLOSED SESSION

MOTION 7

Moved by Bill Vanstone
Seconded by Evan Hickey

That Ashfield-Colborne-Wawanosh Township Council move into a Closed Session in accordance with Section 239(2)(c) of the Municipal Act, with the CAO, Clerk, PWS and CBO remaining in attendance at 9:58 a.m. for the purpose of discussing proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

19.1 Potential Land Disposition

(proposed or pending acquisition or disposition of land)

19.2 Potential Land Disposition

(proposed or pending acquisition or disposition of land)

19.3 Rise from Closed Session

MOTION 8

Moved by Wayne Forster
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council rise from the Closed Session at 10:13 a.m.

Carried

20. REPORTING OUT OF CLOSED SESSION

21. CONFIRMATORY BY-LAW

MOTION 9

Moved by Bill Vanstone
Seconded by Evan Hickey

THAT leave be given to introduce By-Law 19-2025 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Council meeting held on March 18, 2025, and that it now be read severally a first, second, and third time, and finally passed this 18th day of March 2025.

Carried

22. ADJOURNMENT

MOTION 10

Moved by Wayne Forster
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 8, 2025 at 9:00 a.m. or at the Call of the Mayor.

Carried

Mayor, Glen McNeil

Clerk, Florence Witherspoon



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: clerk@acwtownship.ca

Delegation Requestion Form

Your request must be received by noon on the Thursday prior to the meeting, outlining the subject matter of the delegation and submitting an electronic version of any Microsoft PowerPoint presentation or other presentation material proposed to be used by e-mail to clerk@acwtownship.ca. Failure to provide the required information on time will result in loss of privilege to appear as a delegation. Any attachments will become public documents and listed on the Township of Ashfield-Colborne-Wawanosh's Council meeting agenda.

Date of Request

3/30/25

Council Meeting Date Requested

3/30/25

Phone Number

Email

Organization (if applicable)

Name(s) of Speaker(s)

Tony McQuail

Email Address(es) of Speaker(s)

Purpose of Presentation

Information Request Support Other:

Key Points of Delegation (Please attach full presentation)

I will be presenting a petition on behalf of ratepayers and electors of Ashfield Colborne Wawanosh Township to reinstate a ward system for the 2026 municipal election with 5 ward boundaries described in the petition. On behalf of the signatories to the petition I will be requesting that Council support the request in petition and pass a by-law to divide the municipality into wards as described in the petition.

All presentation materials (ie. Powerpoint, handouts, etc.) must be attached to this Delegation Request Form. Do you have any accompanying presentation materials?

Yes No

Allowed extensions pdf, doc, docx, xls, xlsx, jpg, jpeg, gif, png, tif, ppt, pptx

The desired action of Council that I am seeking on this issue is:

To pass a by-law dividing the municipality into 5 wards as described in the petition and ensure that all necessary steps are taken to ensure that these wards are used for the 2026 municipal election.

How would you like to make your delegation?

In-Person Remote

Petition to the Council of the Municipality of Ashfield Colborne Wawanosh

Whereas a previous Council reduced the number of ward representatives from 2 to one from each of the 3 wards and the next council eliminated the wards without consulting the electorate or conducting an electoral review.

And whereas the municipality contains communities of interest such as an Old Order Amish-Mennonite Community, lakeshore cottage and residential developments and farms and villages that occupy geographic areas that would be more appropriately represented by dividing the municipality into wards.

And whereas a ward system improves the chances of these identifiable communities of interest having representation on the Council.

And whereas a ward system ensures that councillors can be held directly accountable at election time.

And whereas the Clerk, the township Planner and Elections Ontario have been unable to provide requested population information from which to develop boundaries.

And whereas the Ashfield Colborne Wawanosh Council have not undertaken an independent electoral review for the municipality.

Therefore: under the provisions of section 223 (1) of the *Municipal Act, 2001*, We the undersigned electors of the municipality of Ashfield Colborne Wawanosh petition the municipal Council to pass a bylaw dividing the municipality into 5 wards using these boundaries for the 2026 municipal election.

Ashfield West - the area west of Highway 21, South of Amberly Road (86) and North of Shoreline Road.

Ashfield East - the area East of Highway 21, North of Nile Road, South of Amberly Road (86) (excluding Lucknow) and West of County Road 1.

Wawanosh - the area East of County Road 1, South of Amberly Road (86), West of County Road 22 and North of Nile Road

Colborne West - the area west of Highway 21, south of Shoreline Road and north of the Maitland River

Colborne East - the Area East of Highway 21, South of Nile Road and south of County Road 25 where it meets the Nile Road, and north of the Maitland River.

Name - Print	Address	Signature

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82133 Council Line, R.R. 5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: treasurer@acwtownship.ca

Council Report

STAFF: Ellen McManus, Treasurer

DATE: April 8, 2025

SUBJECT: 2025 Township Budget

Recommendation

THAT the revised 2025 Budget Package and Budget Highlights be received;

AND THAT Council approve the 2025 Township Budget as presented;

AND FURTHER THAT Council approve By-law 21-2025 to establish a levy for the year 2025, to adopt tax rates for 2025 and to provide for penalty and interest in default of payment and the collection thereof.

Background

Each year, the Township budget is prepared with input from all department heads. It is based on a collaborative effort to provide staff's best professional judgement regarding future needs and resources available to the Township. The overall objective is to meet community needs by delivering services in the most efficient, effective, and fiscally responsible manner.

On March 14th, Council met to review and deliberate on the proposed 2025 budget, carefully considering future requirements, financial constraints, and strategic priorities of the Township.

Comment

We have provided Council with the updated 2025 Budget document along with highlights based on the decision made at the March 14th budget meeting. We have finalized the figures as directed by Council to reflect an 2.75% increase to the 2024 tax rate, which converts to a 5% increase to the 2024 Township levy.

Others Consulted

ACW Department Heads

Respectfully submitted,

Approved by:

Ellen McManus
Treasurer

Mark Becker
Chief Administrative Officer



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
General Revenues ***			
Penalty & Interest - Accounts Receivable	(500)	(1,122)	(502)
Penalty & Interest - Taxes	(50,000)	(81,328)	(50,000)
Bank Interest - General	(150,000)	(226,447)	(150,000)
General Levy - Residential	(4,875,835)	(4,875,834)	(5,146,619)
General Levy - Small Farm Commercial/Industrial	(130)	(130)	(164)
General Levy - Managed Forest	(9,675)	(9,675)	(9,966)
General Levy - Farmland	(1,356,031)	(1,356,028)	(1,403,454)
General Levy - Commercial Occupied	(151,942)	(151,942)	(164,737)
General Levy - Commercial Vacant	(6,761)	(6,761)	(6,947)
General Levy - Industrial Occupied	(174,184)	(178,209)	(142,762)
General Levy - Industrial Vacant	(112)	(308)	(115)
General Levy - Pipeline	(9,467)	(9,467)	(9,841)
General Levy - Aggregate Extraction	-	-	(28,740)
Supplementary Levy - Residential	-	(115,901)	-
Supplementary Levy - Farmland	-	(3,436)	-
Supplementary Levy - Commercial Occupied	-	(2,464)	-
Supplementary Levy - Industrial Occupied	-	(121)	-
Supplementary Levy - Pipeline	-	(144)	-
PIL - Hydro One	(325)	(324)	(325)
PIL - County of Huron	(4,300)	(4,927)	(4,800)
PIL - Municipal Properties	(9,200)	(14,247)	(14,100)
PIL - MTAA	(19,300)	(22,392)	(21,900)
Write Off's - Residential	-	21,928	-
Write Off's - Farmland	-	(994)	-
Write Off's - Commercial	-	-	-
Write Off's - Managed Forest	-	205	-
Write Off's - Industrial	-	124	-
OMPF - Provincial Grant	(894,700)	(894,700)	(1,071,400)
Gas Tax Funding	(184,994)	(187,673)	(192,700)
OCIF - Formula Based Component Grant	(585,153)	(585,153)	(672,926)
Community Benefits Fund	(730,000)	(743,775)	(746,850)
Aggregate Resources - Grant	(100,000)	(225,978)	(200,000)
Transfer from General Surplus Reserve			(463,500)
Development Charges - Contributions	-	(225,597)	-
Transfer to Reserve	1,600,147	1,968,175	1,812,476
Total General Revenues	(7,712,462)	(7,934,645)	(8,689,871)



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Council ***			
Wages	125,000	109,714	125,000
Benefits	6,300	5,444	6,300
Insurance	5,310	5,309	5,400
Legal	15,000	3,536	15,000
Meetings - Registration	1,500	845	1,500
Meetings - Travel	5,000	2,231	5,000
Meetings - Meals	1,000	430	1,000
Miscellaneous	1,000	784	1,000
Conferences - Registration	8,000	2,269	8,000
Conferences - Accomodations	9,000	2,405	9,000
Conferences - Travel & Parking	2,500	897	2,500
Conferences - Meals	2,500	901	2,500
Training - Registration	3,000	1,185	3,000
Training - Accomodations	1,000	-	1,000
Training - Travel & Parking	500	-	500
Training - Meals	500	-	500
Kingsbridge Centre Municipal Night	-	-	-
Capital - Equipment	1,700	2,071	500
Total Expense	188,810	138,022	187,700



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
General Administration ***			
Tax Certificates	(6,500)	(5,750)	(5,000)
NSF Charges	-	(520)	-
Other Fees	(7,500)	(253)	(10,000)
Rent - Building	(18,000)	(18,000)	(18,000)
Lotteries - Raffle	-	(236)	-
Sale of Equipment	-	(277)	-
Promotional Sales	-	(309)	-
Marriage Commissioner Receipts	(2,800)	(3,950)	(3,000)
Transfer from Reserve - Capital Project Carryforward	(28,000)	(28,000)	-
Government Grants	-	(54,637)	-
Total Revenue	(62,800)	(111,932)	(36,000)



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
General Administration ***			
Wages	621,500	572,266	688,000
Benefits	162,000	149,987	185,000
Municipal Election - Transfer to Reserve	10,000	1,781	11,800
Tax Write Off's	500	643	500
Service Charges	3,000	3,017	3,000
Other Fees	500	211	500
Office Supplies	6,500	4,155	6,500
Household Supplies	3,000	1,952	3,000
Office Equipment - R & M - Services & Supplies	34,000	15,354	34,000
Postage & Courier	16,200	11,379	15,000
Telephone & Internet	9,000	10,229	11,000
Advertising	2,000	611	2,000
Gifts & Flowers	1,300	593	1,200
Grants to Organizations - Community Grant Stream	45,000	30,365	33,500
Grants to Organizations - Capital and Community Partnership Stream	17,500	17,500	16,400
Capital and Community Partnership Stream - 2024 Funding Refund	-	-	(5,000)
Menesetung Bridge Association (2024: \$10,000, 2025: \$20,000, 2026: \$20,000)	-	10,000	20,000
MacKay Centre-Dungannon Senior Active Living Centre (committed support - cash or in-kind)	-	-	10,000
Promotional Items	3,000	1,952	3,000
Association Memberships	5,000	5,248	6,500
Insurance	33,950	33,949	36,000
Legal	15,000	3,321	15,000
Audit	18,000	18,345	19,300
Meetings - Registration, Travel, Meals	2,000	863	2,000
Web Site & Internet	3,500	2,432	3,500
Christmas Party / Staff Appreciation	6,000	5,011	6,000
Communications	8,200	5,838	6,000
Conferences - Registration, Accom., Travel, Meals	12,000	8,263	12,000
Training - Registration, Travel, Meals	3,500	310	3,500
Building - Propane	7,200	7,986	8,000
Utilities - Hydro	15,000	11,053	15,000
Building - R & M - Services & Services	8,500	6,825	8,500
Building - Cleaning	12,000	10,800	12,000
Marriage Commissioner	2,000	2,000	2,000
Transfer to Reserve	-	34,000	-
Capital - Office Equipment	30,000	6,728	10,000
Energy Management	300	305	320
Wage Market Review	15,000	15,264	-
Website/ Meeting Management	20,000	21,414	22,000
Asset Management Plan	14,500	12,537	15,000
Total Expense	1,166,650	1,044,485	1,242,020
Total General Administration	1,103,850	932,553	1,206,020



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Conservation Authorities ***			
Tree Revenue	(5,000)	(4,850)	(5,000)
Transfer from Reserve	-	-	-
Total Revenue	(5,000)	(4,850)	(5,000)
Conservation Authorities ***			
Tree Purchases	11,500	12,333	11,500
MVCA Requisition - Regular	251,643	251,643	275,000
MVCA Requisition - Special Projects	-	-	10,000
Total Expense	263,143	263,976	296,500
Total Conservation Authorities	258,143	259,126	291,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Protective Inspection & Control ***			
Livestock Recovery	-	(22,227)	-
9-1-1 Signs	-	(935)	-
Provincial Court Fines / CSPT Grant	-	(7,121)	-
Cost Recovery - Property Services	-	(20,762)	-
Kennel Licence	(3,000)	(1,650)	(2,000)
Coyote Recovery	-	(3,600)	-
Transfer from Reserve	-	-	-
Total Revenue	(3,000)	(56,294)	(2,000)
Protective Inspection & Control ***			
Wages	800	1,722	1,500
Benefits	200	320	350
Veterinary Services	1,000	-	1,000
Property Standards Expenses	-	18,446	-
Livestock Evaluator	4,000	23,784	4,000
Office Supplies	250	-	250
Advertising	200	-	200
Coyote Claims	-	3,600	-
Legal	5,000	571	5,000
Miscellaneous	-	2,058	-
By-Law Enforcement Officer	30,000	26,016	30,000
Shoreline Tree Enforcement	2,500	270	2,500
Lucknow Fire - ACW Fire Calls	-	8,700	-
Lucknow Fire - ACW Share	233,450	214,689	325,200
Goderich Fire - ACW Share	262,697	252,450	350,917
Blyth Fire - ACW Share	27,000	22,053	33,400
Huron County Mutual Aid Service	1,200	1,162	1,200
Emergency Measures Ontario	500	-	500
Health Care Initiative	1,000	648	1,000
Short Term Rental Ad-hoc Committee	-	1,040	10,000
Lucknow Medical Centre - ACW Share	8,800	2,223	11,500
O.P.P. Policing - ACW Share	921,300	920,160	952,835
O.P.P Detachment Board	-	1,850	4,100
Community Safety & Well-Being Plan	5,000	713	2,000
Total Expense	1,504,897	1,502,475	1,737,452
Total Protective Inspection & Control	1,501,897	1,446,180	1,735,452



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Roads Administration ***			
General Fees	(500)	(1,700)	(500)
Other Income	(14,000)	(9,917)	(10,000)
Heavy Load Permits	(1,800)	-	-
Rent - Building	(6,000)	(6,000)	(6,000)
Sale of Equipment*	-	(31,932)	(45,000)
Total Revenue	(22,300)	(49,549)	(61,500)
Roads Administration ***			
Wages	138,000	107,481	130,000
Benefits	35,000	29,989	36,000
Office Supplies	300	142	300
Household Supplies	900	-	900
Office Equipment - R & M - Services	200	1,859	200
Office Equipment - R & M - Supplies	500	-	500
Postage	80	69	80
Courier	200	197	200
Telephone	2,000	489	2,000
Advertising	1,500	153	1,500
Association Memberships	1,700	1,646	1,700
Insurance	48,000	42,083	45,000
Legal	25,000	5,332	25,000
Meetings - Meals	300	-	300
Miscellaneous	300	-	300
Conferences - Registration	2,500	1,760	2,500
Conferences - Accomodations	1,700	2,194	1,700
Conferences - Travel & Parking	500	108	500
Conferences - Meals	500	270	500
Training - Registration	1,000	122	1,000
Training - Accomodations	500	-	500
Training - Travel & Parking	100	-	100
Training - Meals	200	49	200
Captial - Office Equipment	1,000	-	1,000
Total Expense	261,980	193,943	251,980
Total Roads Administration	239,680	144,394	190,480



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Roads Overhead ***			
Total Revenue	-		
Roads Overhead ***			
Wages	136,500	149,658	160,000
Benefits	44,500	48,039	52,000
Clothing / Medical Allowances	5,000	3,610	5,000
IT Equipment - Software & Services	6,000	8,212	8,500
Training & Conferences - Registration	6,000	9,354	10,000
Training & Conferences - Accomodations	1,000	2,391	3,000
Training & Conferences - Travel & Parking	200	108	500
Training & Conferences - Meals	500	1,441	1,500
Motor Oil	14,000	11,619	14,000
Total Expense	213,700	234,431	254,500
Total Roads Overhead	213,700	234,431	254,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Bridges & Culverts ***			
Wages	15,400	9,132	15,400
Benefits	4,600	2,891	4,600
Material & Supplies	10,000	-	10,000
Services	6,000	4,024	6,000
Equipment Rentals	6,200	3,991	6,200
Total Expense	42,200	20,037	42,200
Roadside Grass Mowing ***			
Wages	10,700	12,378	13,200
Benefits	2,500	2,885	3,100
Material & Supplies	1,000	150	1,000
Services	67,000	66,780	70,000
Equipment Rentals	20,000	8,516	15,000
Total Expense	101,200	90,707	102,300
Brushing & Tree Trimming ***			
Wages	97,000	90,659	105,000
Benefits	23,900	25,643	29,000
Material & Supplies	1,000	686	1,000
Services	45,000	37,280	45,000
Equipment Rentals	60,000	80,318	60,000
Total Expense	226,900	234,586	240,000
Ditching ***			
Wages	10,000	5,631	10,000
Benefits	3,000	2,112	3,000
Material & Supplies	500	64	500
Services	10,000	-	10,000
Equipment Rentals	10,000	5,213	10,000
Total Expense	33,500	13,020	33,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Catch Basins ***			
Wages	1,500	3,462	1,500
Benefits	450	862	500
Material & Supplies	500	288	500
Services	2,000	7,889	2,000
Equipment Rentals	200	1,091	200
Total Expense	4,650	13,592	4,700
Spray Patching ***			
Wages	4,500	3,458	4,500
Benefits	1,107	970	1,100
Services	50,000	34,234	50,000
Equipment Rentals	300	313	300
Total Expense	55,907	38,974	55,900
Sweeping ***			
Wages	3,500	2,731	3,500
Benefits	1,000	657	100
Services	1,000	-	1,000
Equipment Rentals	4,200	2,428	4,200
Total Expense	9,700	5,815	8,800
Shoulder Maintenance ***			
Wages	26,500	25,937	32,000
Benefits	7,000	7,408	8,500
Material & Supplies	1,000	1,901	2,000
Services	-	254	-
Equipment Rentals	35,000	37,749	40,000
Total Expense	69,500	73,251	82,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Resurfacing ***			
Wages	-	1,385	1,500
Benefits	-	338	400
Material & Supplies	1,400	1,536	1,400
Services	2,000	4,376	2,000
Equipment Rentals	-	125	-
Total Expense	3,400	7,760	5,300
Patching & Washouts ***			
Wages	5,750	4,680	5,750
Benefits	1,400	1,702	1,800
Material & Supplies	3,000	478	3,000
Equipment Rentals	8,000	1,825	8,000
Total Expense	18,150	8,685	18,550
Grading & Scarifying ***			
Wages	69,000	74,479	80,000
Benefits	18,500	22,686	24,100
Material & Supplies	-	-	-
Services	-	-	-
Equipment Rentals	118,000	142,156	151,000
Total Expense	205,500	239,321	255,100
Dust Control ***			
Wages	12,000	14,985	15,900
Benefits	3,250	3,438	3,700
Material & Supplies	230,000	265,531	257,000
Equipment Rentals	17,000	16,297	17,000
Total Expense	262,250	300,250	293,600



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Gravel Resurfacing ***			
Wages	25,000	10,289	25,000
Benefits	5,500	2,628	6,400
Material & Supplies	146,000	155,853	156,000
Services	451,000	360,617	426,000
Equipment Rentals	26,000	12,516	26,000
Total Expense	653,500	541,902	639,400
Snowplowing ***			
Wages	175,000	151,859	245,000
Benefits	60,000	36,729	64,500
Material & Supplies	15,000	-	15,000
Services	22,000	14,600	22,000
Equipment Rentals	225,000	191,534	270,000
Total Expense	497,000	394,722	616,500
Sanding & Salting ***			
Wages	25,000	30,928	35,000
Benefits	7,300	6,766	8,000
Material & Supplies	50,000	27,641	50,000
Services	3,000	5,744	6,000
Equipment Rentals	50,000	47,578	60,000
Total Expense	135,300	118,658	159,000



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Safety Devices & Signs ***			
Wages	25,300	20,825	25,300
Benefits	6,000	5,649	6,000
Material & Supplies	7,000	5,403	8,000
Services	6,000	-	6,000
Equipment Rentals	2,000	1,781	2,000
Total Expense	46,300	33,658	47,300
Miscellaneous ***			
Wages	2,900	40	2,900
Benefits	500	23	500
Material & Supplies	1,000	-	1,000
Services	2,000	-	2,000
Total Expense	6,400	63	6,400
Littering ***			
Wages	10,900	13,271	14,100
Benefits	1,800	2,067	2,200
Materials & Supplies	-	45	-
Services	-	-	-
Equipment Rentals	500	1,297	500
Total Expense	13,200	16,680	16,800
Sidewalks ***			
Wages	-	-	2,000
Benefits	-	-	500
Materials & Supplies	-	-	15,000
Total Expense	-	-	17,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Colborne Works Shed ***			
Wages	21,000	19,588	22,500
Benefits	4,500	5,734	5,600
Telephone	500	404	500
Insurance	4,300	4,864	3,850
Miscellaneous	100	-	100
Small Tools	1,000	1,028	1,000
Utilities - Propane	18,000	9,459	12,000
Utilities - Hydro	4,000	2,237	4,000
Material & Supplies	7,000	7,184	7,000
Services	4,000	3,994	4,000
Total Expense	64,400	54,489	60,550
Wawanosh Works Shed ***			
Wages	9,400	4,760	15,000
Benefits	2,250	1,642	3,800
Telephone	2,000	1,227	2,000
Insurance	3,750	4,268	3,750
Small Tools	500	528	500
Utilities - Propane	9,000	6,703	9,000
Utilities - Hydro	3,500	1,127	3,500
Material & Supplies	5,000	2,837	5,000
Services	3,000	5,290	5,000
Total Expense	38,400	28,381	47,550
Ashfield Works Shed ***			
Wages	12,300	8,413	12,300
Benefits	3,200	2,336	3,200
Telephone & Internet	3,000	2,679	3,000
Insurance	6,800	7,765	6,000
Small Tools	2,500	943	2,500
Utilities - Propane	10,000	8,885	11,000
Utilities - Hydro	6,000	4,874	6,000
Material & Supplies	10,000	9,874	10,000
Services	2,000	3,052	3,000
Total Expense	55,800	48,821	57,000



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Municipal Drains ***			
Repairs	100,000	42,864	100,000
Total Expense	100,000	42,864	100,000
Total Public Works Operating Expense	2,643,157	2,326,236	2,910,450



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Roads Capital ***			
Ontario Community Infrastructure Fund (OCIF)	(525,000)	(446,555)	(905,000)
Development Charge Revenue	(248,000)	(87,572)	(145,000)
Canada Community-Building Fund (CCBF) *Federal Gas Tax Fund*	(480,000)	(68,274)	(435,000)
K2 Community Benefits Fund - Wellington Street	(2,000,093)	-	(1,652,500)
K2 Community Benefits Fund - Market and Sydenham			(999,000)
K2 Community Benefits Fund			(245,000)
Vehicle Reserve	(200,000)	(200,000)	-
Municipal Office Renovation Reserve	(64,000)	(48,815)	(102,500)
Municipal Modernization Program 3 Funding / Capital project Carryforward	-	(4,066)	
MMP Repayment	-	4,066	
General Surplus Reserve - Ashfield Street	(1,858,868)	-	(1,060,000)
Port Albert Road Construction Reserve - Wellington Street	(1,037,500)	-	(1,037,500)
Road Reserve	-	-	(42,000)
Road Equipment Reserve	-	-	(600,000)
Local Improvement Contributions / Other:			
PHASE 1A - Est. Resident Share of Costs - 50% Storm	(216,634)	(210,781.38)	
PHASE 1A - Est. Township Share of Costs 2023-2024	-	(603,011.70)	
PHASE 1B - Est. Resident Share of Costs - Sydenham Street	-	-	
PHASE 1B - Est. Resident Share of Costs - 50% Storm	(242,000)	(156,817.46)	
PHASE 1B - Est. Township Share of Costs 2024	-	(859,213.03)	
PHASE 1C - Est. Resident Share of Costs - 50% Storm	-	-	(198,000)
PHASE 1C - Est. Resident Share of Costs - Sydenham Road Construction	-	-	(283,000)
Total Revenue	(6,872,095)	(2,681,039)	(7,704,500)



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Roads Capital ***			
BRIDGE & CULVERTS			
River Mill Line Bridge	2,500	-	-
Nile Road Bridge #43 Repairs	5,000	1,048	400,000
Nile Road Bridge #43 Replace	-	-	-
Division Line Bridge #29 Repairs	5,000	2,559	-
Laurier Line Bridge Demolition	-	-	-
Bi Annual Bridge Inspection	-	-	12,000
FACILITIES			
Diesel Tanks x2 with new pumps	16,500	11,795	-
Exhaust Fan Replacement, Electrical Upgrades	35,000	37,020	-
Upgrade Lights - Wawanosh & Colborne	12,500	-	12,500
Generator - Ashfield Garage	-	-	20,000
Insulate Garage Bay - Wawanosh	-	-	70,000
Oil and Grit Seperator - Colborne Garage	-	-	25,000
MACHINERY & EQUIPMENT			
Pickup Truck	65,000	49,873	-
Tandem Plow Truck	370,000	366,042	395,000
Grader	720,000	-	600,000
Diesel Pressure Washer	9,500	8,446	-
Tractor Implements/Attachments	5,000	4,121	6,000
ROADS			
Road Needs Study	-	-	25,000
Birch Beach Road Paving - Highway 21 to Top of Bank	300,000	237,109	-
Belfast Road Resurfacing - Lucknow Line to St. Helens	525,000	446,555	-
Lakeshore Roads Policy	-	1,720	2,000
Dungannon Road Resurfacing - Lucknow Line to Saratoga Line	-	-	245,000
Huron Sands Road - Resurfacing	-	-	255,000
Loyal Line Resurfacing - Blyth Rd to Nile Rd	-	-	650,000
Gravel Road Upgrades - Creek Line	50,000	6,462	80,000
Westmount Line Road Realignment & Culvert (Carry-forward 2024)	692,000	113,180	580,000
PORT ALBERT SERVICING			
Phase 1A - Wellington Street, Victoria St Drain	1,167,000	813,793	-
Phase 1A - Wellington Street, Victoria St Drain - ACW Est. Costs (Carry-forward)	2,087,227	-	2,690,000
Phase 1B - Ashfield Street	1,546,000	1,016,030	-
Phase 1B - Ashfield Street - ACW Est. Costs 2024-2025 (Carry-forward 2024)	-	-	1,060,000
Phase 1C - Market and Sydenham Street Construction	-	-	1,440,000
Phase 1C - Market and Sydenham Street Engineering	-	-	40,000
Year End Transfer to Reserve	-	762,000	-
Total Expense	7,613,227	3,877,754	8,607,500
Total Capital	741,132	1,196,714	903,000



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Public Works Machinery & Equipment			
Total Equipment Revenue	-	(583,022)	-
Total Equipment Expense	12,289	676,095	13,500
Transfer to/from Equipment Reserves	-	-	
Total Equipment	12,289	93,073	13,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Gravel Pit Farms ***			
Gravel Pit Farms Revenue	-		
Farm Rental Income	(27,400)	(27,402)	(27,400)
Transfer from Reserve	(60,000)	(40,864)	(20,000)
Total Revenue	(87,400)	(68,265)	(47,400)
Gravel Pit Farms			
Wages	1,000	-	1,000
Benefits	300	-	300
Licence Fees	3,500	3,300	3,500
Property Taxes	1,900	1,378	1,900
Material & Supplies	200	-	200
Services	1,000	14,165	1,000
Equipment Rentals	2,000	-	2,000
Transfer to Reserve	-	-	-
Capital - Licence Application / Zoning	75,000	40,864	75,000
Total Expense	84,900	59,707	84,900
Total Gravel Pit Farms	(2,500)	(8,559)	37,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Dungannon Streetlighting ***			
Dungannon Taxation Recovery	(6,390)	(6,390)	(6,390)
Total Revenue	(6,390)	(6,390)	(6,390)
Dungannon Streetlighting ***			
Streetlight R & M	1,000	1,004	1,000
Utilities - Hydro	1,500	1,372	1,500
Transfer to Reserve	3,890	4,013	3,890
Total Expense	6,390	6,390	6,390
Total Dungannon Streetlighting	-	-	-
Port Albert Streetlighting ***			
Port Albert Taxation Recovery	(2,947)	(2,947)	(2,940)
Total Revenue	(2,947)	(2,947)	(2,940)
Port Albert Streetlighting ***			
Streetlight R & M	500	-	500
Utilities - Hydro	500	394	500
Transfer to Reserve	1,947	2,553	1,940
Total Expense	2,947	2,947	2,940
Total Port Albert Streetlighting	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Salford Streetlights ***			
Salford Streetlights Taxation Recovery	(4,500)	(4,500)	(4,500)
Transfer from Reserve			
Total Revenue	(4,500)	(4,500)	(4,500)
Salford Streetlighting ***			
Streetlight R & M	500	-	500
Utilities - Hydro	1,000	776	1,000
Transfer to Reserve	3,000	3,724	3,000
Total Expense	4,500	4,500	4,500
Total Salford Streetlighting	-	-	-
Airport Streetlights ***			
Airport Streetlights Taxation Recovery	(210)	(208)	(210)
Transfer from Reserve			
Total Revenue	(210)	(208)	(210)
Airport Streetlighting ***			
Streetlight R & M	50	-	50
Utilities - Hydro	100	91	100
Transfer to Reserve	60	117	60
Total Expense	210	208	210
Total Airport Streetlighting	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Benmiller Streetlights			
Benmiller Streetlights Taxation Recovery	(920)	(920)	(920)
Transfer from Reserve	-		
Total Revenue	(920)	(920)	(920)
Benmiller Streetlighting ***			
Streetlight R & M	50	335	50
Utilities - Hydro	500	265	500
Transfer to Reserve	370	321	370
Total Expense	920	920	920
Total Benmiller Streetlighting	-	-	-
St. Helens Streetlights ***			
Taxation Recovery	(266)	(266)	(266)
Transfer from Reserve	-		
Total Revenue	(266)	(266)	(266)
St. Helens Streetlighting ***			
Utilities - Hydro	250	204	250
Transfer to Reserve	16	62	16
Total Expense	266	266	266
Total St. Helens Streetlighting	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Auburn Streetlights ***			
Auburn Streetlight Taxation Recovery	(1,750)	(1,750)	(1,750)
Transfer from Reserve	-		
Total Revenue	(1,750)	(1,750)	(1,750)
Auburn Streetlighting ***			
Streetlight R & M	300	-	300
Utilities - Hydro	750	567	750
Transfer to Reserve	700	1,183	700
Total Expense	1,750	1,750	1,750
Total Auburn Streetlighting	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Water Department ***			
Water Service Rate	(661,424)	(663,727)	(671,130)
Water Connection Charge	-	(1,650)	-
Water Service Connection	-	(17,867)	-
Transfer from Water Reserve	-	-	-
Unfunded Capital/Developer Contributions - Century Heights Water Expansion	(1,868,000)	(819,580)	(1,000,000)
Development Charges - Saltford	-	-	-
Benmiller Sewer Rates	(34,040)	(34,040)	(41,515)
Benmiller Sewer - Capital Charge	(14,030)	(14,030)	(14,030)
Transfer from Reserve - Benmiller Sewer	-	(583)	-
Total Revenue	(2,577,494)	(1,551,476)	(1,726,675)



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Water Department ***			
Wages	1,500	1,253	1,500
Benefits	300	215	300
Telephone	4,100	3,784	4,000
Insurance	5,335	5,335	6,100
Property Taxes	4,000	4,294	4,300
Watermain Repair & Maintenance	13,000	11,569	13,200
Pump House Repairs & Maintenance	45,000	89,898	45,900
Utilites - Hydro	20,000	26,829	28,000
Materials & Supplies	500	18	500
Services	310,000	318,468	330,000
Benmiller Inn - Sewer Service	34,040	33,962	41,515
Drinking Water Source Protection Risk Management	10,000	6,832	10,000
Transfer to Reserve - Water Dept. Surplus	181,689	59,215	152,130
Capital Expenses - See 2025 List Provided by Veolia	61,000	7,707	75,200
Dungannon Treatment System & Reservoir	5,000	75,904	-
Capital - Century Heights Water System Expansion	1,868,000	891,580	1,000,000
Capital - Benmiller Sewage Upgrades	-	583	-
Transfer to Reserve - Benmiller Sewer System	14,030	14,030	14,030
Total Expense	2,577,494	1,551,476	1,726,675
Total Water Department	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Ashfield Landfill Site ***			
Bag Tags	(300)	(1,335)	(1,000)
Tipping Fees	(130,000)	(170,303)	(150,000)
Scrap Metal	(7,500)	(21,427)	(8,000)
Transfer from Reserve	(5,000)	-	-
Total Revenue	(142,800)	(193,065)	(159,000)
Ashfield Landfill Site ***			
Wages	60,000	49,242	60,000
Benefits	12,000	5,875	12,000
Office Supplies	1,200	1,052	1,200
Telephone & Internet	1,800	1,988	2,000
Advertising	150	-	150
Insurance	2,300	2,307	2,400
Property Taxes	9,300	15,283	15,500
Engineering	25,200	24,722	25,200
Training - Registration	500	-	500
Utilities - Hydro	1,100	857	1,100
Building R & M - Services	1,200	-	1,200
Building R & M - Supplies	250	39	250
Shingle Shipping	15,000	18,849	15,000
Machinery Rental	35,000	35,475	35,000
Material & Supplies	1,500	144	1,500
Services	5,000	2,450	5,000
Capital - Post Closure Liability Costs	5,000	-	-
Total Expense	176,500	158,281	178,000
Total Ashfield Landfill Site	33,700	(34,784)	19,000



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Wawanosh Landfill Site ***			
Bag Tags	-	-	-
Tires	-	-	-
Sale of Land	-	-	-
Transfer from Reserve	-	-	-
Land Rent / Timber Sale Agreement	-	-	-
Total Revenue	-	-	-
Wawanosh Landfill Site ***			
Wages	-	-	-
Benefits	-	-	-
Miscellaneous	-	-	-
Advertising	-	-	-
Insurance	-	-	-
Property Taxes	-	-	-
Legal	-	-	-
Engineering	17,000	13,164	17,000
Water Quality Analysis	-	-	-
Trenching	-	-	-
Machinery Rental	200	-	-
Material & Supplies	-	-	-
Services	-	-	-
Total Expense	17,200	13,164	17,000
Total Wawanosh Landfill Site	17,200	13,164	17,000



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
ACW Waste Collection ***			
Bag Tag Sales	(115,000)	(136,441)	(115,000)
Total Revenue	(115,000)	(136,441)	(115,000)
ACW Waste Collection ***			
Waste Collection Bag Tags	2,000	-	2,000
Mid-Huron Post Closure Costs	4,700	4,700	4,700
Services	82,000	81,254	116,000
Total Expense	88,700	85,954	122,700
Total ACW Waste Collection	(26,300)	(50,487)	7,700



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
ACW Recycling Collection ***			
Waste Diversion Grant	(85,000)	(88,034)	(20,400)
Total Revenue	(85,000)	(88,034)	(20,400)
ACW Recycling Collection ***			
Advertising	-	-	-
Office Supplies	-	-	-
Miscellaneous	-	-	-
Services	162,000	161,399	55,000
Total Expense	162,000	161,399	55,000
Total ACW Recycling Collection	77,000	73,365	34,600



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Municipal Drains ***			
Tile Loan Inspection Fees	-	-	-
Provincial Grants	(20,000)	(13,870)	(20,000)
Total Revenue	(20,000)	(13,870)	(20,000)
Municipal Drains ***			
Office Supplies	-	-	
Advertising	-	-	
Association Memberships	200	-	250
Drainage Superintendent Services	40,000	28,695	40,000
Total Expense	40,200	28,695	40,250
Total Municipal Drains	20,200	14,825	20,250



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Building ***			
Building Permit Fees	(320,000)	(239,458)	(200,000)
Custom Work	-	(1,661)	-
Septic Permit Fees	(11,250)	(14,738)	(6,000)
Community Onsite Septic Inspection Program (COSIP)	(130,000)	(158,945)	(158,000)
Transfer from Reserve	(99,580)	(10,948)	(218,900)
Total Revenue	(560,830)	(425,749)	(582,900)
Building ***			
Wages (includes COSIP wages for 2024)	295,000	208,817	221,000
Benefits	77,000	59,840	62,000
Clothing Allowance	1,000	280	1,000
Office Supplies	1,500	1,291	1,500
Office Equipment - R & M - Services	3,000	2,777	3,000
Courier	1,000	67	1,000
Telephone	1,000	815	1,000
Advertising	5,000	305	5,000
Association Memberships	2,500	2,948	2,500
Insurance	3,530	3,532	3,600
Legal	15,000	2,982	15,000
Inspections - Travel	13,000	3,677	5,000
Meetings - Registration, Travel, Meals	1,300	166	1,000
Conferences - Registration, Accom., Travel, Meals	2,800	994	2,800
Training - Registration	10,000	2,165	10,000
Training - Accomodations	3,000	815	3,000
Training - Travel & Parking	1,200	1,408	1,500
Training - Meals	1,000	765	1,000
Vehicle R & M - Supplies & Services	2,000	1,512	2,000
Fuel	2,000	1,315	2,000
Contracting Services	15,000	2,652	15,000
COSIP Expenses	-	49,862	172,500
Rent - Municipal Office	18,000	18,000	18,000
Land Manager Maintenance	15,000	8,367	15,000
Capital - Office Equipment	6,000	609	5,000
Building Software (e-Permitting)	15,000	5,699	10,000
Sewage System Inspection Program	50,000	44,087	2,500
Total Expense	560,830	425,749	582,900
Total Building	-	-	-



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Development & Planning Administration ***			
Zoning Certificates	(8,000)	(5,850)	(6,000)
Planning Application Fees	(15,000)	(27,058)	(15,000)
Minor Variance Application Fees	(15,000)	(17,223)	(15,000)
Payments In Lieu of Parkland Fees	-	(2,250)	-
Deeming Lifting Fee	-	-	-
Cost Recovery - Planning & Development	-	-	-
Transfer from Reserve	(28,905)	(3,387)	-
Development Charge Revenue	(93,750)	(10,160)	-
Total Revenue	(160,655)	(65,928)	(36,000)
Development & Planning Administration ***			
Wages	32,000	15,595	30,000
Benefits	8,000	4,661	7,800
Office Supplies	1,000	-	1,000
Advertising	1,000	904	1,000
Insurance	450	461	475
Legal	40,000	8,027	40,000
Miscellaneous	-	-	-
Training	2,000	-	1,000
Planning & Zoning Services	10,000	21,564	15,000
Official Plan Review	5,000	-	-
Port Albert Landfill Study	15,000	-	-
Contracting Services	5,000	-	5,000
Zoning By-Law Review - Lakeshore Zoning	10,000	-	10,000
Economic Development	6,500	-	5,000
Transfer to Reserve Funds	-	2,250	-
Development Charges Background Study	8,700	-	-
Growth and Servicing Master Plan	125,000	13,547	-
Total Expense	269,650	67,009	116,275
Total Planning Administration	108,995	1,081	80,275



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
General Recreation ***			
Softball Revenue	(5,000)	(7,622)	(5,000)
Dungannon Park Donations	-	(1,027)	-
Ashfield Park - Rent	(150)	(300)	(150)
Transfer from Reserve - Dungannon Park		(1,255)	-
Transfer from Reserve	(20,000)	(20,000)	-
Grant Funding - Dungannon Park	-	(1,000)	-
Transfer from Reserve - NHSP Funding	(6,690)	(6,691)	-
Transfer from Reserve - Benmiller Playground Fundraising	-	-	(18,233)
Development Charges - Parks & Recreation	(20,000)	(2,157)	-
Total Revenue	(51,840)	(40,052)	(23,383)
General Recreation ***			
Insurance	860	858	815
Auburn Hall - ACW Share	5,000	5,454	5,500
Benmiller Sign Planting	300	81	300
Ashfield Park Expense	10,000	10,394	12,000
Softball Program	6,000	4,193	6,000
Ball Diamond Maintenance	3,000	2,567	3,000
General Parks	5,000	2,386	5,000
Miscellaneous	500	228	500
Donnybrook/St. Helens/Hawkins/Hope/Zion Cemetery	3,200	3,321	3,500
Dungannon Lots	200	477	500
Dungannon Park	4,000	6,298	6,000
Dungannon - Outside Ball Park Grass	500	-	500
Petrie Park - Port Albert	1,000	2,200	2,500
Volunteer Recognition and Appreciation	1,500	-	1,500
Transfer to Reserve	-	26,764	-
Goderich Recreation - ACW Share	10,000	10,000	10,000
Lucknow Recreation - ACW Share	382,500	299,255	404,475
Lucknow Community Centre - ACW Share	3,000	3,082	3,000
Capital - Benmiller Ball Diamond Bleachers	5,000	6,140	-
Capital - Benmiller Playground & Accessible Pathway	-	-	210,000
Capital - Playground Equipment	25,000	-	25,000
Capital - Dungannon Park	9,000	10,563	-
Concept Plans for Parks	26,000	25,965	-
Capital - Ashfield Park	25,000	5,393	-
Capital - Land Purchase	-	42,975	-
Total Expense	526,560	468,595	700,090
Total General Recreation	474,720	428,543	676,707



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
St Helens Hall ***			
Donations	-	(118)	-
Rental Revenues	(1,500)	(1,950)	(1,500)
Fundraising	-	(7,574)	-
Transfer from Reserve	-	-	-
Total Revenue	(1,500)	(9,642)	(1,500)
St Helens Hall ***			
Advertising	200	-	200
Insurance	1,850	1,847	2,000
Miscellaneous	-	-	-
Utilities - Propane	2,000	2,378	2,500
Utilities - Hydro	1,500	1,291	1,500
Utilities - Water	350	180	350
Building - R & M - Services	5,000	1,664	5,000
Building - R & M - Supplies	4,000	626	4,000
Grass Cutting / Grounds Maintenance	750	610	750
Snow Removal	1,000	-	1,000
Transfer to Reserves	-	7,574	-
Capital - Playground Equipment	-	2,960	-
Total Expense	16,650	19,129	17,300
Total St Helens Hall	15,150	9,487	15,800



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Benmiller Ball Diamonds ***			
Revenue	(1,800)	(2,230)	(2,000)
Total Revenue	(1,800)	(2,230)	(2,000)
Benmiller Ball Diamonds ***			
Grass Cutting & Grounds Maintenance	18,500	20,940	18,500
Materials & Supplies	2,500	4,366	4,000
Total Expense	21,000	25,306	22,500
Total Benmiller Ball Diamonds	19,200	23,076	20,500



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Benmiller Community Hall ***			
Donations	(800)	(757)	-
Donations - Benmiller Playground	-	(7,433)	(10,800)
Rental Revenues	(6,500)	(6,942)	(6,500)
Fundraising	-	(14,336)	-
Sign Space Rental	(500)	(1,400)	(500)
Transfer from Reserve	-	-	-
Total Revenue	(7,800)	(30,869)	(17,800)
Benmiller Community Hall ***			
Internet	1,600	1,464	1,600
Insurance	2,630	2,634	2,900
Fundraising Events	-	7,498	-
Utilities - Propane	2,600	2,431	2,600
Utilities - Hydro	1,800	1,748	1,800
Utilities - Water	1,470	1,472	1,487
Building - R & M - Services	5,000	9,067	6,000
Building - R & M - Supplies	1,000	849	1,000
Snow Removal	1,500	-	1,500
Transfer to Reserves	-	7,433	10,800
Total Expense	17,600	34,595	29,687
Total Benmiller Community Hall	9,800	3,727	11,887



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget
Colborne Cemetery ***			
Donations	-	-	-
Miscellaneous Income	-	(420)	-
Mausoleum Storage Fees	(500)	(390)	(500)
Burial Charges	(12,000)	(7,470)	(10,000)
Share of Lot Sales	(10,000)	(6,395)	(10,000)
Transfer from Resreve	-	-	
Total Revenue	(22,500)	(14,675)	(20,500)
Colborne Cemetery ***			
Wages	33,000	34,487	35,000
Benefits	9,240	9,148	9,500
Clothing Allowance	500	-	500
Burial Permits	300	581	300
Office Supplies	150	27	150
Telephone	100	60	100
Advertising	100	-	100
Association Memberships	1,000	214	1,000
Insurance	1,500	1,471	1,500
Meetings - Registration	250	175	250
Miscellaneous	500	150	250
Small Equipment / Tools	1,500	-	1,500
Utilities - Hydro	2,000	1,001	1,500
Building R & M - Services	2,000	-	2,000
Building R & M - Supplies	1,000	179	1,000
Materials & Supplies	5,000	2,207	5,000
Services	1,300	1,984	2,000
Tree Planting	500	-	500
Opening & Closing of Graves	4,000	2,958	4,000
Machinery Rental	500	174	500
Fuel	1,200	1,353	1,400
Equipment R & M - Services	500	484	500
Equipment R & M - Supplies	1,000	791	1,000
Cemetery Records Management Software	-	-	2,000
Capital - Cemetery Records Management	17,000	16,805	-
Capital - Landscape Trailer	1,000	-	5,000
Total Expense	85,140	74,251	76,550
Total Colborne Cemetery	62,640	59,576	56,050



2025 TOWNSHIP BUDGET

Account Description	2024 Year Budget	2024 Year Actual	2025 Year Budget

Total (Surplus)/Deficit	-	(630,901)	-

2025 Budget Highlights

March 2025



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

Budget Summary

- This budget, as recommended by Council, represents a 2.75% increase to the 2024 tax rate, which results in a 5% increase in the total Township levy over the 2024 levy, raising an additional \$329,207 for Township purposes.
- Through the budget process, council must ensure the Township's services and programs provided to residents align with strategic plan priorities.
- The capital budget is the Township's plan to purchase, build, maintain, repair, and replace assets and infrastructure. Capital assets also directly and indirectly impact the Township's operating budget as funds are needed to cover day-to-day operating expenses associated with the asset.
- Annual operating budget established to support operations and deliver programs and services.
- Staff and Council are faced with the challenge of balancing the needs of the community against the resources and funding sources available.



Changes to the 2025 Draft Budget

As part of budget deliberations, changes made to the draft budget are tracked and summarized below.

Council cut the following capital projects from the 2025 budget, deferring to future year budgets:

- Laurier Line Bridge Demolition - \$285,000
- Nile Road Bridge (opt to repair vs. replace) - \$600,000
- Division Line Bridge Repairs - \$1,250,000

Council agreed to an 2.75% tax rate increase over the 2024 tax rate, which would raise an additional \$ 329,207 for Township purposes only

- This results in a residential tax rate of 0.00522477
- Council directed that the remaining budget shortfall after applying a 5% levy increase be funded by transfer from the general surplus reserve.



Budget Summary

The 2025 Township budget is \$21.1 million

- \$10,040,200 in Capital Projects*
- \$ 9,064,516 in Operating Expenses
- \$2,009,412 Transfer to Reserves/Reserve Funds

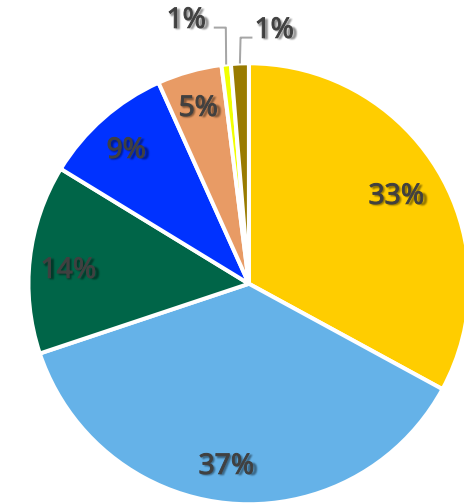
**Includes \$ 5,992,000 in projects carried forward from 2024 budget*



Budget Summary

Tax Revenue	\$ 6,954,469
Transfers from Reserves	\$ 7,799,133
Grants/Transfer Payments	\$ 2,924,276
User Fees - Special Area Rates	\$ 756,898
User Fees - Capital	\$ 481,000
User Fees - Other	\$778,550
Internal Borrowing	\$1,000,000
Development Charges	\$145,000
Other Revenue	\$274,802

2025 Budget - Revenue



- Tax Revenue
- Transfers from Reserves
- Grants/Transfer Payments
- User Fees
- Internal Borrowing
- Development Charges
- Other Revenue



2024 Budget Summary - Department

Department/Area	2025 Budget	% of Budget
Roads Capital	8,607,500	41%
Public Works Operating	3,263,350	15%
Water/Sewer	1,726,675	8%
General Revenue – Transfer to Reserve Fund	1,812,476	9%
Protective Inspection & Control	1,737,452	8%
General Administration	1,242,020	6%
Recreation	769,577	4%
Building Dept	582,900	3%
Planning	116,275	1%
Conservation Authority	296,500	1%
Roads Administration	251,980	1%
Waste & Recycling	177,700	1%
Landfill	195,000	1%
Council	187,700	1%
Cemetery	76,550	0%
Municipal Drains	40,250	0%
Streetlights	16,976	0%
Drainage	13,247	0%
Grand Total	21,114,128	



Capital Project Highlights

Bridges & Culverts

- Nile Road Bridge Repairs \$400,000

Roads

- Gravel Road Upgrades – Harper Line, Creek Line \$80,000
- Resurfacing – Huron Sands Road \$255,000
- Resurfacing – Loyal Line (Blyth Rd to Nile Rd) \$650,000
- Resurfacing – Dungannon Road (Lucknow Line to Saratoga Line) \$245,000
- Westmount Line Road Realignment (2024) \$580,000
- Market and Sydenham Street Storm & Road Upgrades \$1,480,000

Fleet

- Tandem Plow \$395,000
- New Grader (2024) \$600,000



Capital Project Highlights

Administration

- Office Equipment \$10,000
- Asset Management Plan \$15,000
- Capital & Community Grants \$74,900

Water Department

- Pumphouse Capital Repairs \$75,200
- Century Heights Water System Expansion (2024) \$1,000,000
- Benmiller Sewer Capital Upgrades \$14,030



Capital Project Highlights

General Recreation

- Playground Equipment \$25,000
- Benmiller Playground & Accessible Pathway \$210,000
- Lucknow Recreation Capital Projects \$242,500

Colborne Cemetery

- Landscape Trailer \$5,000



RESERVE FUNDS - 2025 PROJECTED

	Opening Balance January 1, 2025	Revenue and contributions			Transfers			Closing Balance December 31, 2025	Budget Reference	
		Interest**	Other	From Operations	Total Revenue	To Operations	To Capital Acquisitions			Total Outflow
Obligatory reserve funds										
*Development charges - Ashfield	12,185	244	-	-	244	-	-	-	12,429	
*Development charges	19,801	396	-	-	396	-	-	-	20,197	
*Development charges - ACW	240,127	4,803	-	-	4,803	-	145,000	145,000	99,929	
*Development charges - Growth Studies	25,389	508	-	-	508	-	-	-	25,897	
*Development charges - Parks	81,957	1,639	-	-	1,639	-	-	-	83,596	Roads Capital -
*Development charges - Highways	131,745	2,635	-	-	2,635	-	145,000	145,000	(10,620)	Westmount Line - Page 16-17
*Development charges - Water	1,036	21	-	-	21	-	-	-	1,057	
*Impost	58,770	1,175	-	-	1,175	-	-	-	59,945	
*Parkland - ACW	59,036	1,181	-	-	1,181	-	-	-	60,216	
*Parkland - Ashfield	1,863	37	-	-	37	-	-	-	1,900	Roads Capital -
*CCBF (Federal Gas Tax)	440,380	8,808	192,700	-	201,508	-	435,000	435,000	206,887	Westmount Line - Page 16-17 Roads Capital -
*OCIF	400,808	8,016	672,926	-	680,942	-	905,000	905,000	176,750	Loyal Line/ Huron Sands Road - Page 16-17
* Building Code Act	-	-	-	-	-	-	-	-	-	
	779,497	24,659	865,626	-	890,285	-	1,485,000	1,485,000	638,255	
Discretionary reserve funds										
Cemetery bequest	31,162	623	-	-	623	-	-	-	31,785	Roads Capital - Port Albert Storm & Road Upgrades, Dungannon Road Resurf. -
K2 Community Benefits	3,337,566	66,751	746,850	-	813,601	-	2,896,500	2,896,500	1,254,667	Page 16-17
	2,487,232	67,375	746,850	-	814,225	-	2,896,500	2,896,500	1,286,452	
Total Reserve Funds	3,266,730	92,034	1,612,476	-	1,704,510	-	4,381,500	4,381,500	1,924,707	

* Amounts received but unspent are to be considered Deferred Revenues and appear on the liabilities section of the financial statements

** Assumes interest rate of 2%



RESERVES - 2025 PROJECTED

	Balance January 1, 2025	Revenue and contributions		Transfers			Balance December 31, 2025	Budget Reference
		From Other	From Operations	Total	To Operations	To To Capital Acquisitions		
Reserves - Capital								
Aggregate Resources Reserve	461,276		200,000	200,000		-	661,276	
Benmiller Community Hall	5,865			-		-	5,865	
Benmiller Playground	7,433		10,800	10,800		18,233	-	General Recreation - Page 33
Bridge Replacement	81,377			-		-	81,377	
Capital Project Carryforward	80,007			-		20,000	60,007	Gravel Pit Farms - Page 19
Dungannon Park	626			-		-	626	
Modernization Funding	495			-		-	495	
Municipal Office Renovation	115,905			-		102,500	13,405	Roads Capital - Public Works Facilities - Page 16-17
Office Equipment	36,500			-		-	36,500	
Olympia Replacement (ACW)	10,000			-		-	10,000	
Parks and Recreation	26,764			-		-	26,764	
Port Albert Road Construction	1,037,500			-		1,037,500	-	Roads Capital - Wellington Street - Page 16-17
Road Equipment	773,299			-		600,000	173,299	Roads Capital - Grader - Page 16-17
Roads	321,282			-		42,000	279,282	Roads Capital - Gravel Road Upgrades - Page 16-17
St Helens Hall	15,796			-		-	15,796	
St. Helens Hall Bathroom Renovations	6,629			-		-	6,629	
Vehicles	18,769			-		-	18,769	
Subtotal - Capital Reserves	2,999,525	-	210,800	210,800	-	1,820,233	1,390,091	



RESERVES - 2025 PROJECTED

	Balance January 1, 2025	Revenue and contributions		Transfers			Balance December 31, 2025	Budget Reference
		From Other	From Operations	Total	To Operations	To Capital Acquisitions		
Reserves - Funded by user fees								
Water	353,152		152,130	152,130		-	505,282	<i>Water Department Surplus - Page 25</i>
Wastewater - Benmiller	22,997		14,030	14,030		-	37,027	<i>Benmiller Sewer Capital - Page 24-25</i>
Streetlights - Benmiller	11,198		370	370		-	11,568	
Streetlights - Airport	1,660		60	60		-	1,720	
Streetlights - Dungannon	27,836		3,890	3,890		-	31,726	
Streetlights - Port Albert	53,387		1,940	1,940		-	55,327	<i>Streetlights - Pages 20-23</i>
Streetlights - Saltford	20,144		3,000	3,000		-	23,144	
Streetlights - St Helens	1,152		16	16		-	1,168	
Streetlights - Auburn	8,352		700	700		-	9,052	
Subtotal - Rate-Supported Reserves	499,876	-	176,136	176,136	-	-	676,012	



RESERVES - 2025 PROJECTED

	Balance January 1, 2025	Revenue and contributions			Transfers			Balance December 31, 2025	Budget Reference
		From Other	From Operations	From Total	To Operations	To To Capital Acquisitions	To Total		
Reserves - Other									
911 Reserve	10,000			-			-	10,000	
Ashfield Landfill Reserve	34,000			-			-	34,000	
Building Department Reserve	798,584			-	218,900		218,900	579,684	<i>Building Department - Page 31</i>
Cannibis Grant Reserve	20,000			-			-	20,000	
COVID-19 Reserve	-			-			-	-	
Dungannon Farmers' Market Reserve	511			-			-	511	
Disabilites Act Reserve	2,500			-			-	2,500	
Election Reserve	10,000		10,000	10,000			-	20,000	<i>General Administration - Election - Page 4</i>
Emergency Measures Reserve	15,000			-			-	15,000	
Group Benefits Reserve	22,861			-			-	22,861	
KIOSK's Reserve	3,179			-			-	3,179	
Legal Survey / Lakeshore Rds Reserve	10,000			-			-	10,000	
Maitland Trail Reserve	1,500			-			-	1,500	
McGaw / CP Line Intersection Reserve	12,000			-			-	12,000	
Miscellaneous Reserve	75,000			-			-	75,000	
PSAB - Reserve	15,000			-			-	15,000	
Safe Restart Agreement (COVID-19) Reserv	247,387			-			-	247,387	
Surplus/Deficit General Fund*	3,505,926			-		1,523,500	1,523,500	1,982,426	<i>Roads Capital - Ashfield Street - Twp. Share of Project Costs (2024 Budget) - Page 16-17</i>
Wawanosh Landfill Reserve	11,000			-			-	11,000	
Working Capital Reserve	830,638			-			-	830,638	
Township Initiatives	16,414			-			-	16,414	
Lucknow Memorial (HK/ACW Joint)	19,475			-			-	19,475	
Lucknow Minor Hockey (HK/ACW Joint)	350			-			-	350	
Lucknow Arena - Capital (HK/ACW Joint)	50,000			-		40,000	40,000	10,000	<i>Lucknow Recreation Department - Capital Budget</i>
Lucknow Minor Hockey (HK/ACW Joint)	5,700			-			-	5,700	
Lucknow Paving (HK/ACW Joint)	55,000			-		55,000	55,000	-	<i>Lucknow Recreation Department - Capital Budget</i>
Lucknow Medical (HK/ACW Joint)	31,804			-			-	31,804	
Subtotal - Other Reserves	5,803,828	-	10,000	10,000	218,900	1,618,500	1,837,400	3,976,428	
Total Reserves	9,303,229	-	396,936	396,936	218,900	3,438,733	3,657,633	6,042,532	





PLANNING & DEVELOPMENT

57 Napier Street, Goderich, Ontario N7A 1W2 CANADA

Phone: 519.524.8394 Ext. 3 Fax: 519.524.5677 Toll Free: 1.888.524.8394 Ext. 3

www.huroncounty.ca

To: Mayor and Members of Ashfield-Colborne-Wawanosh Council
From: Meghan Tydd-Hrynyk, Planner & Denise Van Amersfoort, Manager of Planning
Date: April 8, 2025
Subject: Draft County Official Plan Amendment No. 6 (PPS Conformity)

Recommendation

That the report, titled Draft County Official Plan Amendment No. 6 (PPS Conformity) be received for information.

Background

Council received a report on the new Provincial Planning Statement (PPS) in October of 2024 (attached for reference).

Huron County Council has initiated an amendment to the County Official Plan for the purpose of bringing it into conformity with the new provincial direction. The draft amendment is attached to this report for Council's consideration; it includes both policy amendments as well as updated Resource Maps.

Comments

In October 2024, the Province released the Provincial Planning Statement which replaces the Provincial Policy Statement, 2020 and A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019. The proposed amendment to the County of Huron Official Plan seeks to align with the new direction in the Provincial Planning Statement (PPS).

There are many important policies that remain the same in the 2024 PPS as in the 2020 PPS, including:

- Decisions of Planning Authorities are required to be 'consistent with' the 2024 PPS;
- Settlement areas continue to be the focus of growth and development;
- Active transportation (e.g. walking & cycling) is important for healthy, active communities;
- Policies addressing natural areas and mineral aggregates are largely unchanged;
- Huron County is a prime agricultural area; and
- Surplus dwelling severances are permitted in prime agricultural areas.

The 2024 PPS contains new direction for many policy areas. The following is a list which are most applicable for the County of Huron:

- Comprehensive reviews are no longer required for converting employment lands or for expanding settlement areas;
- Focus is on creating complete communities;

- Planning time horizon is at least 20 years and no longer than 30 years;
- More specific direction on promoting wide range of types and forms of housing, including additional residential units in agricultural areas;
 - Indigenous Nations are to be consulted early in the planning process; and
- Enhanced direction for consideration of impacts of a changing climate in the planning process.

County Official Plan Proposed Amendment No. 6

County Planning staff have reviewed the existing Huron County Official Plan in light of the new Provincial Planning Statement and outlined necessary amendments. The following list summarizes the key differences between the existing Huron County Official Plan and the proposed Official Plan Amendment No. 6:

- Addition of the County's Land Acknowledgement.
- The Agriculture section is amended with the addition of stronger support for agricultural systems planning, new requirements for agricultural impact assessments and to reflect the County's Housing Friendly Lens work relating to Additional Residential units in agricultural settings.
- The Extractive Resource section is amended to reflect the Scoped Update to the Huron County Aggregate Strategy;
- The Natural Environment section is amended to reduce the adjacent lands policies to 30 metres for all natural area types.
- The Settlement Patterns section is amended to remove the comprehensive review requirement at the time of a settlement area expansion and/or alteration to an employment area.
- The Implementation section is amended to update the complete application requirements.

The draft amendment incorporates specific direction from County Council regarding the surplus farm residence criteria for the age of the residence and amends from 15 years to 10 years. If approved, this change could impact surplus farm dwelling severance applications in Ashfield-Colborne-Wawanosh; local Council has the option to adopt the County approach or to be more restrictive should they feel it is necessary to meet local priorities.

The amendment also updates the Appendices Tables with population and housing projections from the 2024 Watson & Associates Economists Study. The updated Resource Maps reflect changes to settlement area boundaries, level of servicing available, aggregate mapping and sourcewater protection.

Next Steps

The Public Meeting for this amendment will be held at Huron County Council on May 7, 2025. The Township will receive a formal Notice of Public Meeting. In the meantime, should Ashfield-Colborne-Wawanosh Council wish to provide comments on the draft amendment, direction to staff to prepare a response should be given.

Following the amendment to the County Official Plan, Planning & Development staff will work with each local municipality to amend the local Official Plans and bring policy frameworks into conformity.

Sincerely,

'Original signed by'

Meghan Tydd-Hrynyk, Planner

'Original signed by'

Denise Van Amersfoort, Manager of Planning



HURON
C O U N T Y

AMENDMENT NO. 6

**TO THE OFFICIAL PLAN
FOR THE
COUNTY OF HURON**

**CORPORATION OF THE
COUNTY OF HURON**

BY-LAW # - 2025

**A BY-LAW OF THE CORPORATION OF THE COUNTY OF HURON TO AMEND AN OFFICIAL
PLAN.**

The Council of the County of Huron, in accordance with the provisions of the Planning Act, RSO 1990, hereby enacts as follows:

1. Amendment No. 6 to the Official Plan of the County of Huron, consisting of the attached text, is hereby adopted.
2. The Clerk is hereby authorized and directed to give Notice of Adoption of Amendment No. 6 to the Official Plan of the County of Huron in accordance with the Planning Act, RSO 1990.
3. This By-law shall come into force and take effect on the day of final passing thereof.

Read a first time and second time _____,2025.

Read a third time and passed _____,2025.

Warden

Susan Cronin, Clerk

AMENDMENT NO. 6
TO THE OFFICIAL PLAN
FOR THE
COUNTY OF HURON

Constitutional Statement

PART "A" is the preamble to Amendment No. 6 to the Official Plan for the County of Huron and does not constitute part of this amendment. It provides general introductory information on the purpose, location and basis of the amendment.

PART "B" consisting of the text constitutes Amendment No. 6 to the Official Plan for the County of Huron.

PART "C" is the appendix and does not constitute part of this amendment. The appendices contain the background data, planning considerations and public participation associated with this amendment. Although the attached appendices do not constitute part of the formal amendment, they do provide explanatory material. In cases where a more detailed interpretation of the amendment is required, such an interpretation will be obtained from the appendices.

PART "A"
THE PREAMBLE

AMENDMENT NO. 6
TO THE OFFICIAL PLAN
FOR THE
COUNTY OF HURON

1. PURPOSE

The purpose of this amendment is to amend the County of Huron Official Plan to ensure consistency with the 2024 Provincial Planning Statement. This is an amendment under Section 17 of the Planning Act and not a 5 Year Review under Section 26 of the Planning Act. The following is a list of significant changes proposed to be made to the Plan:

- Addition of the County's Land Acknowledgement.
- The Agriculture section is amended with the addition stronger support for agricultural systems planning, new requirements for agricultural impact assessments and to reflect the County's Housing Friendly Lens work relating to Additional Residential units in agricultural settings.
- The Extractive Resource section is amended to reflect the Scoped Update to the Huron County Aggregate Strategy;
- The Natural Environment section is amended to alter the adjacent lands policies to 30 metres for all natural area types.
- The Settlement Patterns section is amended to remove the comprehensive review requirement at the time of a settlement area expansion and/or alteration to an employment area.
- The Implementation section is amended to update the complete application requirements.

This Official Plan Amendment has been initiated by the County of Huron.

2. LOCATION

As a text amendment, these policies affect all lands in the County of Huron.

3. BASIS

The Huron County Official Plan is required to maintain consistency with the Provincial Planning Statement (PPS). As a result, this amendment under Section 17 of the Planning Act proposes to amend the Huron County Official Plan to be consistent with the 2024 PPS.

PART "B"

**AMENDMENT NO. 6
TO THE OFFICIAL PLAN FOR THE COUNTY OF HURON**

1. INTRODUCTION

All of this part of the document entitled Part "B", consisting of the following text (with the exception of plain text which indicates context only and is not part of this amendment) constitutes Amendment No. 6 to the Official Plan for the County of Huron.

2. DETAILS OF THE AMENDMENT

Amendments to the Huron County Official Plan are shown by:

- ~~Strikethrough text~~ - indicates a deletion from the Official Plan
- Bold-italicized text*** - indicates an addition to the Official Plan
- Plain text - indicates context only and is not part of this amendment

The first column indicates the item number for ease of reference. The second column is the section being amended for reference. The Amended Text in the third column represents the amended text (~~striketrough~~ or ***bold-italicized***) to the Huron County Official Plan resulting from this Official Plan Amendment.

Item no.	Section no.	Modification
1		All references to the 'Provincial Policy Statement' are hereby changed to the ' <i>Provincial Planning Statement</i> ' throughout the document (Sections 1.2; 5.3.3; 6.3.1).
2	New second page	<p><i>Land Acknowledgement</i></p> <p><i>We acknowledge that the land we stand upon today is the traditional territories of the Anishinaabe, Haudenosaunee, and Neutral peoples and is connected to the Dish with One Spoon wampum, under which multiple nations agreed to care for the land and its resources by the Great Lakes in peace.</i></p> <p><i>We also acknowledge the Upper Canada Treaties signed in regards to this land, which include Treaty #29 and Treaty #45 ½.</i></p> <p><i>We recognize First Peoples' continued stewardship of the land and water as well as the historical and ongoing injustices they face in Canada. We accept responsibility as a public institution and as treaty people to renew relationships with First Nation, Métis, and Inuit Peoples through reconciliation, community service, and respect.</i></p>
3	2.3.4	<p>4) Municipalities may only exclude land from the prime agricultural areas for: expansions of or identification of settlement areas in accordance with Section 7.3.3.2.</p> <p>a) Expansion of a settlement area boundary through a supportive comprehensive review and subject to the policies in Section 7 of this Plan;</p> <p>b) Creation of a new settlement area through a supportive comprehensive review and subject to the policies in Section 7 of this Plan;</p>
4	2.3.9.a.	a) The residence must be a minimum of 45 10 years old or has immediately replaced one of a series of residences which were built a minimum of 45 10 years ago or replaces a house accidentally destroyed by fire or natural disaster.
5	2.3.11.	<p>All development, including lot creation in agricultural areas and new or expanding livestock facilities, will be subject to the Minimum Distance Separation Formulae (MDS) <i>with the exception of:</i></p> <p>a) MDS will apply to surplus residence severances in accordance with Section 2.3.9.e.;</p> <p><i>b) MDS will not apply to On-Farm Diversified Uses.</i></p> <p><i>c) (moved from 2.3.18) It is recognized that Huron County contains a large number of low visitation cemeteries. Local Municipal Official Plans may identify a cemetery as being low visitation. Minimum Distance Separation Formulae for siting new or expanding livestock facilities and new or expanding manure storages (MDS II) shall</i></p>

		apply as a Type A Land Use for low visitation cemeteries.
6	2.3.16	<p>Renewable energy systems such as wind, solar and biomass facilities may be permitted in on agricultural lands areas. <u>Commercial-scale energy projects, and specifically battery storage, are directed outside of prime agricultural lands where possible. Where prime agricultural lands cannot be avoided, the impacts to the agricultural system must be addressed through an agricultural impact assessment and minimized.</u></p> <p>The following considerations shall guide the County and local municipalities when reviewing and commenting on proposals for renewable energy facilities in on agricultural lands areas:</p> <ul style="list-style-type: none"> - Effects on the economic, social and environmental well-being of the community, and the health, safety and well-being of persons; - The proximity of facilities to Settlement Areas; - The suitability of the road network to accommodate construction and ongoing maintenance and emergency access; - The loss of prime agricultural lands and adverse impacts on agricultural operations; - Adverse impacts on natural features and functions; - Adverse impacts on wildlife, including bats and migratory birds; - Adverse impacts on archaeological and cultural heritage resources; - The proximity and cumulative effect of existing or planned renewable energy facilities; and - Buffering and appropriate separation distances from energy generation facilities and transmission systems.
7	2.3.19	<p>Where residential uses are permitted in the prime agricultural area, <i>up to two (2) Additional Residential Units are permitted subject to policies in local Official Plans.</i></p> <p>Local Official Plans may permit the use of two residential units in a detached house, semidetached house or rowhouse; and (b) the use of a residential unit in a building or structure ancillary to a detached house, semi-detached house or rowhouse.</p> <p>Local Official Plans shall meet or exceed the following criteria:</p> <ol style="list-style-type: none"> a) Compliance with Minimum Distance Separation Formulae; b) Additional Residential Units are to be <i>attached to and/or</i> located in close proximity to the existing dwelling or the farm building cluster; c) <i>are compatible with and would not hinder, surrounding agricultural operations;</i> d) <i>minimum land taken out of agricultural production;</i> e) <i>address any public health and safety concerns; and</i> g) appropriate septic system servicing is available; to accommodate the Additional Residential Unit; and h) <i>a consent for lot creation will not be permitted for Additional Residential Units other than where they are included on the same parcel as a surplus farm residence.</i> <p><i>In addition to Additional Residential Units, commercial scale agricultural operations which require housing to accommodate farm labour are permitted subject to policies in local Official Plans.</i></p>
8	2.3.20	An Agricultural Systems approach, which includes the agricultural land base, and the infrastructure, services and assets important to the agri-food sector, is encouraged required.
9	3.3.4	An inventory of protected heritage properties resources will be compiled and reflected in local Official Plans and the Huron County Cultural Plan. Local municipalities shall keep a register of properties that have been designated as, or are believed to contain cultural heritage value or interest.
10	3.3.6	The appropriate Indigenous Community shall be provided notification in regard to the identification

		<p>of burial sites and significant archaeological resources relating to the activities of their ancestors. Early and meaningful consultation with Indigenous Nations is required when completing an archaeological assessment. If the County or one of the constituent municipalities initiates the preparation of an Archaeological Management Plan, the appropriate Indigenous communities shall be notified and invited to participate in the process.</p> <p>The County shall engage meaningfully with Indigenous communities and consider their interests when identifying, protecting and managing cultural heritage and archaeological resources, natural environment and water resources, and other areas of interest.</p>
11	3.3.11	<p>The County, in partnership with local municipalities and with the direction of the Huron County Accessibility Advisory Committee, shall complete an Accessibility Plan annually in accordance with the Accessibility for Ontarians with Disabilities Act.</p> <p>Local municipalities will develop appropriate accessibility policies and regulations in Official Plans, Zoning By-laws, and Site Plan and Design Guidelines, in accordance with the legislation. Ontarians with Disabilities Act.</p> <p>In establishing a barrier free environment, access solutions will be made in a manner that respects the cultural heritage value or interest of a protected heritage property.</p>
12	3.3.13.	<p>The County of Huron has many renewable and alternative energy systems sources within its jurisdiction. Examples of renewable energy systems include wind, water, biomass, solar, compressed air storage and geothermal. The proximity to the Lake Huron wind regime, availability of biomass resources and potential for solar development offer many opportunities for local energy production.</p> <p>Alternative energy systems and renewable energy systems shall be permitted throughout the County as per Section 2.3.16. Opportunities for the development of district energy should be provided, where feasible, to accommodate current and projected energy needs.</p>
13	4.2	<p>The lack of “Attainable Housing” is identified as a barrier to attracting workers to the region. “Attainable Housing” is defined as non-subsidized market housing that an individual making the Living Wage (2019 rate: \$17.55/hour 2024 rate: \$23.05/hour) can afford.</p>
14	4.10	<p>Economic activity will have regard for efficient energy practices, climate change adaptation, new technologies, public health and sustainability of the community and natural systems.</p>
15	4.14	<p>All new major facilities and sensitive land uses will be planned and sited to ensure employment uses are protected from encroachment of sensitive land uses. Provincial guidelines The MECCP D-6 guideline will be used to determine compatible uses around industrial areas.</p>
16	5.0	<p>It is desirable to make extractive resources available as close to the markets as possible. The County undertook an Aggregate Strategy in 2005 which identified large areas of significant quality and quantity of sand and gravel; this Strategy was updated in 2025. The County supports the recommendations, goals and objectives of the Aggregate Strategy. Some of the key goals and objectives from the County’s Aggregate Strategy include: Making as much of the mineral aggregate resource available as close as possible to the market; Recognising existing mineral aggregate operations and protecting them from activities that would preclude or hinder their continued use or expansion; Ensure that new or expanding mineral aggregate operations are sited in locations that will have minimal social, economic, and environmental impacts; and minimize conflicts between incompatible land uses. The Strategy also recommended to designate in local Official Plans primary and secondary deposits with zero and one constraints. In local Official Plans, the Mineral Aggregate Designation indicates that aggregate deposits are likely to be available; it does not presume that all conditions are appropriate to allow extraction or processing of the resource to proceed., and to permit extraction in other deposits/resource areas subject to an amendment and appropriate studies.</p>
17	5.3.5 5.3.6 5.3.7 5.3.8	<p>5) Extraction of mineral aggregate resources is considered an interim use, and progressive and final rehabilitation will be required. Rehabilitated lands will be designated for the same use as existed prior to extraction, or natural environment.</p> <p>Where there is a concentration of mineral aggregate operations comprehensive rehabilitation planning is encouraged. Local municipalities may recommend that comprehensive rehabilitation be required through the municipal consultation process under the Aggregate Resources Act. (moved from 5.3.8)</p> <p>6) In agricultural areas, on prime agricultural land, rehabilitation will be carried out so that substantially the same areas and the same average soil quality for agriculture are restored.</p>

		<p>Complete agricultural rehabilitation is not required on prime agricultural lands if a substantial quantity of aggregate lies below the water table making restoration of pre-extraction agricultural capability unfeasible warranting extraction, other alternatives have been considered by the applicant and found unsuitable, and agricultural land rehabilitation in remaining areas is maximized. Consideration of other alternatives shall include resources in areas of Canada Land Inventory Class 4 to 7 soils, resources on lands identified as designated growth areas, and resources on prime agricultural lands where rehabilitation is feasible. Where no other alternatives are found, prime agricultural lands shall be protected in this order of priority: specialty crop, Canada Land Inventory Classes 1, 2, and 3.</p> <p>7) Any development permitted on or adjacent to a rehabilitated mineral aggregate operation, mineral and petroleum resource or operation will identify and mitigate issues of public health, safety and environmental impact.</p> <p>8) New and existing mineral aggregate operations and future or ongoing extraction of minerals and petroleum resources/ operations are permitted in the prime agricultural area, provided that the site is rehabilitated in accordance with Provincial policies.</p>
18	5.3.8	<p>Extraction is directed outside of areas designated Natural Environment. Where extraction is proposed in or adjacent to natural environment heritage features and areas, the required environmental impact studies shall be completed in accordance with provincial and local polices.</p>
19	5.3.10	<p>Incompatible uses and development shall be directed away from known significant mineral aggregate deposits, minerals and petroleum resources and operations. (moved from 5.3.11)</p> <p>Development and activities adjacent to or in areas of significant mineral aggregate resources, minerals and petroleum resources which would adversely affect the availability of these resources, shall only be permitted if:</p> <ul style="list-style-type: none"> a) resource use is not feasible; or b) the proposed land use serves a greater long term public interest; c) issues of public health, safety and environmental impact are mitigated, and d) the use does not adversely affect the availability of aggregate or petroleum resources in adjacent areas. <p>Non-agricultural development and lot creation within 300 metres of an existing aggregate operation or aggregate deposit may require an assessment of potential impacts.</p> <p>Areas where petroleum/gas wells are located should be avoided when siting buildings, unless it can be demonstrated that development can occur safely. A well license must be obtained from the MNR before any attempt is made to enter or plug a well.</p>
20	5.3.11	<p>Incompatible uses and development shall be directed away from known significant mineral aggregate deposits, minerals and petroleum resources and operations.</p> <p>All extraction and processing operations should be located and operated in such a manner as to minimize the impact on the natural, social and built environments. Surface and ground water resources shall be protected from adverse impacts of extraction.</p> <p>Impacts from any n New or expanding mineral aggregate operations in the prime agricultural area shall require an Agricultural Impact Assessment; impacts on the agricultural system are to be avoided, or where avoidance is not possible, minimized and mitigated. on surrounding agricultural operations and lands shall be mitigated to the extent feasible.</p>
21	5.5.3.	<p>Local official plans will protect areas for aggregate extraction with reference to the 'Mineral Aggregate Extractive Resources' map and will be consistent with the Provincial Planning Statement. Local official plans will include policies and mapping that regulate the establishment of new mineral aggregate operations, and expansions of existing operations and mineral mining operations. Policies and mapping will be consistent with the County's Aggregate Strategy and petroleum resource operations. Petroleum, gas and other extractive wells and operations are located in rural areas throughout the County. These wells will be protected from incompatible development.</p> <p>Wells and petroleum resource operations or other extractive operations will be referenced within local official plans and protected from incompatible development by discouraging development within 75 metres of petroleum resource production operations and wells.</p>
22	6.3.8	<p>Municipalities will consult with the local Conservation Authority and/ of the Huron County Biologist to determine if an Environmental Impact Study is required.</p>
23	6.3.8	<p>Adjacent lands are considered to be the lands within 30 metres420m of a Provincially Significant Wetland and lands within 50m of all other natural features or areas.</p>
24	6.3.13.	<p>The efficient and sustainable use of water resources, including for water conservation and</p>

		<p>sustaining water quality and protection of sourcewater will be promoted in collaboration with the Province, local Conservation Authorities and local Municipalities.</p> <p>Where development is proposed on private communal sewage services or individual on-site sewage services, hydrogeological nitrate studies are required to demonstrate no negative impacts on public health and the environment.</p>
25	7.0	<p>When the original County of Huron Official Plan was adopted in 1973 the County's population was 51,000. In 2021 the population had increased to 61,365 nearly 60,000. The population of Huron County will continue to grow slowly. Population projections undertaken in 2024 for this plan update estimate a population of approximately 90,000 by 2051. 60,800 by 2044. Similar to the Province as a whole, due to smaller families and an aging population ("baby boomers" comprise a large proportion of Huron's the population), a growing population will be increasingly reliant partly dependent on immigration migration into the County.</p> <p>While these figures indicate a sustained level of growth, this growth is quite moderate in comparison to many other areas of the province and indicates that there is no need to designate major areas for new urban development. After many years of modest growth, Huron County experienced more significant growth between 2016-2021 and growth planning to accommodate projected population and housing is encouraged, particularly within settlement areas offering a full range of services. Population projections undertaken in developing this Plan support the assumption that Huron's existing urban centres contain an ample supply of land to accommodate future growth for the next twenty years. Although Huron's communities have remained relatively stable, with a clear distinction amongst towns, villages, hamlets, recreational areas and the rural countryside, there have been a number of important changes.</p> <p>The need for housing that is both affordable and attainable for all citizens of Huron County has become of critical concern. Apparent Lack of affordable and attainable housing can result in impacts for the whole community housing instability, increased homelessness, food insecurity and reduced quality of life. When the people living and working in the County are unable to find appropriate housing within their means, there are impacts for the community as a whole including outmigration of people, less spending at local businesses and difficulty for employers to find labour.</p>
26	7.2	<p>Strong, and Prosperous and Complete Communities</p> <p>The goal of the community is to support strong, prosperous, and complete communities. The achievement of complete communities will be supported by an appropriate range and mix of land uses, housing options, transportation options, employment, public service facilities and other institutional uses (including schools, child care facilities, long term care, places of worship and cemeteries) recreation, parks and other uses to meet long term needs. This Plan provides an adequate land base and allows for continued growth within existing urban areas on full services which encourage the provision of employment and housing opportunities while preventing fringe or sprawl development. The goal of the community is to broadly allow residential uses within settlement areas except where it is incompatible with designated employment lands.</p>
27	7.3	<p>Primary Settlement Areas</p> <p>Primary Settlement Areas are Huron's largest urban centres, and have full, municipal water and sewer services. These areas are intended to be the primary location for growth and development in the County, and offer a full range of amenities and employment options. The County's five major towns (P1 in Appendix Table 1) are fully serviced by municipal water and sewer and provide a broad range of employment opportunities and community services and may contain strategic growth areas. The remaining fully serviced communities (P2 in Appendix Table 1) will accommodate a smaller proportion of growth than the five major towns.</p>
28	7.3	<p>Secondary Settlement Areas include villages and hamlets with partial municipal services (water or sewer), which generally have significant populations but are less densely populated than Primary Settlement Areas. These areas are intended to accommodate a limited amount of residential growth, new community facilities and employment uses on full municipal water and sewage services or private communal water and sewage services. Limited Infilling or rounding out of existing development may occur provided that the development is within the reserve sewage system capacity and reserve water system capacity; and site conditions are suitable for the long-term provision of such services.</p>
29	7.3.2.	<p>1) Market pressures and changing demographics are altering the form of housing types and the density of residential development. To accommodate these changes, to achieve complete</p>

		<p>communities, and to address issues related to accessibility, mental health, housing attainability and low income, communities will:</p> <p>a) Encourage mixed use development;</p> <p>b) Contain an increase in overall density;</p> <p>c) Provide adaptable forms of housing;</p> <p>d) Allow Promote infill development at a higher density than the surrounding neighbourhood;</p> <p>e) Require new development in fully serviced greenfield areas to be at a higher density than the existing residential neighbourhoods of the settlement area,</p> <p>• For example, including higher density uses, designing buildings for additional dwelling residential units, or establishing reduced lot area, frontage, and setback requirements than those in established neighbourhoods;</p> <p>f) Promote all housing options required to meet the social, health, economic and well-being requirements of current and future residents, including additional needs housing. special needs requirements and needs arising from demographic changes.</p> <p>g) Consider Community Improvement Plans as a tool to promote the provision of affordable housing.</p>
30	7.3.2.6.	<p>The County has developed an an Residential Intensification Design Guidelines that demonstrates how municipalities may encourage increased density in settlement areas while balancing design considerations with attainability and affordability.</p> <p>Local municipalities may provide further guidance to aid compatible intensification in a manner which will respect and be compatible with existing neighbourhood characteristics and heritage areas.</p>
31	7.3.2.9.	<p>All new development of 10 units or more will demonstrate how market-based needs including attainability and affordability have been addressed.</p>
32	7.3.3.2.	<p>2) <i>In identifying a new settlement area or allowing a settlement area boundary expansion, the following shall be considered:</i></p> <p><i>a) the need to designate and plan for additional land to accommodate an appropriate range and mix of land uses;</i></p> <p><i>b) if there is sufficient capacity in existing or planned infrastructure and public service facilities;</i></p> <p><i>c) whether the applicable lands comprise specialty crop areas;</i></p> <p><i>d) the evaluation of alternative locations which avoid prime agricultural areas and, where avoidance is not possible, consider reasonable alternatives on lower priority agricultural lands in prime agricultural areas;</i></p> <p><i>e) whether the new or expanded settlement area complies with the Minimum Distance Separation formulae;</i></p> <p><i>f) whether impacts on the agricultural system are avoided, or where avoidance is not possible, minimized and mitigated to the extent feasible as determined through an agricultural impact assessment or equivalent analysis, based on provincial guidance; and</i></p> <p><i>g) the new or expanded settlement area provides for the phased progression of urban development.</i></p>

		<p>Planning authorities may identify a new settlement area only where it has been demonstrated that the infrastructure and public service facilities to support development are planned or available.</p> <p>Any consideration for the expansion of existing Settlement Areas or the establishment of a new Settlement Area will require a supportive comprehensive review. The comprehensive review must:</p> <p>a) Justify the need for a new Settlement Area or the expansion of a settlement area boundary, including demonstrating that sufficient opportunities for growth are not available through intensification, redevelopment and designated growth areas;</p> <p>b) Demonstrate that the new Settlement Area or proposed expansion is in the most suitable location and does not comprise specialty crop areas, and there are no reasonable alternatives which avoid prime agricultural lands; there are no reasonable alternatives on lower priority agricultural lands, if prime agricultural lands cannot be avoided, and impacts from new or expanding settlement areas on agricultural operations which are adjacent or close to the settlement area are mitigated to the extent feasible including compliance with the Provincial Minimum Distance Separation Formulae;</p> <p>c) Describe the planned or available infrastructure and public service facilities suitable for the proposed development which protect public health and safety, including the results of a Class EA where necessary;</p> <p>d) Demonstrate that the impacts of development on the natural environment will be minimized; and</p> <p>e) Provide other studies as required to support the proposed development as required by the County and local municipality.</p> <p>f) Local Municipalities may permit adjustments of settlement area boundaries outside a comprehensive review provided:</p> <ul style="list-style-type: none"> • there would be no net increase in land within the settlement areas; • the adjustment would support the municipality's ability to meet intensification and redevelopment targets established by the municipality; • the prime agricultural area is addressed in accordance with the requirements of Section 7.3.3.2.b.; • the settlement area to which lands would be added is appropriately serviced and there is sufficient reserve infrastructure capacity to service the lands. <p>g) In undertaking a comprehensive review, the level of detail of the assessment should correspond with the complexity and scale of the settlement boundary or development proposal.</p>
33	7.3.6.2	<p>Employment Areas include only industrial lands, and will be protected for industrial purposes. Employment areas will be planned for and protected in settlement areas by:</p> <p>a) planning for employment area uses over the long-term that require those locations including manufacturing, research and development in connection with manufacturing, warehousing and goods movement, and associated retail and office uses and ancillary facilities;</p> <p>b) prohibiting residential uses, commercial uses, public service facilities and other institutional uses;</p> <p>c) prohibiting retail and office uses that are not associated with the primary employment use;</p> <p>d) prohibiting other sensitive land uses that are not ancillary to uses permitted in the</p>

		<p><i>employment area; and</i></p> <p><i>e) including an appropriate transition to adjacent non-employment areas to ensure land use compatibility and economic viability.</i></p> <p><i>Planning authorities may remove lands from employment areas only where it has been demonstrated that:</i></p> <p><i>a) there is an identified need for the removal and the land is not required for employment area uses over the long term;</i></p> <p><i>b) the proposed uses would not negatively impact the overall viability of the employment area by:</i></p> <p><i>1. avoiding, or where avoidance is not possible, minimizing and mitigating potential impacts to existing or planned employment area uses;</i></p> <p><i>2. maintaining access to major goods movement facilities and corridors;</i></p> <p><i>c) existing or planned infrastructure and public service facilities are available to accommodate the proposed uses; and</i></p> <p><i>d) the municipality has sufficient employment lands to accommodate projected employment growth to the horizon of the approved official plan.</i></p> <p>Consideration for the conversion of industrial land to non-industrial land uses will require a supportive Comprehensive Review to determine if the conversion is necessary, and demonstrate that the land is not required for employment purposes over the long term. Commercial lands are not included in employment areas for the purpose of a Comprehensive Review.</p> <p>A Comprehensive Review for the conversion of Employment Areas to non-employment uses must provide:</p> <p>a) Justification of the need for conversion of employment lands, including demonstration that sufficient opportunities are not available through redevelopment, intensification, and designated growth areas in the local market area;</p> <p>b) Demonstration that the proposed use is in the most suitable location and there are no reasonable alternative locations;</p> <p>c) Description of the planned or available infrastructure and public service facilities suitable for the proposed development;</p> <p>d) Demonstration that the impacts of development on the natural environment will be minimized;</p> <p>e) Demonstration that the conversion is compatible with neighbouring uses and will not adversely affect the function of the employment area;</p> <p>f) Where lands have been used for industrial purposes, require the completion of studies to determine whether there is any soil and/or groundwater contamination that would require remediation prior to allowing the development of a more sensitive land use.</p> <p>g) Consideration of cross-jurisdictional issues;</p> <p>h) Other studies as required to support the proposed development as required by the County and local municipality;</p>
34	7.3.9.7	Local climate change impacts are expected to include higher average temperatures, increased precipitation, increased intensity of rainfall, more extreme fluctuations in lake and river levels,

		<p>increased lake effect snow events, more frequent and severe ice storms, and more frequent and severe wind gust events.</p> <p>To address these impacts:</p> <p>a) The County will support measures and activities to address climate change as outlined in the Corporate Climate Change Adaptation Plan; through greenhouse gas reduction or sequestration;</p> <p>b) Local Official Plans will include goals, objectives, & actions to mitigate greenhouse gas emissions and provide for adaptation to changing climate, including increased resiliency; and</p> <p>c) All development will include considerations consider of the impacts of a changing climate change-and related mitigation and adaptation measures.</p>
35	8.4 & 8.5	<p>4) Proponents of amendments to this Official Plan, local Official Plans and local Zoning By laws are encouraged to engage stakeholders beyond the requirements of the Planning Act through private consultation such as direct contact or open houses.</p> <p>5) Applicants for Plans of Subdivisions, Consents and other planning applications are encouraged to consult with stakeholders and neighbouring property owners in advance of submitting their application.</p>
36	8.7	<p>The County acknowledges its role in the Province's duty to consult with Indigenous communities on planning matters. The County will strive to build co-operative relationships through meaningful engagement with Indigenous communities to facilitate knowledge-sharing in land use planning processes and inform decision-making.</p> <p>The County and private developers shall engage early with Indigenous communities and meaningfully coordinate on land use planning matters, including but not limited to, the identification and preservation of archaeological sites and built heritage resources, the protection of burial sites, cultural heritage landscapes and the natural environment.</p> <p>The County commits to co-development of mutually acceptable processes and protocols that facilitate notification and ongoing engagement of Indigenous communities in land use and related planning processes of the County. Guidelines may be prepared to further clarify expectations for Indigenous consultation and engagement.</p>
37	8.9	<p>For the determination of a complete application, the following additional information may be required to be submitted as part of a planning application, including peer review(s). Local Official Plans may specify additional studies and information for the determination of a complete application.</p>
38	8.9	<p>9) For the determination of a complete application, the following additional information may be required to be submitted as part of a planning application. Studies are listed in thematic areas for organizational purposes and does not limit the designations in which a study can be required. Local Official Plans may specify additional studies and information for the determination of a complete application.</p> <p>Where a study is required, an approved Terms of Reference is required prior to the commencement of the study.</p> <p>Natural Environment / Natural Hazard</p> <ul style="list-style-type: none"> - a flood plain and erosion hazard study if in a natural hazard area or an erosion control area as identified by the Conservation Authority, - an Environmental Impact Study if within or adjacent to a natural environment area - A study demonstrating the identification and assessment of impacts on threatened and endangered species, where there is potential suitable habitat for threatened and endangered species known to occur within the County of Huron, or where the Ministry of Natural Resources has identified habitat for threatened or endangered species as per the Endangered Species Act 2007. <p>Urban Lands</p> <ul style="list-style-type: none"> - a Comprehensive Review if land is being newly designated for urban development or if converting employment lands to non-employment uses - a heritage impact study if within or adjacent to a Heritage Conservation District or a Protected

	<p>Heritage Property</p> <ul style="list-style-type: none"> - a retail market study (or other economic / downtown impact study) if in a commercial area, or proposing to be within a commercial area - A residential market justification study <p>Servicing</p> <ul style="list-style-type: none"> - a servicing proposal to demonstrate the proposed connection to existing municipal services - a servicing options study for development proposed with private water or private sewage facilities - a hydrogeological nitrate / ground water impact study for development proposed on private sewage services in accordance with the County's Terms of Reference. - a stormwater management plan (conceptual) <p>Archaeology, Heritage and Design</p> <ul style="list-style-type: none"> - a heritage impact assessment and/or a conservation plan whenever known or potential built heritage resources (individual or part of heritage conservation district) and cultural heritage landscapes are located - Archaeological Assessment in areas of archaeological potential - Marine Archaeological Assessment in areas of marine archaeological potential - Design review in accordance with applicable County design guidelines, for example, the Residential Intensification Guideline or the Urban Design Guideline for Traditional Downtowns <p>Where an archaeological assessment is required, the proponent should consult early with the Indigenous communities and complete work in accordance with the Indigenous community's consultation protocol and archaeological standards, as applicable.</p> <p>Other</p> <ul style="list-style-type: none"> - a traffic impact study - an air, noise, dust or vibration study when required by Provincial guidelines - an Environmental Site Assessment when required by Provincial legislation - Minimum Distance Separation Formulae requirements from existing livestock barns for proposed residential, recreational or other non-farm development - Minimum Distance Separation Formulae requirements from existing residential (farm and non-farm), recreational or other non-farm uses for proposed livestock barns - a contaminant migration study and impact mitigation study for development within 500 metres of an open or closed landfill - an aggregate impact study for non-farm development occurring within 300 metres of an aggregate operation or known aggregate deposit - an impact study for an aggregate operation proposed within 300 m of a settlement area or existing non-farm development - under the Clean Water Act, a Section 59 Restricted Land Use Permit issued by the Risk Management Official if the property falls within a Wellhead Protection Area C (Five-year Time-of-Travel to the municipal well) - agricultural impact assessment - public consultation strategy - A residential market and/or affordability justification study - an urban design brief - planning justification report
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Table 1: Settlement Area Type Classification for Growth Allocation

Primary Settlement Areas (full services existing or required) <i>*areas abutting P1 Settlement Areas are also required to be on full services unless otherwise stated</i>		Secondary Settlement Areas (partial services)	Tertiary Settlement Areas (private services)		Lakeshore Residential and Residential Park Settlement Areas
PI	PII				
Clinton	Bayfield	Belgrave	Amberley	Kingsbridge	Lakeshore Residential (Ashfield-Colborne-Wawanosh)
South of Clinton	North of Bayfield	Benmiller	Auburn	Kintail	Residential Park (Ashfield- Colborne-Wawanosh)
Exeter	Blyth	Brucefield	Belfast	Kippen	
Goderich	Brussels	Dashwood	Belmore	Kirton	Lakeshore Residential (Central Huron)
East of Goderich	Centralia	Egmondville	Blake	Lakelet	Lakeshore Residential (Bluewater)
South of Goderich	Huron Park	Dungannon	Bluevale	Lochalsh	Lakeshore Residential (South Huron)
Seaforth	Hutton Heights	Saltford	Corbett	Londesborough	
South of Seaforth-Bridges	Crediton	St. Joseph	Cranbrook	Lowertown	
Wingham	Hensall	Varna	Dublin	Molesworth	
North of Wingham	Vanastra		Elienville	Mount Carmel	
East of Wingham	Zurich		Ethel	Nile	
	Port Blake Planning Area		Fordwich	Port Albert	
	South of Lucknow		Gorrie	Shipka	
			Graham Survey	St. Augustine	
			Greenway	St. Columban	
			Harpurhey	St. Helens	
			Henfryn	Walton	
			Holmesville	Whitechurch	
			Junctionville	Winthrop	
			Kinburn	Woodham	
				Wroxeter	

Note: Table 1 is subject to change and amendments to Table 1 do not require an Official Plan Amendment. Place names are in accordance with local Official Plans.

Table 2: Population Projections, 2021 – 2051

	2021	2026	2031	2036	2041	2046	2051
Ashfield-Colborne-Wawanosh	6,141	7,387	7,816	8,268	8,678	8,994	9,210
Bluewater	7,870	8,333	8,777	9,581	10,359	11,014	11,530
Central Huron	8,140	8,615	8,792	9,382	9,969	10,475	10,890
Goderich	8,226	8,863	10,187	10,789	11,427	12,008	12,510
Howick	4,222	4,288	4,440	4,753	5,054	5,305	5,500
Huron East	9,928	10,254	10,538	11,387	12,222	12,930	13,500
Morris-Turnberry	3,747	3,858	3,927	4,077	4,231	4,370	4,480
North Huron	5,273	5,526	5,736	5,994	6,279	6,551	6,790
South Huron	10,476	11,255	12,911	13,659	14,439	15,141	15,740
County of Huron	64,050	68,381	73,125	77,896	82,669	86,801	90,160

Note: Table 2 is subject to change and amendments to Table 2 do not require an Official Plan Amendment

Note: Table 2 includes net Census undercount estimated at 4.4% and assumes the medium growth scenario of 1.1% annual growth. Population undercount has been rounded and may not add up exactly.

Source: County of Huron Population & Housing Projections, 2024, Watson & Associates Economists Ltd.

Table 4: Household Projections, 2021-2051

	2021	2026	2031	2036	2041	2046	2051
Ashfield Colborne Wawanosh	2,355	2,725	2,870	3,018	3,148	3,245	3,310
Bluewater	3,305	3,475	3,658	3,957	4,246	4,490	4,690
Central Huron	3,270	3,471	3,569	3,804	4,035	4,233	4,400
Goderich	3,665	3,983	4,578	4,852	5,137	5,394	5,630
Howick	1,345	1,386	1,451	1,567	1,677	1,768	1,850
Huron East	3,705	3,883	4,023	4,350	4,670	4,941	5,170
Morris-Turnberry	1,195	1,261	1,299	1,367	1,434	1,492	1,540
North Huron	2,155	2,305	2,414	2,544	2,681	2,807	2,920
South Huron	4,340	4,678	5,242	5,568	5,902	6,199	6,460
County of Huron	25,335	27,167	29,104	31,027	32,930	34,569	35,970

Note: Table 4 is subject to change and amendments to Table 4 do not require an Official Plan Amendment

PART "C"
APPENDICES

The appendices do not form part of Amendment No. 6 but are for information purposes only.

Background

In October 2024, the Province released the Provincial Planning Statement which replaces the Provincial Policy Statement, 2020 and A Place to Grow: Growth Plan for the Greater Golden Horseshoe, 2019. The proposed amendment to the County of Huron Official Plan seeks to align with the new direction in the Provincial Planning Statement (PPS).

Important policies that remain the same in the 2024 PPS as in the 2020 PPS:

- Decisions of Planning Authorities are required to be 'consistent with' the 2024 PPS;
- Settlement areas continue to be the focus of growth and development;
- Active transportation (e.g. walking & cycling) is important for healthy, active communities;
- Policies addressing natural areas and mineral aggregates are largely unchanged;
- Huron County is a prime agricultural area;
- Surplus dwelling severances are permitted in prime agricultural areas.

Major areas of change in the 2024 PPS:

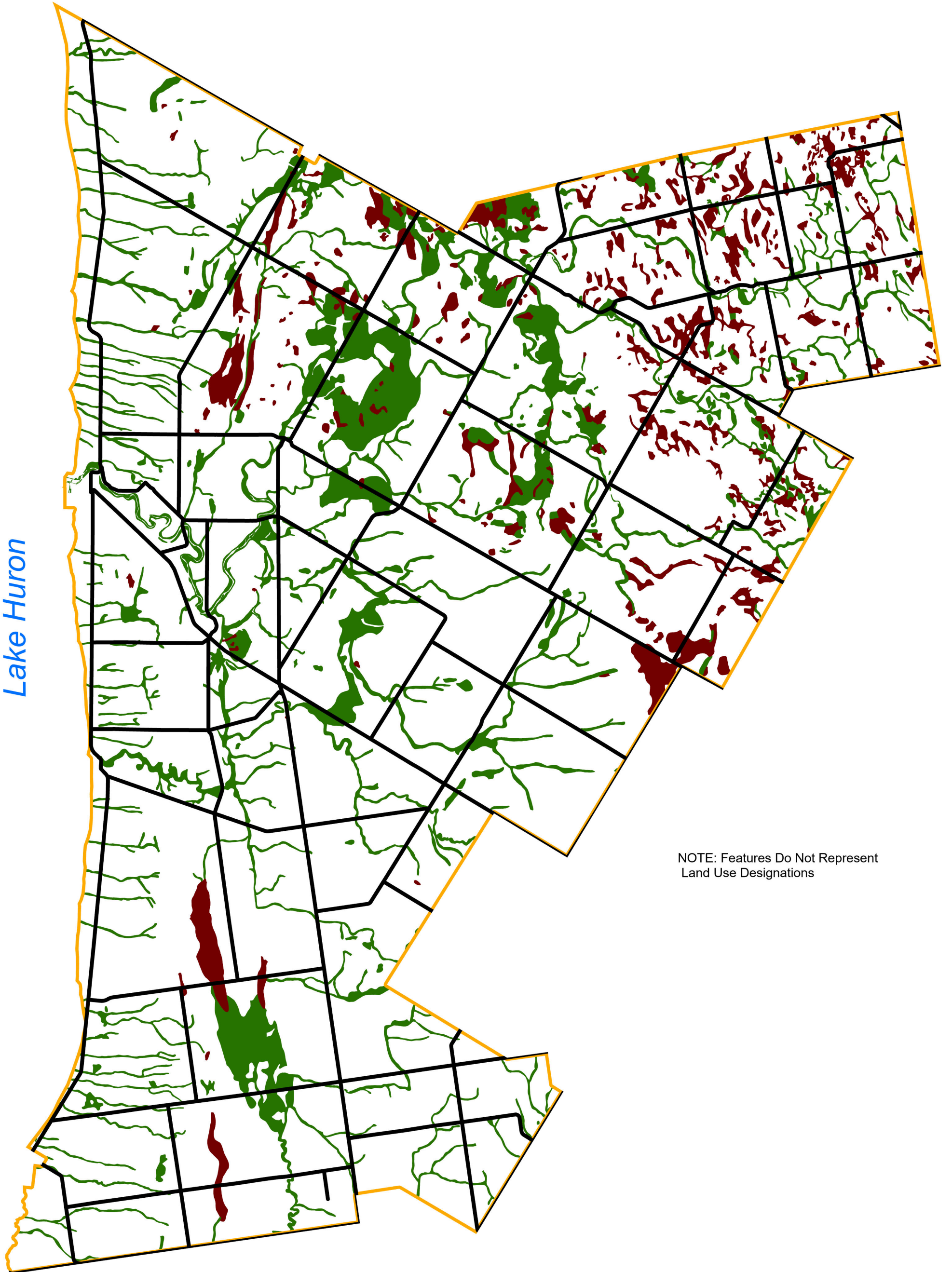
- Comprehensive reviews are no longer required for converting employment lands or for expanding settlement areas;
- Focus is on creating complete communities;
- Planning time horizon is at least 20 years and no longer than 30 years;
- More specific direction on promoting wide range of types and forms of housing, including additional residential units in agricultural areas;
- Indigenous Nations are to be consulted early in the planning process; and
- Enhanced direction for consideration of impacts of a changing in climate in the planning process.

Key Differences between the Existing Official Plan and the Proposed Official Plan Amendment #6

Policies are proposed to be amended to align with the 2024 PPS. The following list summarizes the key differences between the existing Huron County Official Plan and the proposed Official Plan Amendment #6 as a result of the 2024 PPS:

- Addition of the County's Land Acknowledgement.
- The Agriculture section is amended with the addition stronger support for agricultural systems planning, new requirements for agricultural impact assessments and to reflect the County's Housing Friendly Lens work relating to Additional Residential units in agricultural settings.
- The Extractive Resource section is amended to reflect the Scoped Update to the Huron County Aggregate Strategy;
- The Natural Environment section is amended to alter the adjacent lands policies to 30 metres for all natural area types.
- The Settlement Patterns section is amended to remove the comprehensive review requirement at the time of a settlement area expansion and/or alteration to an employment area.
- The Implementation section is amended to update the complete application requirements.

HURON COUNTY OFFICIAL PLAN Agricultural Resources Map

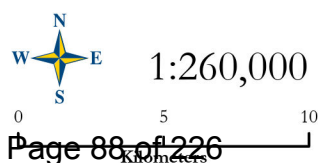


NOTE: Features Do Not Represent Land Use Designations



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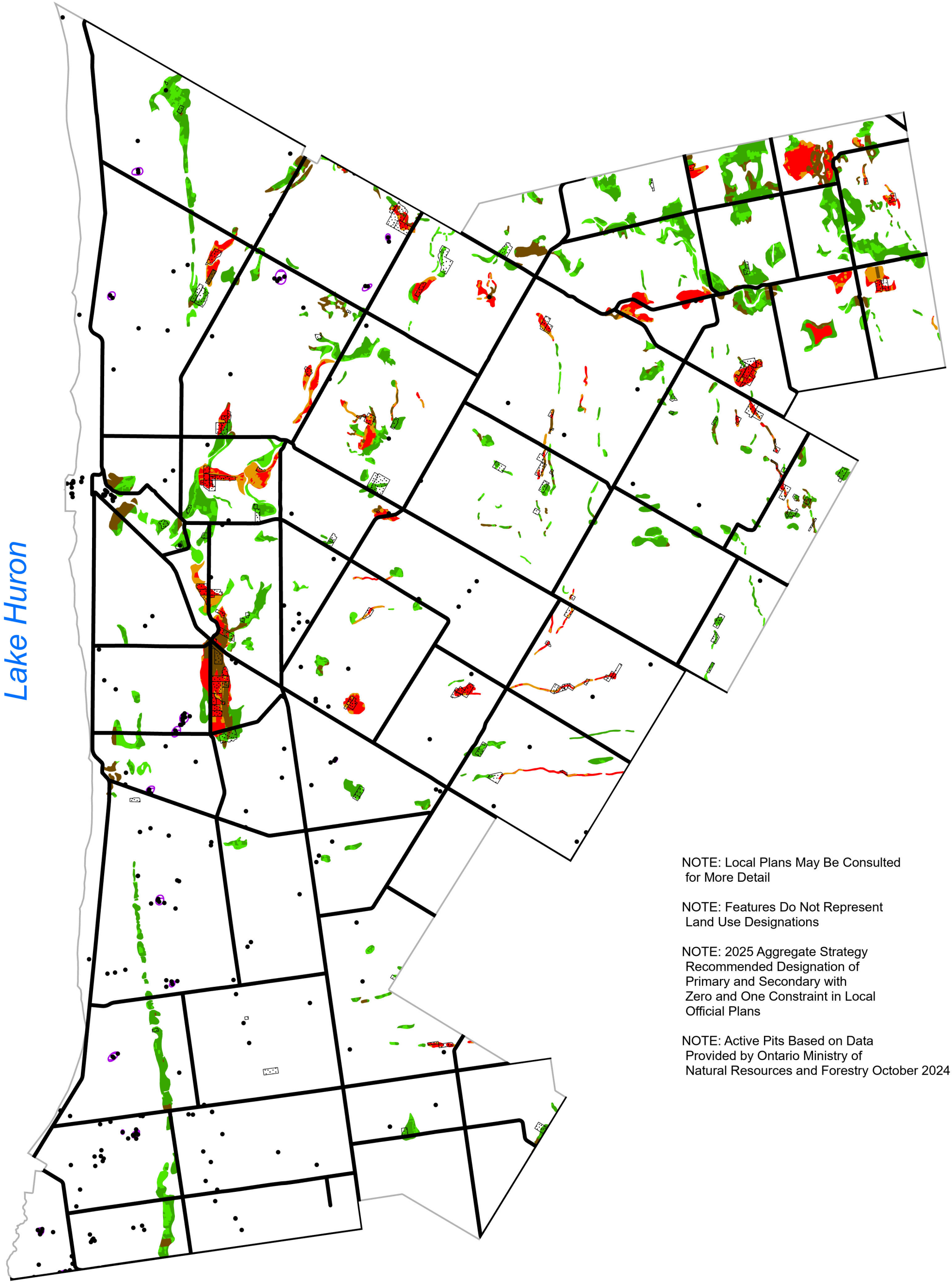
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- Provincial Highways or County Roads
- Prime Agricultural Area
- Prime Agricultural Lands (Class 1 - 3)
- Non - Prime Agricultural Lands (Class 4 - 6)
- Organic

HURON COUNTY OFFICIAL PLAN Extractive Resources Map



NOTE: Local Plans May Be Consulted for More Detail

NOTE: Features Do Not Represent Land Use Designations

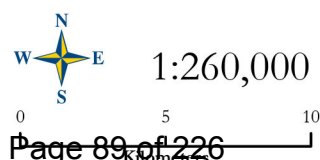
NOTE: 2025 Aggregate Strategy Recommended Designation of Primary and Secondary with Zero and One Constraint in Local Official Plans

NOTE: Active Pits Based on Data Provided by Ontario Ministry of Natural Resources and Forestry October 2024



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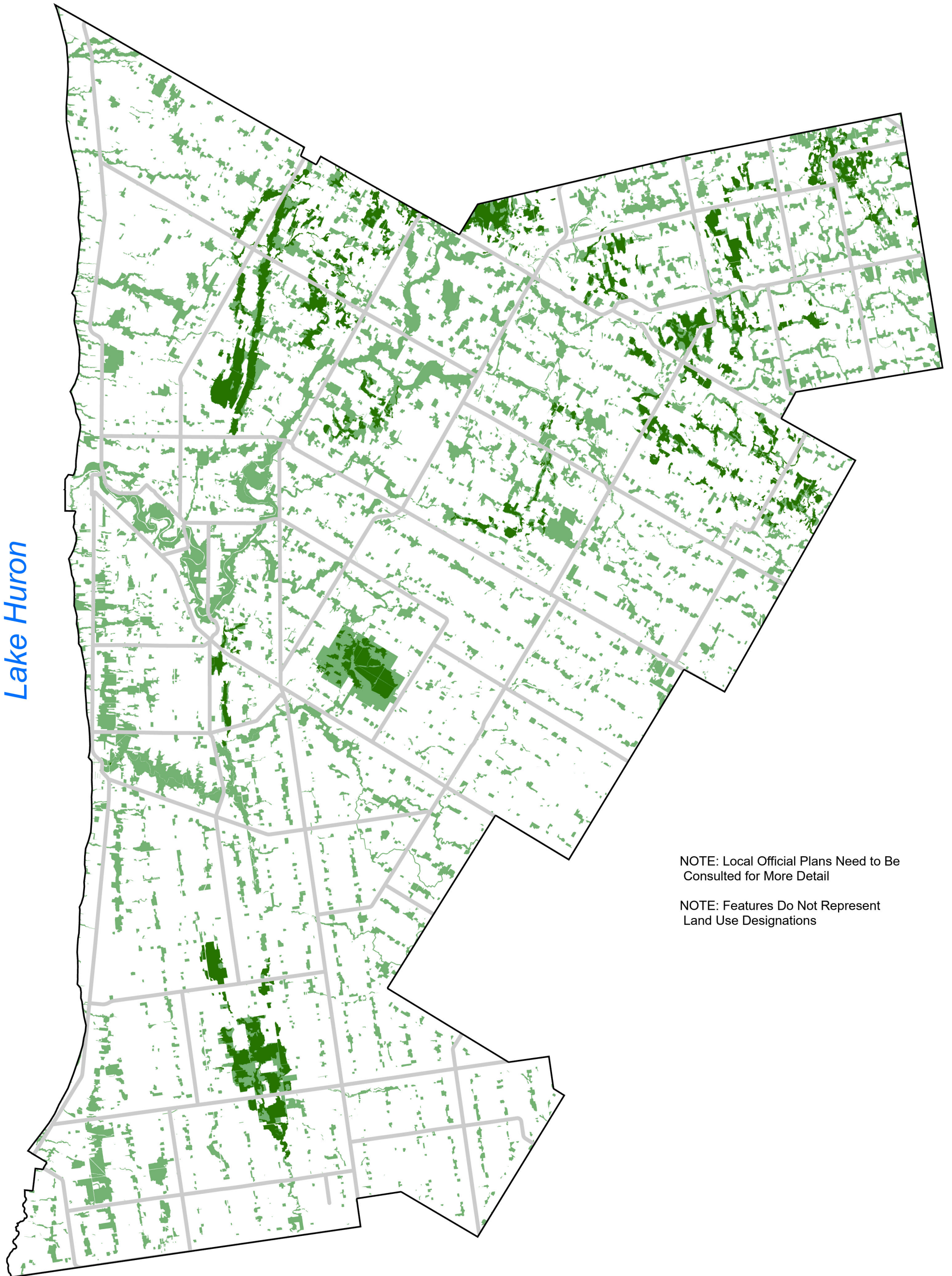


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<ul style="list-style-type: none"> Provincial Highways or County Roads County Boundary Active Pits Petroleum Wells (Active and Inactive) Petroleum Pool 	<p>Potential Aggregate Resources</p> <ul style="list-style-type: none"> Primary - No Constraints Primary - With Constraints Secondary - No Constraints Secondary - With Constraints Sterile
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HURON COUNTY OFFICIAL PLAN

Natural Environment Resource Map



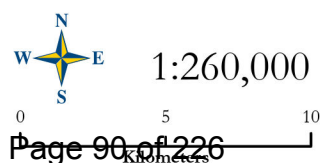
NOTE: Local Official Plans Need to Be Consulted for More Detail

NOTE: Features Do Not Represent Land Use Designations



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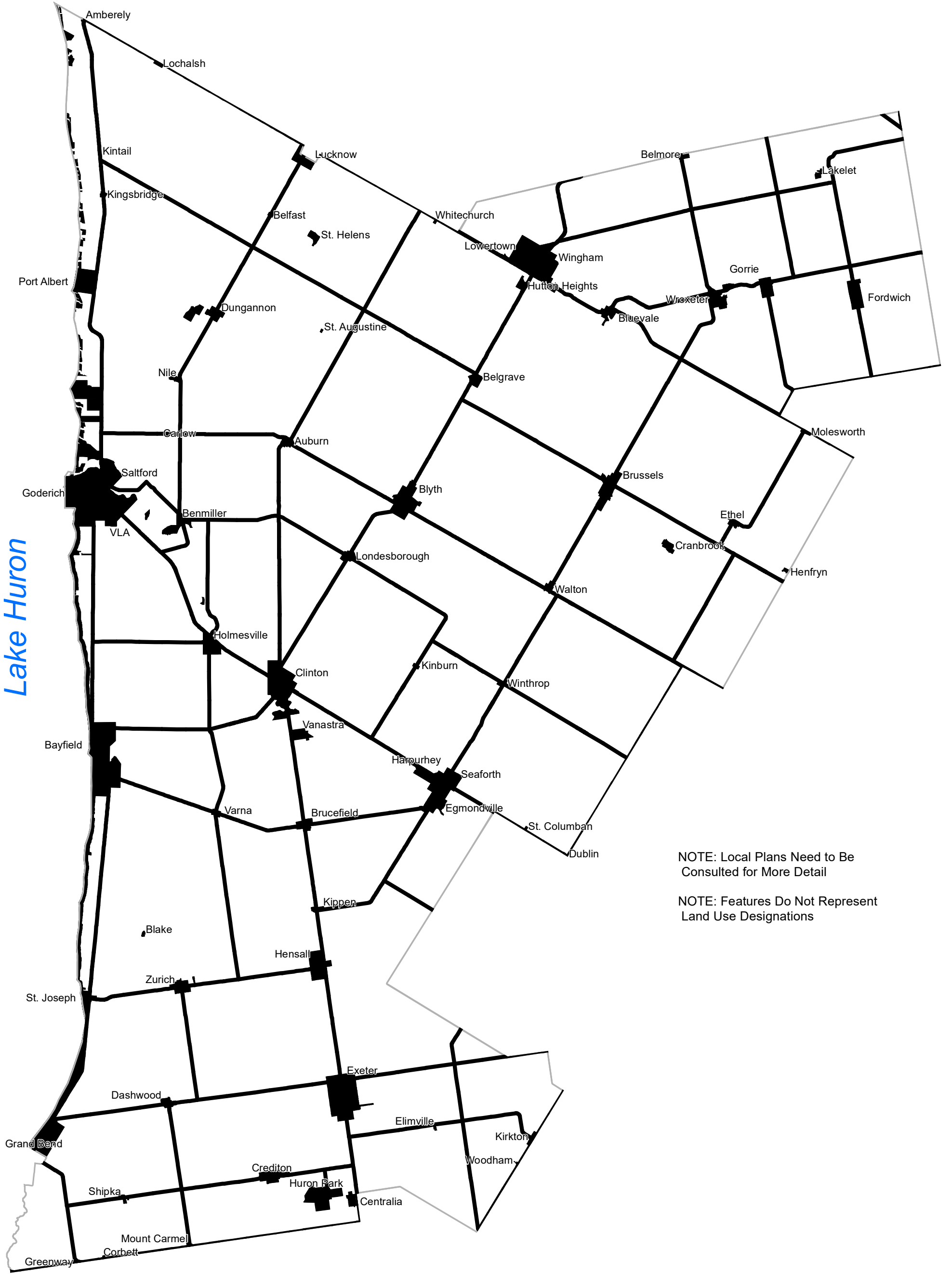
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- County Boundary
- Provincial Highways or County Roads
- Natural Environment - Provincially Significant Wetlands
- Natural Environment- All other features

HURON COUNTY OFFICIAL PLAN Settlement Areas Map



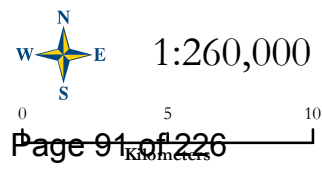
NOTE: Local Plans Need to Be Consulted for More Detail

NOTE: Features Do Not Represent Land Use Designations



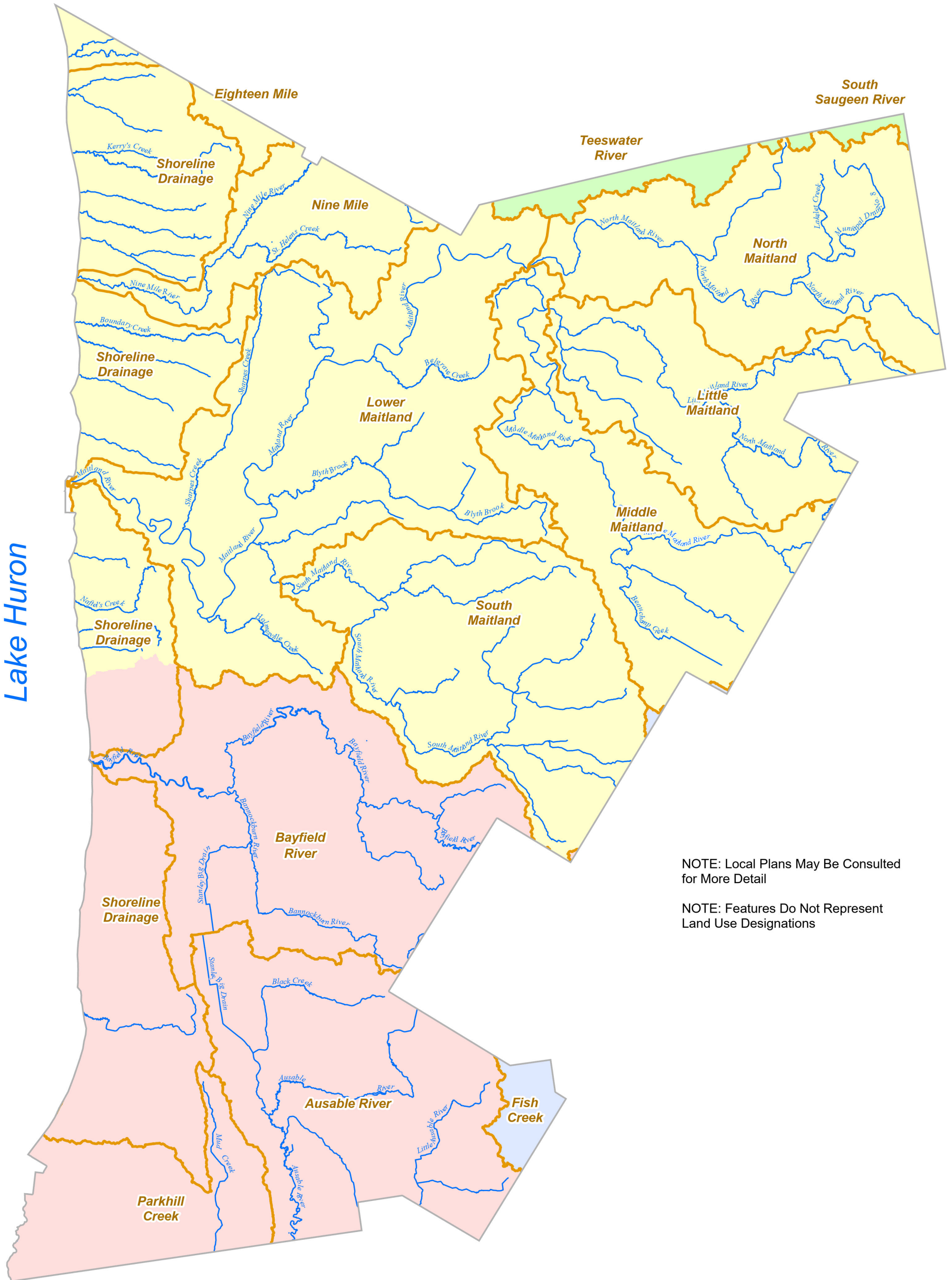
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- Provincial Highways or County Roads
- County Boundary
- Settlement Areas

HURON COUNTY OFFICIAL PLAN Watershed Resources Map



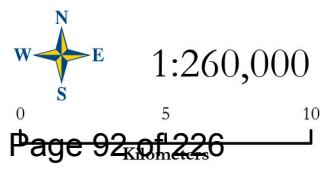
NOTE: Local Plans May Be Consulted for More Detail

NOTE: Features Do Not Represent Land Use Designations



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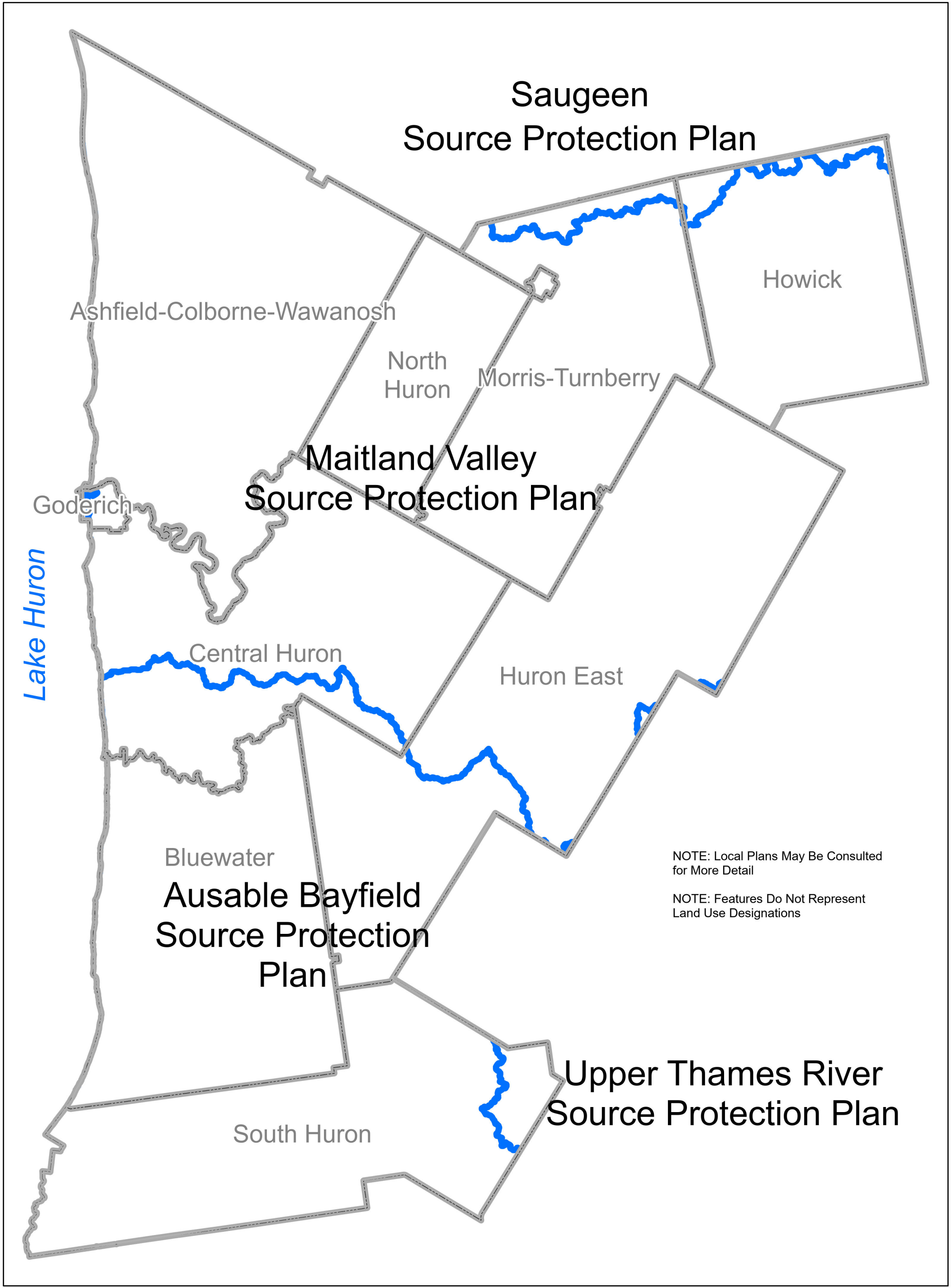


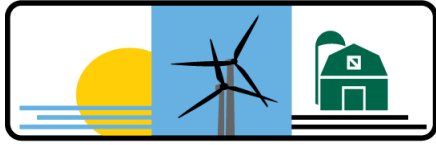
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- County Boundary
- Watershed Boundaries
- Major Watercourses

- Ausable Bayfield Conservation Authority
- Maitland Valley Conservation Authority
- Saugeen Valley Conservation Authority
- Upper Thames River Conservation Authority

HURON COUNTY
OFFICIAL PLAN
Source Water Protection Areas Map





— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: clerk@acwtownship.ca

Council Report

STAFF: Florence Witherspoon, Clerk

DATE: April 8, 2025

SUBJECT: Aggregates in ACW

Recommendation

For your information purposes.

Background

As a follow-up from the previous meeting of Council, staff was requested to provide a report on the three requests submitted by Gina McDonnell during the delegation. As a reference, staff has provided the original presentation material attached to this report. In summary, the requests are as follows:

1. Adopt the WHO standards for ambient air and consider making our Official Plan more robust around water resources, data sharing and transparency.
2. Join 20 other municipalities and sign RGMC's DAMN Campaign.
3. Become a member of TAPMO.

Council further requested an update on the invitation for the Ministry of Natural Resources to attend a Council meeting to make an educational presentation on aggregate management in the province.

Comment

With reference to the above noted requests, staff make the following comments:

1. The World Health Organization's (WHO) global air quality guidelines is a comprehensive document, the link for which is embedded in the presentation document provided by Ms. McDonnell. Staff have provided the Executive Summary as an attachment to this report. Should Council wish to pursue this further, staff could reach out to the Huron County Planning Department to provide comment on the request for how adoption of the WHO guidelines would be implemented from a policy perspective, and what could further be included in the Township's Official Plan to make it more robust around water resources, data sharing and transparency.

2. According to the website, the Reform Gravel Mining Coalition (RGMC) is a group that “represents grassroots community groups engaged in David and Goliath struggles against the corporations, often multinationals, that put profits over people and the environment.” The DAMN Campaign (Demand A Moratorium Now) is an initiative to place a temporary prohibition on new approvals for gravel mining in Ontario. While considering the opportunity to sign, Council should be mindful that the Township is currently working towards an extraction application with the Ministry of Natural Resources for a parcel of land owned by the municipality.

3. The Top Aggregate Producing Municipalities of Ontario (TAPMO) is a group who work with the Ontario Government, municipalities and the aggregate industry “to achieve a collaborative process in terms of the approval and/or expansion of licensed sites, and, in the continued safe, community respectful and environmentally sustainable operation of aggregate production.” Membership fee for ACW is based on a 1.5% of the aggregate levy, which according to Don MacLeod, Executive Director of TAPMO would be \$3,461.27 for a 2025 membership. Meetings are held in person at AMO and ROMA, and other meetings are held quarterly virtually. One member of Council would represent the Township. Should Council be interested, a Council presentation can be requested of TAPMO for a future meeting.

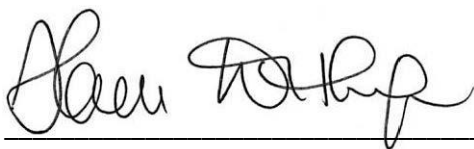
Regarding the request for the Ministry of Natural Resources (MNR) to attend a Council meeting to gain a better understanding of aggregate management in the province, correspondence between staff and the Ministry in December determined that an educational presentation in Closed Session be postponed until the ongoing OLT hearing concerning the appealed extraction Zoning By-Law Amendment has concluded. This recommendation was made to avoid any perceived conflicts.

Others Consulted

Mark Becker, CAO

Respectfully submitted,

Approved by:



Florence Witherspoon
Clerk



Mark Becker
Chief Administrative Officer

There has been a growing concern about the aggregate industry in our community and in all of Ontario. More and more communities are speaking out, being heard and taking action, we need to do our part too.

Much has happened since I last presented to Council in August of 2023 asking for the implementation of an Interim Control By-Law (ICBL) to give us time to do studies around our aggregate strategies. At the time Council wanted to wait until the conclusion of Huron County's Aggregate Strategy Review.

In December, 2023 the Auditor General published a Value-for-Money Audit of the Management of the Aggregate Resources https://www.auditor.on.ca/en/content/annualreports/arreports/en23/AR_mgmtaggregates_en23.pdf

This audit confirms our worst fears about the aggregate industry in Ontario, please refer to Reform Gravel Mining Coalition's (RGMC) Auditor General Report Fact Sheet (*Appendix 1*), which outlines the results of the audit and includes the Auditor General's recommendations.

Among the recommendations was for the MNRF to "update detailed data on industry supply and demand" (#10), resulting in October, 2024, the Ministry of Natural Resources published an Aggregate Supply and Demand Study Report <https://www.ontario.ca/files/2024-10/mnr-pd-executive-summary-aggregate-supply-demand-study-en-2024-10-17-v2.pdf>

This study showed that in the Golden Horseshoe area alone, there is a 6.2 billion tonne reserve that can fulfill current construction rates for the next 38 years without licensing any further sites. Please refer to RGMC's MNRF Study on Aggregate Supply and Demand Fact Sheet (*Appendix 2*), which outlines the study's findings.

In January, 2025 the County of Huron introduced its Update to the County Aggregate Strategy - Planning for Aggregate Resources in Huron County <https://dlta4e77mhte8.cloudfront.net/huroncounty/5970b3be-a6bf-11ef-8260-0266fc1e3079-236e0101-b731-47e7-aaa5-9d279513d9a4-1735929581.pdf> and Update Report <https://d2wxwk5ilzon84.cloudfront.net/huroncounty/94cfcf49c0939b0030ecfc8a3c3ec71a0.pdf> This is the document that ACW Council was waiting for before making any next-step plans.

The updates recommended by the review deal primarily with mapping, there are also some best practices and communications recommendations. I believe there is so much more we can and should be doing.

We have 3 key resources that need protection:

- 1. Farmland:** It's who we are and what we do.
- 2. Air:** Clean air is essential to our health.
- 3. Water:** Clean water is essential to our environment, our health and our farms.

1. From 2021 to 2024 farmland loss in Ontario has more than doubled, it is now at 319 acres a day.

As **Dr. Wayne Caldwell** pointed out in his presentation before the Huron County Federation of Agriculture (HCFA) in November, 2023, we live in the bread basket of the world, at the current rate of global warming we could be feeding the entire world in as soon as 25 years. Protecting our farmland is crucial, it's our responsibility to ourselves and to the world.

While urbanization and development are the prime threats to farmland in Ontario, in Huron County, especially in ACW, we are losing more farmland to aggregate extraction than anything else. There's been a very significant rise in pits in ACW since 2001, especially in Colborne Ward, please refer to graphs on pages 7/8 and 8/9 of the Planning for Aggregate Resources in Huron County <https://dlta4e77mh8e.cloudfront.net/huroncounty/5970b3be-a6bf-11ef-8260-0266fc1e3079-236e0101-b731-47e7-aaa5-9d279513d9a4-1735929581.pdf>

2. The **Town of Caledon's** ICBL allowed them the time to do several studies, many of which we can now take advantage of. Using the results of these studies, on October 7, 2024 they **passed an amendment to their Official Plan (OP)** [https://ehq-production-canada.s3.ca-central-1.amazonaws.com/93e40d4b77c96d319e47152d6e6928f5a8f0d5ec/original/1729618154/ee30214ee68a9c0f74e20a5b5f205b6e_By-Law No 2024-082 - _OPA 1 ACCESSIBLE.pdf?X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=AKIA4KKNQAKIFWFOUYFI%2F20250307%2Fca-central-1%2Fs3%2Faws4_request&X-Amz-Date=20250307T211538Z&X-Amz-Expires=300&X-Amz-SignedHeaders=host&X-Amz-Signature=cfe9c0fdae1632cc791c4a85d39c925a362b6ae02198cfe6a4e770cf042aead0](https://ehq-production-canada.s3.ca-central-1.amazonaws.com/93e40d4b77c96d319e47152d6e6928f5a8f0d5ec/original/1729618154/ee30214ee68a9c0f74e20a5b5f205b6e_By-Law%20No%202024-082_-_OPA%201_ACCESSIBLE.pdf?X-Amz-Algorithm=AWS4-HMAC-SHA256&X-Amz-Credential=AKIA4KKNQAKIFWFOUYFI%2F20250307%2Fca-central-1%2Fs3%2Faws4_request&X-Amz-Date=20250307T211538Z&X-Amz-Expires=300&X-Amz-SignedHeaders=host&X-Amz-Signature=cfe9c0fdae1632cc791c4a85d39c925a362b6ae02198cfe6a4e770cf042aead0)

Air quality played a big role in Caledon's OP Amendment. It has been confirmed that the dust emitted from pits and quarries contains multiple pollutants including particulate matter less than 10 microns in size ("PM10") and particulate matter less than 2.5 in size ("PM2.5") which are known carcinogens. These particulate matters are so small that they are invisible to the eye and there is no safe level of these pollutants in the ambient air. [https://www.lung.org/clean-air/outdoors/what-makes-air-unhealthy/particle-pollution#:~:text=Long%2Dterm%20\(months%20to%20years,disease%20and%20cause%20premature%20deaths.&text=Short%2Dterm%20exposure%2C%20such%20as,hours%20to%20days%2C%20can%20kill.](https://www.lung.org/clean-air/outdoors/what-makes-air-unhealthy/particle-pollution#:~:text=Long%2Dterm%20(months%20to%20years,disease%20and%20cause%20premature%20deaths.&text=Short%2Dterm%20exposure%2C%20such%20as,hours%20to%20days%2C%20can%20kill.)

The World Health Organization (WHO) Global Air Quality Standards updated its air quality standard for both PM2.5 and PM10 emissions in 2021 <https://www.who.int/publications/i/item/9789240034228>

The Canadian Council of Ministers of the Environment has not updated the Canadian Ambient Air Quality Standards for fine particulate matter since 2012. The province of Ontario has no standard for PM2.5 or PM10.

Of special interest in the Town of Caledon's Amendment:

"pg 8/18 - 20.5 Applications for New Mineral Aggregate Extraction

In addition to the other policies of this Plan (without limiting the generality of the foregoing, this includes Part D: Natural Environment System, Parks and Open Space), the following policies shall apply to the review of applications for new mineral aggregate extraction (and, where

possible, the review and update of existing Aggregate Resources Act licences) to ensure the cumulative effects of mineral aggregate extraction are identified and considered so that extraction is undertaken in a manner that avoids, or if not possible minimizes or mitigates, social, economic and environmental impacts to the maximum extent possible and seeking to ensure that they are operated in accordance with best practices.”

pg 16/26 - 20.5.9 Operational Design, Air Quality, and Land Use Compatibility

- *b) Adverse effects from noise, vibration, odour (where applicable), dust, and air pollutants shall be avoided, or, where avoidance is not possible, minimized and mitigated to objective standards that provide the greatest protection to human health and the natural environment.*

- *c) For greater certainty, the World Health Organization standards for PM_{2.5} and PM₁₀ shall apply for Section 20.5.9(b).*

- *d) The Town shall require air quality monitoring as part of approving new mineral aggregate extraction, including a triangulation approach of upwind-downwind measurement.*

The City of Burlington followed suit, passing their own motion January 28, 2025 (Appendix 3); and on February 19, 2025 Halton Region (Appendix 4) did as well. We can use these motions as templates for a motion of our own.

3. 4.6 billion litres of water are approved for use by the gravel mining industry every single day (MNR’s Aggregate Supply and Demand Study). The rise in numbers of pits in ACW, many of which are below the water table, create added concern for our water.

The Town of Caledon has included water resources in their recent amendment:

“pg 15/25 - 20.5.7 Water Resources

- *a) Any proposal for new mineral aggregate extraction shall identify all sources of water, their functions, and analyze and assess the impact of the application to satisfactorily demonstrate that the quality and quantity of each of those water resources shall be protected, improved or restored, with no negative impacts, including negative impacts on public health and safety, by providing the following information:*
 - *i) The quantity and quality of mineral aggregate resource located below the water table (if applicable).*

 - *ii) The removal of the mineral aggregate resource and the subsequent rehabilitation of the lands will satisfy the applicable performance measures in*

Sections 15 and 20.5.3 of this Plan.

- *iii) Measures to protect water resources will be implemented in the design and operation of fuel storage and handling systems, machinery storage and servicing and the use and storage of potential contaminants on the site. The storage of fuel and other potential contaminants on-site may be restricted if necessary to protect water resources.*
- *iv) An appropriate monitoring program will be implemented, and that the results of this monitoring program will be provided to the Town.*

- *b) For dewatering, it is encouraged that water remain on site within the licensed area. Removal of water from the site shall not be permitted.*

- *c) Mineral aggregate extraction shall have no negative impacts on private wells, which shall be considered in a monitoring plan that provides targets and triggers where action is taken to eliminate negative impacts which may include all measures up to and including stopping active extraction.*

- *d) Any water used on-site for operations mitigation and management, as well as stormwater collected on site, shall be captured and treated to an appropriate standard prior to release back into the environment.”*

The Town of Caledon included a section in their OP amendment on data sharing, transparency and reporting which reflects many of the Auditor General’s recommendations (*Appendix 1*). I believe this section shows initiative, forward thinking and should be included in the Provincial Policy Statements (PPS) as well as all OPs:

pg 24/34 - 20.7.2 Data Sharing, Transparency and Report Production

- *a) An Aggregate Monitoring Report shall be provided to Council on mineral aggregate matters in Caledon, at least once every two years, reporting on:*
 - *i) The number and status of licences, including any changes in status.*

 - *ii) An overview of active extractive operations in Caledon, including the total area under extraction, the amount of aggregate produced, and (if known) the primary destinations of these products.*

 - *iii) Records of any complaints on mineral aggregate extraction operations and the transportation of aggregate products during the reporting period.*

- *iv) Records of any violations of site plan or conditions of licence under the Aggregate Resources Act and their status during the reporting period.*
 - *v) Status of the implementation of approved rehabilitation plans.*
 - *vi) Status of the operation and implementation of approved adaptive management plans.*
 - *vii) An assessment of the cumulative impact of extractive operations on the Town's Natural Features and Areas.*
 - *viii) Any updates or data on monitoring work (such as air quality and ground water monitoring).*
 - *ix) Updates on any active and potential applications for new mineral aggregate extraction or amendments to licences.*
- *b) The Town will conduct such studies and address as it considers appropriate the cumulative effects of the establishment and expansion of aggregate extraction operations on the Town's communities, natural environment, and cultural features.*
 - *c) Any conditions related to monitoring shall ensure frequent, open access to the Town, or, if not practical, at regularly scheduled intervals.*
 - *d) The Town shall request copies of Aggregate Resources Act compliance reports as part of applications for new mineral aggregate extraction. The Town shall also request the same for existing mineral aggregate extraction operations when necessary.*
 - *e) The Town shall maintain a review protocol that helps the public and applicants understand how reviews of applications shall be undertaken, to provide greater clarity and transparency on how the process is undertaken, and to demonstrate how progress on reviews is made.*
-

I respectfully ask the Township of ACW to join the 20 other municipalities in Ontario that have signed RGMC's campaign **"demanding a moratorium on all new approvals for gravel mining in Ontario including interim orders and site plan amendments for mining below the water table or that increase licensed tonnages. The purpose of a moratorium is to allow time to conduct a broad consultation process to chart a new path forward. The consultation must include Indigenous Nations, affected communities independent experts and scientists. It is imperative that we:**

- **Protect farmland, groundwater, and threatened species**
- **Increase the weight of local perspectives in land use planning**
- **Ensure long term supply of gravel, which is a finite resource**
- **Honour treaties with Indigenous Nations and obligations as prescribed in the Canadian Constitution and the United Nations Declaration on the Rights of Indigenous Peoples**
- **Prevent greater climate chaos"**

Municipalities that have signed on are: Springwater (November 30), Ramara Township (May 17), Mulmur (May 5), Oro-Medonte (April 27), Amaranth (April 6), Zorra (April 6), North Shore (April 6), Wilmot (March 28), Caledon (March 24), Woolwich (March 23), Peel Region (March 23), Cambridge (March 22), Milton (March 21), Puslinch (March 3), North Dumfries (February 21), Halton Hills (February 7)

Reform Gravel Mining Coalition (RGMC) <https://www.reformgravelmining.ca>

DAMN Campaign overview: https://assets.nationbuilder.com/themes/61d345a84445ea3165f59cc2/attachments/original/1646697122/rgmc_policy_brief_jan23.pdf

A very helpful resource for ACW Council would be to join TAPMO: <https://www.tapmo.ca>

A member of Council would be selected to represent ACW at TAPMO meetings, allowing them to share concerns, ideas and action plans with their peers. With 139 pits in Huron County, 55 in ACW, we are most definitely a top aggregate producing municipality.

<https://openaggregates.ca/>

https://www.lioapplications.lrc.gov.on.ca/Pits_And_Quarries/index.html?viewer=Pits_and_Quarries.Pits_and_Quarries&locale=en-CA

"The Top Aggregate Producing Municipalities of Ontario (TAPMO) have joined together to work with industry partners and provincial decision makers to developing a sustainable plan for aggregate extraction."

29 Member municipalities include: County of Brant, City of Burlington, City of Kawartha Lakes, Town of Caledon, Township of Erin, Town of Halton Hills, Town of Milton, Town of Mono,

Township of Brock, Township of Chatsworth, Township of East Garafraxa, Township of Guelph/ Eramosa, Township of Loyalist, Township of Puslinch, Township of Severn, Township of Southgate, Township of South-West Oxford, Township of Springwater, Township of Uxbridge, Township of Woolwich, Township of Zorra, County of Wellington, Municipality of Mississippi Mills, Township of Pro Medonte, Municipality of West Grey, County of Lennox and Addington, Town of Lincoln, Town of Minto.

I am strongly encouraging Council to enact the following:

- 1. Adopt the WHO standards for ambient air and consider making our Official Plan more robust around water resources, data sharing and transparency**
- 2. Join 20 other municipalities and sign RGMC's DAMN Campaign**
- 3. Become a member of TAPMO**

Please feel free to reach out to me with any questions or concerns you may have.

Thank you for your time,

Gina McDonnell

Benmiller, Colborne Ward, Township of ACW

APPENDIX 1 - Reform Gravel Mining Coalition (RGMC) December 2023

Fact Sheet: The Auditor General's Report on Gravel Mining in Ontario

On December 6, 2023, the Office of the Auditor General of Ontario published a Value-for-Money Audit of the Management of the Aggregate Resources in the province. The audit evaluated the oversight, licensing and permitting of aggregate extraction on both Crown and designated private land by the Ministry of Natural Resources and Forestry (MNR), through a review of information from representative district offices during the period from 2018 to 2022. This fact sheet summarizes the audit's main findings and recommendations.

Findings:

The MNR is failing to adequately inspect aggregate operations

- Rates of MNR inspection are shockingly low, with 75% of the offices reviewed inspecting less than 5% of aggregate operations in their district annually
- Inspection rates decreased 64% under the Ford Government
- There is a systemic shortage of qualified aggregate inspectors

Violations are widespread in the aggregate industry

- Of the low percentage of sites inspected, 48 - 64% were not compliant with regulations
- From 2018 to 2022, inspectors filed 1,750 inspection reports identifying non-compliance

The MNR is failing to enforce aggregate regulations

- Of the low percentage of violations reported, less than 1% were referred for further investigation that could lead to a charge *1
- From 2018 to 2022, the number of outstanding violations grew 74%, to a total of almost 1,700

Industry self-reporting is failing

- 25% of the approval holders reviewed failed to submit an annual compliance report
- Legislation stipulates that failure to submit a compliance report should result in immediate suspension of operations, but the MNR did nothing to enforce this beyond sending a notification letter
- Nearly 15% of reviewed approval holders that did not submit reports were still operating a year later

There is no guarantee of rehabilitation of pits and quarries

- Government policy regards aggregate extraction as an "interim land use", but in many cases it fundamentally changes and degrades the previous land use
- There are no processes in place to ensure that pits and quarries are rehabilitated, nor to ensure that the rehabilitation that does take place is effective

*1 For example, the audit identified three companies that extracted over 1000% of the permitted volume but were never referred for investigation.

- Pits and quarries amounting to a land area the size of Brampton have sat dormant for 10 or more years with zero rehabilitation efforts

The MNRF's current program for managing aggregate resources is financially and environmentally unsustainable

- The MNRF does not know the cost of its current aggregate management program
- In 2019, annual extraction fees covered only 80% of the program
- Hundreds of approval holders owe the MNRF hundreds of thousands of dollars in unpaid annual aggregate extraction fees *2
- Low fees incentivize the environmentally destructive mining of "virgin" aggregates rather than encouraging the use of recycled aggregates *3

The most recent study of aggregate supply and demand indicates a significant oversupply; improved studies are needed to provide accurate and complete information

- The MNRF's most recent (2016) supply and demand study suggests that existing reserves in the Greater Golden Horseshoe region were more than adequate to meet future demand
- The MRF's studies of supply and demand are inadequate
- The MNRF's databases are archaic and disorganized

*2 As per the Auditor General, the MNRF does not know the full amount of unpaid annual aggregate extraction fees. At the end of 2022, over 432 aggregate sites had failed to pay annual fees to the MNRF, with 41 of these having paid no fees since 2018. From 2018 - 2022, the MNRF issued only 2 fines (totalling \$1,230) for unpaid fees.

*3 In comparison, the UK has fees that are 41% higher than Ontario's, and a rate of use of recycled aggregates that is more than three times higher.

Recommendations:

The Auditor General presents the following main recommendations:

1. Address serious aggregate inspection staffing and training problems.
2. Require districts to develop and implement inspection plans.
3. Standardize process for filling out inspection records.
4. Review and standardize policies for enforcing compliance, adopting additional enforcement tools, charging interest for overdue fees, and improving fine payments to municipalities.
5. Standardize required compliance reports and enforce suspensions for failure to properly report.
6. Assess the full cost, additional resources needed, and options for fully recovering the cost of the MNRF aggregate management program.
7. Assess sites dormant for 10+ years and ensure they are rehabilitated.

8. Develop and implement procedures for assessing rehabilitation.
9. Make a plan to address lack of rehabilitation on Crown land.
10. Implement processes to obtain, report, and regularly update detailed data on aggregates supply and demand.
11. Implement a system to track and report on the supply and use of recycled aggregate.
12. Implement a plan to establish best practices for and encourage use of recycled aggregate.
13. Work with other agencies to review aggregate applications in view of their negative impacts.
14. Develop a framework for considering cumulative impacts when making decisions on aggregate approvals.
15. Create and implement a system to review and assess self-filed amendments.
16. Integrate all approval and compliance information into the Natural Resources Information Portal in a timely manner.
17. Update the Aggregate Resources Policies and Procedures Manual by 2025.
18. Develop a framework for evaluating MNR's aggregates program and regularly report to public on results of evaluation.

APPENDIX 2 - Reform Gravel Mining Coalition (RGMC) November 2024

Fact Sheet: Study on Aggregate Supply and Demand

In October 2024, the Ministry of Natural Resources released a report on Aggregate Supply and Demand in Ontario. The report identifies **aggregate reserves in the Greater Golden Horseshoe in excess of 6 billion tonnes**—an amount that can, at current consumption rates, **meet provincial construction needs for the next 38 years** without adding any new pits or quarries. This time period could be further extended with sustainable management practices.

Aggregates are an important resource in Ontario. Yet too many municipalities and their residents have borne the brunt of this industry as the province fails to minimize negative impacts on public health and safety. The MNRF's new supply study reinforces the Reform Gravel Mining Coalition's **call for a pause on the approval of new pits and quarries**.

Key takeaways:

Current aggregate reserves will last for 26 to 38 years, without adding new pits or quarries or expanding existing ones.

The study states the average annual consumption of aggregates is projected to increase to 235 million tonnes. At this rate, current reserves will last for 26 years. There is no data to back the industry's claim that consumption will increase. For the past 20 years, Ontario has maintained a steady average consumption rate of 165 million tonnes per year, despite significant increases in population and infrastructure.

At the average rate of consumption, current aggregate reserves will last for 38 years.

The Ministry affirms the conclusion that Ontario's licensed annual capacity for aggregate extraction exceeds demand by a factor of at least 13 times, if not more.

The Ontario GeoHub ALPS database for active aggregate sites shows a total of 5,479 active licences, with a total extraction capacity of 2.04 billion tonnes per year, excluding 812 licences with "unlimited" capacity. Additionally, there are 146 current applications that would add 147 million tonnes to the total, again excluding 11 "unlimited" licences.

At the historic average consumption of 160 million tonnes per year, licensed capacity is much more than 13 times demand, if the 812 unlimited licences are accounted for.

The industry's claim that there is a shortage of high-quality aggregate close to market is unsubstantiated.

Rather, the report states that "better data is needed to understand the availability and distribution of high-quality aggregate required for concrete and asphalt manufacturing."

The province fails to meet the Auditor General’s recommendation to provide accurate data on supply and demand.

In its 2023 audit, the AG criticized the Ministry’s current supply study for having “no mechanism to verify the anonymous data, nor a plan to corroborate it through field verification, which could leave the Ministry with potentially inaccurate data.” The province failed to heed the AG’s recommendation to conduct a supply study with verified and corroborated data, instead using the same flawed methodology as the 2009 and 2016 supply reports.

Ontario’s management of aggregate resources ignores and exacerbates climate change.

The aggregate industry is the primary supplier to the cement industry, which is responsible for 8% of the global CO2 emissions.

Despite this, Ontario increased aggregate production by 23% over the last decade, even as per capita aggregate consumption declined by 12.3%.

The Ministry’s Supply and Demand study fails to consider the need to increase the use of recycled aggregates and aggregate alternatives in order to meet climate change commitments.

APPENDIX 3 - City of Burlington Motion, January 28, 2025

Endorsement for World Health Organization (WHO) Standards for Air Quality Emissions (ADM-03-25)

Whereas the Nelson Aggregates' application for expansion of the Mount Nemo open-pit quarry in the City of Burlington is causing concern for residents of Burlington; and

Whereas northern Burlington, including Mount Nemo, is located within Ontario's Greenbelt and includes the Niagara Escarpment, an UNESCO World Biosphere Reserve; and

Whereas Burlington contains significant areas of prime agricultural land and this farmland is also under threat of development for aggregate extraction now and in the future; and

Whereas pits and quarries emit dust that contains multiple pollutants, including particulate matter less than 10 microns in size ("PM10") and particulate matter less than 2.5 microns in size ("PM2.5") that are known carcinogens; and

Whereas the Ontario Government has no standard for PM2.5 and has not updated its own interim ambient air quality criterion for PM10 since 1996; and

Whereas the Canadian Council of Ministers of the Environment has not updated the Canadian Ambient Air Quality Standards ("CAAQS") for fine particulate matter (PM2.5) since 2012; and

Whereas the World Health Organization (WHO) updated its standard for annual PM2.5 emissions in 2021, nearly five years ago; and

Whereas public health science supports a "no threshold" position on PM2.5 and PM10 - such that there is no safe level of these pollutants in the ambient air; and

Whereas the extraction of aggregate in Burlington will increase the ambient air emissions levels of dust, specifically fine particulate matter such as PM2.5 and PM10; and

Whereas the Town of Caledon recently acted to better protect residents by endorsing the WHO 2021 standard of 5.0 µg/m³ for annual air emissions of PM2.5.

Now therefore be it resolved that Burlington Council endorses the World Health Organization (WHO) 2021 standards for air quality emissions and seeks to have all new aggregate extraction activities maintain annual ambient air quality for PM2.5 at no more than 5.0 µg/m³

Be it further resolved that the City Clerk forward the resolution to:

- Honourable Doug Ford, Premier of Ontario
- Honourable Doug Downey, Attorney General
- Honourable Andrea Khanjin, Minister of the Environment, Conservation and Parks
- Honourable Graydon Smith, Minister of Natural Resources
- Halton MPPs
- Halton Local Municipalities
- Michael Kraljevic, Chair of Ontario Land Tribunal
- Association of Municipalities of Ontario

APPENDIX 4 - Halton Region Motion, February 19, 2025

Moved by: Marianne Meed Ward

Motion, as amended

Seconded by: Good Krantz

WHEREAS mineral aggregate operations (pits and quarries) are currently active and expanding throughout Halton Region in the City of Burlington, Town of Halton Hills and in the Town of Milton;

AND WHEREAS Halton Region contains significant areas of prime agricultural land and is located within Ontario's Greenbelt and includes the Niagara Escarpment, a UNESCO World Biosphere Reserve;

AND WHEREAS pits and quarries emit dust that contains multiple pollutants, including particulate matter less than 10 microns in size ("PM10") and particulate matter less than 2.5 in size ("PM2.5") that are known carcinogens;

AND WHEREAS we must recognize the existence of significant emissions that are from the proposed Milton CN intermodal yard and even more so from the 400 highways that run through the Region of Halton;

AND WHEREAS the Canadian Council of Ministers of the Environment has not updated the Canadian Ambient Air Quality Standards ("CAAQS") for fine particulate matter (PM2.5) since 2012;

AND WHEREAS the Provincial Government monitors and reports on PM2.5 using the Ontario Ambient Air Quality Standard (OAAQS) which is based on the Canadian Standards (CAAQS) however the Province does not have a standard for PM2.5 or PM10;

AND WHEREAS the World Health Organization's (WHO) Global Air Quality Standards provide health-based recommendations for air quality management to decrease risks from exposure to air pollution and are a lower threshold than the Ontario and Canadian standards;

AND WHEREAS the WHO updated its air quality standard for both PM2.5 and PM10 emissions in 2021, nearly five years ago;

AND WHEREAS public health science supports a "no threshold" position on PM2.5 and PM10 such that there is no safe level of these pollutants in the ambient air;

AND WHEREAS the extraction of aggregate from pits and quarries across Halton emits particulate matter and expanding operations will increase the ambient air emissions levels dust, specifically fine particulate matter such as PM2.5 and PM10;

AND WHEREAS the Town of Caledon recently acted to protect residents by endorsing the WHO 2021 standard of 5.0 µg/m³ for annual air emissions of PM2.5;

AND WHEREAS any reduction in PM2.5 and PM10 would result in health benefits, especially for those at greater risk including those with underlying health conditions, older adults and children;

AND WHEREAS on January 28, 2025 Burlington City Council endorsed the use of the WHO 2021 standards for air quality emissions including that the City is seeking to have all new aggregate extraction activities maintain annual ambient air quality for PM2.5 at no more than 5.0 µg/m³.

NOW THEREFORE BE IT RESOLVED:

That Halton Regional Council supports the City of Burlington's resolution endorsed January 28, 2025 to further protect the health of Ontarians and Halton's growing community;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Attorney General, the Minister of Natural resources, the Minister of Health, the Minister of Environment and Climate Change of Canada, the Chair of the Ontario Land Tribunal, the Niagara Escarpment Commission, Halton's Mpps, Halton's Local Municipalities and the Association of Municipalities of Ontario (AMO).

Mayor Meed Ward requested that a recorded vote be take on the Motion, as amended, and the results are as follows:

Yeas: Carr, Adams, Ali, Bentivegna, Best, Burton, Duddeck, Elgar, Fogal, Galbraith, Haslett-Theall, Ijaz, Kearns, Knoll, Krantz, Lawlor, Malboeuf, Meed Ward, Nanda, Nisan, O'Meara, Sharman, Somerville, Stolte (24).

Nays: None (0).

As a result of the recorded vote, the Motion, as amended **CARRIED UNANIMOUSLY**

WHO global air quality guidelines

Particulate matter (PM_{2.5} and PM₁₀),
ozone, nitrogen dioxide, sulfur dioxide
and carbon monoxide

Executive summary

WHO global air quality guidelines

Particulate matter (PM_{2.5} and PM₁₀),
ozone, nitrogen dioxide, sulfur dioxide
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WHO global air quality guidelines: particulate matter (PM_{2.5} and PM₁₀), ozone, nitrogen dioxide, sulfur dioxide and carbon monoxide. Executive summary

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Cover image: Pellegrini

Executive summary

The global burden of disease associated with air pollution exposure exacts a massive toll on human health worldwide: exposure to air pollution is estimated to cause millions of deaths and lost years of healthy life annually. The burden of disease attributable to air pollution is now estimated to be on a par with other major global health risks such as unhealthy diet and tobacco smoking, and air pollution is now recognized as the single biggest environmental threat to human health.

Despite some notable improvements in air quality, the global toll in deaths and lost years of healthy life has barely declined since the 1990s. While air quality has markedly improved in high-income countries over this period, it has generally deteriorated in most low- and middle-income countries, in step with large-scale urbanization and economic development. In addition, the global prevalence of noncommunicable diseases (NCDs) as a result of population ageing and lifestyle changes has grown rapidly, and NCDs are now the leading causes of death and disability worldwide. NCDs comprise a broad range of diseases affecting the cardiovascular, neurological, respiratory and other organ systems. Air pollution increases morbidity and mortality from cardiovascular and respiratory disease and from lung cancer, with increasing evidence of effects on other organ systems. The burden of disease resulting from air pollution also imposes a significant economic burden. As a result, governments worldwide are seeking to improve air quality and reduce the public health burden and costs associated with air pollution.

Since 1987, WHO has periodically issued health-based air quality guidelines to assist governments and civil society to reduce human exposure to air pollution and its adverse effects. The WHO air quality guidelines were last published in 2006. *Air quality guidelines – global update 2005. Particulate matter, ozone, nitrogen dioxide and sulfur dioxide* (WHO Regional Office for Europe, 2006) provided health-based guideline levels for the major health-damaging air pollutants, including particulate matter (PM)¹, ozone (O₃), nitrogen dioxide (NO₂) and sulfur dioxide (SO₂). *Global update 2005*² has had a significant impact on pollution abatement policies all over the world. Their publication led to the first universal frame of reference.

¹ That is, PM_{2.5} (particles with an aerodynamic diameter of $\leq 2.5 \mu\text{m}$) and PM₁₀ (particles with an aerodynamic diameter of $\leq 10 \mu\text{m}$).

² *Air quality guidelines – global update 2005. Particulate matter, ozone, nitrogen dioxide and sulfur dioxide* (WHO Regional Office for Europe, 2006).

In various ways, these guidelines have stimulated authorities and civil society alike to increase efforts to control and study harmful air pollution exposures. In response to this growing awareness, the Sixty-eighth World Health Assembly adopted resolution WHA68.8, *Health and the environment: addressing the health impact of air pollution*, which was endorsed by 194 Member States in 2015 (WHO, 2015). This resolution stated the need to redouble efforts to protect populations from the health risks posed by air pollution. In addition, the United Nations (UN) Sustainable Development Goals (SDGs) were designed to address the public health threat posed by air pollution via specific targets to reduce air pollution exposure and the disease burden from household and ambient exposure.

More than 15 years have passed since the publication of *Global update 2005*. In that time there has been a marked increase in evidence on the adverse health effects of air pollution, built on advances in air pollution measurement and exposure assessment and an expanded global database of air pollution measurements (discussed in Chapter 1). New epidemiological studies have documented the adverse health effects of exposure to high levels of air pollution in low- and middle-income countries, and studies in high-income countries with relatively clean air have reported adverse effects at much lower levels than had previously been studied.

In view of the many scientific advances and the global role played by the WHO air quality guidelines, this update was begun in 2016.

Objectives

The overall objective of the updated global guidelines is to offer quantitative health-based recommendations for air quality management, expressed as long- or short-term concentrations for a number of key air pollutants. Exceedance of the air quality guideline (AQG) levels is associated with important risks to public health. These guidelines are not legally binding standards; however, they do provide WHO Member States with an evidence-informed tool that they can use to inform legislation and policy. Ultimately, the goal of these guidelines is to provide guidance to help reduce levels of air pollutants in order to decrease the enormous health burden resulting from exposure to air pollution worldwide.

Specific objectives are the following.

- Provide evidence-informed recommendations in the form of AQG levels, including an indication of the shape of the concentration–response function

in relation to critical health outcomes, for PM_{2.5}, PM₁₀, ozone, nitrogen dioxide, sulfur dioxide and carbon monoxide for relevant averaging times. These pollutants were chosen because of their worldwide importance. However, this choice does not imply that other air pollutants are irrelevant.

- Provide interim targets to guide reduction efforts towards the ultimate and timely achievement of the AQG levels for countries that substantially exceed these levels.
- Provide qualitative statements on good practices for the management of certain types of PM (i.e. black carbon or elemental carbon (BC/EC)³, ultrafine particles (UFP)⁴, and particles originating from sand and dust storms (SDS)) for which the available information is insufficient to derive AQG levels but indicates risk.

Methods used to develop the guidelines

The guidelines were formulated by following a rigorous process involving several groups with defined roles and responsibilities (Chapter 2). In particular, the different steps in the development of the AQG levels included:

- a determination of the scope of the guidelines and formulation of systematic review questions;
- a systematic review of the evidence and meta-analyses of quantitative effect estimates to inform updating of the AQG levels;
- an assessment of the level of certainty of the bodies of evidence resulting from systematic reviews for the pollutants; and
- the identification of AQG levels, that is, the lowest levels of exposure for which there is evidence of adverse health effects.

In addition, the 2005 air quality interim targets were updated to guide the implementation of the new AQG levels, and good practice statements were formulated to support the management of the specific types of PM of concern. Interim targets are air pollutant levels that are higher than the AQG levels, but which authorities in highly polluted areas can use to develop pollution reduction policies that are achievable within realistic time frames. Therefore, the interim targets should be regarded as steps towards the ultimate achievement of AQG levels in the future, rather than as end targets. The number and numerical values of the interim targets are pollutant specific, and are justified in the relevant sections of Chapter 3.

³ An indicator of airborne soot-like carbon.

⁴ That is, particles with an aerodynamic diameter of $\leq 0.1 \mu\text{m}$.

The process and methods for developing these guidelines are described in detail in Chapter 2.

The systematic reviews that informed the formulation of AQG levels and other related evidence discussed during the process are available in a special issue of *Environment International*, entitled *Update of the WHO global air quality guidelines: systematic reviews* (Whaley et al., 2021).

Recommendations on classical air pollutants

In this guideline update, recommendations on AQG levels are formulated, together with interim targets, for the following pollutants: PM_{2.5}, PM₁₀, ozone, nitrogen dioxide, sulfur dioxide and carbon monoxide (Table 0.1). The evidence-informed derivation of each AQG level and an indication of the reduction in health risk associated with the achievement of consecutive interim targets can be found in Chapter 3.

Table 0.1. Recommended AQG levels and interim targets

Pollutant	Averaging time	Interim target				AQG level
		1	2	3	4	
PM _{2.5} , µg/m ³	Annual	35	25	15	10	5
	24-hour ^a	75	50	37.5	25	15
PM ₁₀ , µg/m ³	Annual	70	50	30	20	15
	24-hour ^a	150	100	75	50	45
O ₃ , µg/m ³	Peak season ^b	100	70	–	–	60
	8-hour ^a	160	120	–	–	100
NO ₂ , µg/m ³	Annual	40	30	20	–	10
	24-hour ^a	120	50	–	–	25
SO ₂ , µg/m ³	24-hour ^a	125	50	–	–	40
CO, mg/m ³	24-hour ^a	7	–	–	–	4

^a 99th percentile (i.e. 3–4 exceedance days per year).

^b Average of daily maximum 8-hour mean O₃ concentration in the six consecutive months with the highest six-month running-average O₃ concentration.

Only evidence assessed as having high or moderate certainty of an association between a pollutant and a specific health outcome was used to define the recommended AQG levels, and all recommendations are classified as strong according to the adapted Grading of Recommendations Assessment, Development and Evaluation (GRADE) approach (discussed in Chapter 2).

It is important to note that the air quality guidelines recommended in previous WHO air quality guidelines for pollutants and those averaging times not covered in this update remain valid. This includes the short averaging times for nitrogen dioxide, sulfur dioxide and carbon monoxide that were included in *Global update 2005* and indoor air quality guidelines from 2010 (and not re-evaluated in this update). Table 0.2 shows existing air quality guidelines for nitrogen dioxide, sulfur dioxide and carbon monoxide with short averaging times. The reader is referred to previous volumes of air quality guidelines – *Air quality guidelines for Europe* (WHO Regional Office for Europe, 1987), *Air quality guidelines for Europe, 2nd edition* (WHO Regional Office for Europe, 2000); and *WHO guidelines for indoor air quality: selected pollutants* (WHO Regional Office for Europe, 2010) – for other pollutants that are not covered in this 2021 update.

Table 0.2. Air quality guidelines for nitrogen dioxide, sulfur dioxide and carbon monoxide (short averaging times) that were not re-evaluated and remain valid

Pollutant	Averaging time	Air quality guidelines that remain valid
NO ₂ , µg/m ³	1-hour	200
SO ₂ , µg/m ³	10-minute	500
CO, mg/m ³	8-hour	10
	1-hour	35
	15-minute	100

Good practice statements about other PM types

As yet, insufficient data are available to provide recommendations for AQG levels and interim targets for specific types of PM, notably BC/EC, UFP and SDS. However, due to health concerns related to these pollutants, actions to enhance further research on their risks and approaches for mitigation are warranted.

Good practice statements for these pollutants are summarized in Table 0.3. The full text of and rationales for the statements can be found in Chapter 4.

The settings to which these guidelines apply

The present guidelines are applicable to both outdoor and indoor environments globally. Thus, they cover all settings where people spend time.

However, as in previous editions, these guidelines do not cover occupational settings, owing to the specific characteristics of the relevant exposures and risk reduction policies and to potential differences in population susceptibility of the adult workforce in comparison with the general population.

What these guidelines do not address

These guidelines do not include recommendations about pollutant mixtures or the combined effects of pollutant exposures. In everyday life, people are exposed to a mixture of air pollutants that varies in space and time. WHO acknowledges the need to develop comprehensive models to quantify the effects of multiple exposures on human health. However, as the main body of evidence on air quality and health still focuses on the impact of single markers of ambient air pollution on the risk of adverse health outcomes, the current guidelines provide recommendations for each air pollutant individually. Achievement of the AQG levels for all these pollutants is necessary to minimize the health risk of the exposure.

Furthermore, these guidelines do not address specific recommendations on policies and interventions because these are largely context specific: what might be effective in one setting might not work in another. Lastly, individual-level interventions, such as the use of personal respiratory protection (e.g. masks, respirators, air purifiers) or behavioural measures, are addressed in another document, Personal interventions and risk communication on air pollution (WHO, 2020).

Target audience

The WHO global air quality guidelines aim to protect populations from the adverse effects of air pollution. They are designed to serve as a global reference for assessing whether, and how much, exposure of a population (including particularly vulnerable and/or susceptible subgroups) to various levels of the considered air pollutants results in health concerns.

Table 0.3. Summary of good practice statements

Good practice statements	
BC/EC	<ol style="list-style-type: none">1. Make systematic measurements of black carbon and/or elemental carbon. Such measurements should not replace or reduce existing monitoring of those pollutants for which guidelines currently exist.2. Undertake the production of emission inventories, exposure assessments and source apportionment for BC/EC.3. Take measures to reduce BC/EC emissions from within the relevant jurisdiction and, where appropriate, develop standards (or targets) for ambient BC/EC concentrations.
UFP	<ol style="list-style-type: none">1. Quantify ambient UFP in terms of PNC for a size range with a lower limit of ≤ 10 nm and no restriction on the upper limit.2. Expand the common air quality monitoring strategy by integrating UFP monitoring into the existing air quality monitoring. Include size-segregated real-time PNC measurements at selected air monitoring stations in addition to and simultaneously with other airborne pollutants and characteristics of PM.3. Distinguish between low and high PNC to guide decisions on the priorities of UFP source emission control. Low PNC can be considered $< 1\,000$ particles/cm³ (24-hour mean). High PNC can be considered $> 10\,000$ particles/cm³ (24-hour mean) or $20\,000$ particles/cm³ (1-hour mean).4. Utilize emerging science and technology to advance approaches to the assessment of exposure to UFP for their application in epidemiological studies and UFP management.
SDS	<ol style="list-style-type: none">1. Maintain suitable air quality management and dust forecasting programmes. These should include early warning systems and short-term air pollution action plans to alert the population to stay indoors and take personal measures to minimize exposure and subsequent short-term health effects during SDS incidents with high levels of PM.2. Maintain suitable air quality monitoring programmes and reporting procedures, including source apportionment activities to quantify and characterize PM composition and the percentage contribution of SDS to the overall ambient concentration of PM. This will enable local authorities to target local PM emissions from anthropogenic and natural sources for reduction.3. Conduct epidemiological studies, including those addressing the long-term effects of SDS, and research activities aimed at better understanding the toxicity of the different types of PM. Such studies are especially recommended for areas where there is a lack of sufficient knowledge and information about the health risk due to frequent exposure to SDS.4. Implement wind erosion control through the carefully planned expansion of green spaces that considers and is adjusted to the contextual ecosystem conditions. This calls for regional collaboration among countries in the regions affected by SDS to combat desertification and carefully manage green areas.5. Clean the streets in those urban areas characterized by a relatively high population density and low rainfall to prevent resuspension by road traffic as a short-term measure after intense SDS episodes with high dust deposition rates.

PNC: particle number concentration.

The guidelines are a critical tool for the following three main groups of users:

- policy-makers, lawmakers and technical experts operating at the local, national and international levels who are responsible for developing and implementing regulations and standards for air quality, air pollution control, urban planning and other policy areas;
- national and local authorities and nongovernmental organizations, civil society organizations and advocacy groups, such as patients, citizen groups, industrial stakeholders and environmental organizations; and
- academics, health and environmental impact assessment practitioners, and researchers in the broad field of air pollution.

These groups are the targets of the information, education and communication strategies outlined in Chapter 5. The strategies, and the tools to implement them, will be essential to ensure that these global guidelines are widely disseminated and considered in policy and planning decisions. In addition, these groups are addressed in Chapter 6, on implementation of the guidelines. This includes the aspects involved in developing air quality standards based on the recommendations and general risk management principles, which are built on decades of experience.

Implementation of the guidelines

While achievement of the AQG levels should be the ultimate goal of actions to implement the guidelines, this might be a difficult task for many countries and regions struggling with high air pollution levels. Therefore, gradual progress in improving air quality, marked by the achievement of interim targets, should be considered a critical indicator of improving health conditions for populations. Key institutional and technical tools supported by human capacity-building are necessary to achieve this goal. Implementation of the guidelines requires the existence and operation of air pollution monitoring systems; public access to air quality data; legally binding, globally harmonized air quality standards; and air quality management systems. Policy decisions to set priorities for action will profit from the health risk assessment of air pollution.

While actions to reduce air pollution require cooperation among various sectors and stakeholders, health sector involvement is crucial for raising awareness of the impacts of air pollution on health and, thus, the economy, and for ensuring that protecting health strongly figures in policy discussions.

Monitoring and evaluation are equally crucial to ensure that guidelines are implemented; they are addressed in Chapter 7.

Currently, the accumulated evidence is sufficient to justify actions to reduce population exposure to key air pollutants, not only in particular countries or regions but on a global scale. Nevertheless, uncertainties and knowledge gaps remain. Future research (discussed in Chapter 8) will further strengthen the scientific evidence base for making decisions on clean air policy worldwide.

References

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WHO Regional Office for Europe (2010). WHO guidelines for indoor air quality: selected pollutants. Copenhagen: WHO Regional Office for Europe (<https://apps.who.int/iris/handle/10665/260127>, accessed 24 June 2021).

The main objective of these updated global guidelines is to offer health-based air quality guideline levels, expressed as long- or short-term concentrations, for six key air pollutants: PM_{2.5}, PM₁₀, ozone, nitrogen dioxide, sulfur dioxide and carbon monoxide. In addition, the guidelines provide interim targets to guide reduction efforts for these pollutants, as well as good practice statements for the management of certain types of PM (i.e. black carbon/elemental carbon, ultrafine particles, and particles originating from sand and dust storms). These guidelines are not legally binding standards; however, they provide WHO Member States with an evidence-informed tool they can use to inform legislation and policy. Ultimately, the goal of these guidelines is to help reduce levels of air pollutants in order to decrease the enormous health burden resulting from exposure to air pollution worldwide.

Compared with previous WHO guidelines, these guidelines:

- use new methods for evidence synthesis and guideline development;
- reinforce previous evidence on the adverse health effects of air pollution; and
- provide evidence of adverse health effects from air pollution at lower levels than previously known.

The guidelines are a critical tool for the following three main groups of users:

- policy-makers, lawmakers and technical experts at the local, national and international levels who are responsible for developing and implementing regulations and standards for air quality, air pollution control, urban planning and other policy areas;
- national and local authorities and nongovernmental organizations, civil society organizations and advocacy groups such as patients, citizen groups, industrial stakeholders and environmental organizations; and
- academics, health and environmental impact assessment practitioners, and researchers in the broad field of air pollution.

WHO European Centre for Environment and Health

Platz der Vereinten Nationen 1
D-53113 Bonn, Germany

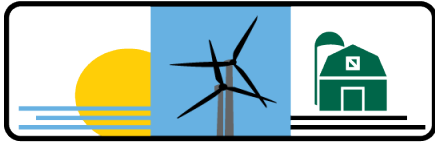
Tel.: +49 228 815 0400

Fax: +49 228 815 0440

E-mail: euroceh@who.int / aqh_who@who.int

Website: www.euro.who.int





TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

Policy: Community Grants

DATE: September 17, 2024

BY-LAW NO: 52-2024

1. Policy Statement

The Township of Ashfield-Colborne-Wawanosh (Township) aims to improve the well-being and quality of life of the community and its residents through financial assistance to non-profit, community-based organizations.

2. Purpose

The purpose of this policy is to provide guidance to ensure a consistent, equitable, and appropriate process to:

1. provide municipal funds or other forms of assistance, in limited amounts, to community groups and organizations that warrant municipal support.
2. ensure that full value be obtained for each dollar provided in financial assistance by the Township.

The program exists to recognize the value of these groups to the well-being and growth of the community and in helping the Township retain a strong community focus.

3. Scope

This Statement of Policy applies to request for municipal funding assistance or other forms of municipal assistance.

Exclusions

1. Request for contributions to disaster funds, such as fire, flood, earthquakes, etc.
2. Request for funding from other government agencies.
3. Request for capital and community partnership multi-year investments (*See Capital and Community Partnership Grants Policy*)

4. Definitions

Community Group: Civil society non-profits that operate within the local community. They are often run on a voluntary basis and are self-funded. Some are formally incorporated, with a written constitution and a board of directors, while others are much smaller and are more informal.

Culture and Heritage: Includes organizations which represent the creative capacities of citizens or the celebration of racial or ethnic contributions, e.g. diversity and multi-culturalism.

Environmental Awareness & Sustainability: Includes organizations with a primary focus of preservation and raising awareness of environmental, agricultural and/or natural heritage issues and features.

Special Interest Group: A group of persons working on behalf of or strongly supporting a particular cause, such as an item of legislation, an industry, or a special segment of society.

The Arts: Includes organizations that produce, present, distribute, educate and/or encourage the appreciation of and the creation of work in the literary, performing, or visual arts.

Tourism/Economic Development: Includes organizations that significantly benefit tourism by bringing in non-Township of Ashfield-Colborne-Wawanosh residents into the Township of Ashfield-Colborne-Wawanosh or promotion of events highlighting the Township of Ashfield-Colborne-Wawanosh.

Volunteer: Individuals who reach out beyond the confines of paid employment and normal responsibilities to contribute time and service to the Township in the belief that their activity will have a positive effect on the community. Volunteers provide programs and services to the residents of the Township of Ashfield-Colborne-Wawanosh to help enrich their quality of life.

5. Roles & Responsibilities

The Deputy Clerk / Communications Co-ordinator administers the grant process.

Department Heads will review and provide in a report the financial impact of the in-kind request and availability of the resources being requested.

The Council of the Township of Ashfield-Colborne-Wawanosh reviews all applications and provides final approval on all applications.

6. Procedures

The following are the guidelines to be used by the Township of Ashfield-Colborne-Wawanosh in evaluating applications for Community Grant financial assistance.

1. The grant application will be considered in one of six categories:
 - a. Tourism and Economic Development
 - b. Community Safety and Well-being
 - c. The Arts
 - d. Culture and Heritage
 - e. Environmental Awareness & Sustainability
 - f. Other
2. A maximum of \$50,000 will be included in the budget each year for this program.
3. A maximum of \$5,000 per organization has been established for financial contributions.
4. A maximum of \$2,000 per organization has been established for in-kind services.

5. In-kind support will be limited to the use of Municipal property at reduced or no cost, municipal staff support and loan of municipal equipment. In-kind support will not include permit fees (i.e., Building permits, etc.) equipment rental fees or payment of invoices/services. Any refundable deposits (i.e., damage deposits) will not be waived.
6. The Township's contribution towards a program, project or event will be a maximum of 75% of the total estimated budget of the project/program/event.

Eligibility

1. The organization must have a clearly stated purpose and function that result in an improvement in community services within the Township of Ashfield-Colborne-Wawanosh and the organization must be responsible for the planning and provision of these services.
2. Organizations must be non-profit community groups and organizations and be based in or connected to the Township of Ashfield-Colborne-Wawanosh.
3. Programs/community events must be open to all residents of ACW and must benefit ACW residents.
4. The applicant must present adequate documentation demonstrating the need for the proposed service to be funded. The activities of the applicant do not substantially duplicate the efforts of other organizations.
5. The Community Grant program should not be considered as the primary source of funding for the organization as such funding is intended to be supplementary to main sources of funding for organizations.
6. As a general guideline, the Township of Ashfield-Colborne-Wawanosh will not give consideration for financial assistance to any organization to replace financial support provided previously by other funding authorities either private or government.
7. Since volunteers are an important part in community service, the organization shall show evidence of volunteer involvement in the day-to-day provision of its services.
8. The mandate of the organization must provide for services extended to the general public of The Township of Ashfield-Colborne-Wawanosh and should not exclude anyone by reason of race, religion, or ethnic background in accordance the Canadian Charter of Human Rights and Freedoms.
9. All requests for financial assistance will be assessed in terms of the need for the project, cost effectiveness, financial viability, and contribution to the quality of life in the community, community response, and apparent quality.
10. An organization (principal) receiving financial assistance from the Township of Ashfield-Colborne-Wawanosh should not act in the capacity of a funding body (agent) for or provide financial assistance to any other group or organization.
11. Under normal circumstances, only one request per organization is to be considered in a fiscal year. All programs, projects and undertakings should be consolidated into one request. This includes direct funds, equipment donations, fee reductions, etc. Fully

completed applications for assistance must be received on an annual basis not later than January 31st in the year of the event.

12. This Community Grants Program shall be used only for the purpose approved by Council.
13. The granting of financial assistance in any year is not to be regarded as a commitment by the Township to continue such assistance in future years.
14. No financial donation or assistance will be considered unless specially authorized by this policy.
15. Applications for projects that do not use Township property must include letters of permission from the property owner, unless the organization that owns the property is making the application.
16. Application forms will be available at the Township office and on the Township website.

Ineligible Requests

- To individuals
- To organizations which are profit oriented, have a political mandate or special interest groups and clubs and/or clubs with exclusive membership
- On a retroactive basis or for a project that is already completed.
- To cover budget deficits.
- For day-to-day operating costs of an organization (i.e. staffing, rent (excluding municipal facilities), property taxes, office supplies (including electronic equipment), etc.).
- To organizations providing a share or membership which may be held or disposed of for personal gain.
- To support programs or services geared specifically to activities related to ratepayer or tenant/landlord associations.
- For religious activities or instruction, including renovations to a place of worship unless it is also used for community activities.
- To support programs or services which are operated under the authority of another level of government.
- As donations to charitable causes.
- To offset capital depreciation costs.
- For attendance at conferences, workshops, and seminars.
- For travel, accommodation, uniforms, or personal equipment.
- To recreational sports groups, individual athletes, or teams for a competition or to subsidize participation in a sports event.
- To groups that have failed to comply with reporting requirements from previous grants.
- For projects taking place on private property, which is not accessible to the public or used for community activities.
- To fund a third party.

Evaluation

1. Community Grant Application forms ('Appendix A') are available at the Municipal Office and on the Township's website. Availability of forms will be advertised through social media, and at community kiosks.
2. Completed application forms are to be submitted to the Municipal Office or electronically to the Deputy Clerk / Communication Co-ordinator who will prepare a report and recommendation to Council for funding.
3. Applications for in-kind non-financial assistance will be forwarded to the respective departments for review. The Department Head will review and provide in a report the financial impact of the request and availability of the resources being requested.
4. Applications will be reviewed for completeness, accuracy, and compliance with this policy.
5. Incomplete applications received on or after the deadline will not be considered for a grant.
6. Council makes the final decision on all Community Grant requests.
7. Grant funds will typically be awarded in one lump sum payment. At the discretion of council, organizations may be awarded funds by installments.

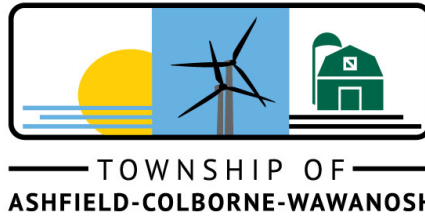
Accountability & Recognition

1. Applications awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans. Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants and the completion and return of the Community Grant Reporting form ('Appendix B')
2. In the event that the project does not go forward, the grant recipient shall return those funds granted for the proposed project.
3. Organizations receiving financial and/or in-kind grants shall acknowledge the Township's contribution through all printed material and other promotional means. The Township's logo is available from the Deputy Clerk / Communications Co-ordinator.
4. Council makes the final decision on all Community Grant requests.

7. Review Cycle

This policy will be reviewed by Council once per term.

Appendix A



Community Grant Application

Note: Applications to the Township of Ashfield-Colborne-Wawanosh for Community Grant Funding will be accepted no later than January 31st each year.

Organization Name: _____

Organization Address: _____

Contact Person: _____

Must have signing authority

Position

Telephone Number(s): _____

Fax: _____ Email Address: _____

Name of Proposal: _____

Date of Proposed Event: _____ Location: _____

Signature of Contact Person: _____

Please indicate the support being requested

- Financial Assistance
- Service or Project
- Waiving of Facility Fees
- Staff Support
- Supply of Equipment or Materials
- Use of Municipal Property or Facilities
- Other (describe) _____

FUNDING AMOUNT REQUESTED: \$ _____

IN KIND AMOUNT REQUESTED: \$ _____

Organization Mandate

Please provide your organizations purpose/mandate. (maximum 700 characters)

If this application includes any assistance **other than direct financial assistance**, please outline the details of this request (e.g., type and estimated hours of staff support, facilities to be used, date of facility request, equipment requested, etc.). Acceptance of this application does not guarantee other non-direct financial assistance. (maximum 700 characters)

Proposal Summary

Please provide a clear and concise summary of your proposal, including the goals and objectives of your proposal. (maximum 700 characters)

Please check on category that best suits your request for assistance. Refer to the Community Grants Policy for category definitions.

- Tourism/Economic
- Community Safety & Well-being
- The Arts
- Culture and Heritage
- Environmental Awareness/Sustainability
- Other (describe) _____

Proposal Budget

Please provide a detailed budget for your proposal (maximum 700 characters)

Note: The Township’s contribution towards a program, project or event will be a maximum of 75% of the total estimated budget of the project/program/event.

Community Support

Please describe how your proposal supports the Township of Ashfield-Colborne-Wawanosh. (maximum 700 characters)

Do volunteers participate in your organization? If yes, indicate the number of volunteers and type of involvement.

Page 134 of 226

Eligibility

1. Are you a non-profit organization?

Yes No

2. Please provide your Revenue Canada Charitable Registration Number (if applicable)

3. Is your organization located within the Township of Ashfield-Colborne-Wawanosh?

Yes No Where? _____

4. Will this proposal provide services to the citizens of the Township of Ashfield-Colborne-Wawanosh? Yes No

5. Has your organization made any other application to the Township of Ashfield-Colborne-Wawanosh for financial assistance during the current year?

Yes No

6. Has your organization received funding assistance from the Township of Ashfield-Colborne-Wawanosh in prior years?

Yes When? _____ Amount \$ _____

No

7. Will your organization or another organization be the primary funder of this proposal?

Yes, our organization

Yes, please name other organization(s) _____

No

8. Will the assistance that the Township provides your organization be utilized only by your organization?

Yes

No, please name other organization(s) _____

9. Are you seeking funding from other sources, if so, who and has it been confirmed? (maximum 700 characters)

Other Pertinent Information

You are welcome to use the space below to provide any pertinent details about your proposal not covered in the preceding questions. (maximum 700 characters)

Completed applications must be delivered by **January 31st** to:

Township of Ashfield-Colborne-Wawanosh

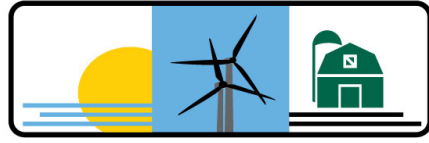
82133 Council Line, RR 5

Goderich, Ontario N7A 3Y2

or by email to: communications@acwtownship.ca

Please read and review the questions in the grant reporting form (“Appendix B”) before undertaking your project. Some questions ask for data that you may wish to collect over the course of your project, particularly regarding, volunteers, attendance, and more. Knowing these questions in advance will help you to complete this report at the end of your project.

Please note that a grant in any year is not considered to be a commitment by the Township of Ashfield-Colborne-Wawanosh to continue such assistance in future years. It is not the intent of this grant program to become an annual component of an organizations budget plan. Thank you for your submission.



— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

Community Grant Reporting Form

Note: This form should be completed and returned to the Deputy Clerk / Communications Co-ordinator no later than 30 days after the final expenses have been occurred. This form must be completed and returned to be eligible for subsequent funding from the Township of Ashfield-Colborne-Wawanosh.

Organization Name: _____

Organization Address: _____

Contact Person: _____

Must have signing authority

Position

Telephone Number(s): _____

Fax: _____ Email Address: _____

Name of Proposal: _____

Date of Event(s): _____ Location: _____

Signature of Contact Person: _____

1. Did your project achieve its intended results (goals and objectives)? If so, how do you know?

2. Did you engage with any partners in your community to support your project?

Yes (please indicate who below)

No

3. Approximately how many volunteers planned, organized, or delivered your project? _____

If possible, please indicate the age categories of the volunteers engaged in the implementation of the project activities and list the approximate number beside each of the selected age categories below.

Under age 25 _____

Ages 25-44 _____

Ages 45-64 _____

Ages 65+ _____

None/Not Applicable _____

4. How was the Township of Ashfield-Colborne-Wawanosh recognized or promoted as a partner in this event. Check all that apply.

Social Media

Print Material

Radio Advertisements

Word of Mouth

Please attach to this report or send by email to communications@acwtownship.ca examples or samples of the above. Additionally, any photographs or videos of the program / event would be greatly appreciated.

Completed forms must be delivered to:

Township of Ashfield-Colborne-Wawanosh

82133 Council Line, RR 5

Goderich, Ontario

N7A 3Y2

or by email to: communications@acwtownship.ca

McCarthy Tétrault LLP
PO Box 48, Suite 5300
Toronto-Dominion Bank Tower
Toronto ON M5K 1E6
Canada
Tel: 416-362-1812
Fax: 416-868-0673



Jaskirt McDonald
Law Clerk | Parajuriste
Direct Line: 416-601-7953
Email: jmcdonald@mccarthy.ca

Assistant: Dana Krauss
Direct Line: 416-601-8200 (542048)
Email: dkrauss@mccarthy.ca

March 12, 2025

Via Courier

Township of Ashfield-Colborne-Wawanosh
82133 Council Line, R.R. #5,
Goderich ON N7A 3Y2

Dear Sirs:

Re: Assignment and Assumption Agreement of the subdivision agreement registered as Instrument No. R340634 on August 4, 2000 (the “Agreement”) in favour of The Corporation of The Township of Ashfield-Colborne-Wawanosh (the “Township”) registered against the lands legally described in PIN 41371-0018 (LT), municipally known as 1A Cheyenne Lane, RR#5, Goderich, Ontario (the “Property”)

On June 20, 2024, Parkbridge Lifestyle Communities Inc. transferred the Property to Sandycove Acres Holdings Inc., pursuant to the transfer registered as Instrument No. HC182547 on June 20, 2024.

Pursuant to Section 74 of the Agreement, our client is requesting the written consent of the Township to assign the Agreement. Accordingly, we enclose the Assignment and Assumption Agreement dated June 20, 2024, duly executed by Parkbridge Lifestyle Communities Inc., as assignor, and Sandycove Acres Holdings Inc., as assignee, for execution by the Township. Please execute the enclosed agreement and return a copy to my attention at the address above via e-mail or mail. The original may be retained by you.

Please also note that Sandycove Acres Holdings Inc. subsequently changed its name to Meneset Holdings II Inc. on September 16, 2024 under section 178 of the *Canada Business Corporations Act*, evidence of which was registered on title as Instrument No. HC184353 on September 24, 2024.

If you have any questions with respect to the enclosed, please do not hesitate to contact me.

Yours truly,

McCarthy Tétrault LLP

Per:

A handwritten signature in black ink that reads "Jaskirt McDonald". The signature is written in a cursive, flowing style.

Jaskirt McDonald
Law Clerk | Parajuriste
Enclosures

218322/570573
MTDOCS 60432379

McCarthy Tétrault LLP
PO Box 48, Suite 5300
Toronto-Dominion Bank Tower
Toronto ON M5K 1E6
Canada
Tel: 416-362-1812
Fax: 416-868-0673



Jaskirt McDonald
Law Clerk | Parajuriste
Direct Line: 416-601-7953
Email: jmcdonald@mccarthy.ca

Assistant: Dana Krauss
Direct Line: 416-601-8200 (542048)
Email: dkrauss@mccarthy.ca

March 12, 2025

Via Courier

Township of Ashfield-Colborne-Wawanosh
82133 Council Line, R.R. #5,
Goderich ON N7A 3Y2

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Yours truly,

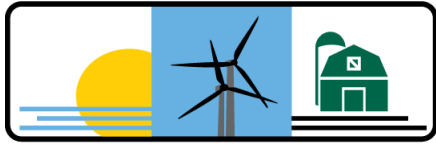
McCarthy Tétrault LLP

Per:

A handwritten signature in cursive script that reads "Jaskirt McDonald".

Jaskirt McDonald
Law Clerk | Parajuriste
Enclosures

218322/570573
MTDOCS 60432379



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: pws@acwtownship.ca

Council Report

STAFF: Thomas McCarthy, Public Works Superintendent DATE: April 8, 2025

SUBJECT: Public Works Activity Report – March 2025

Recommendation

For your information purposes.

Comment

Public Works Administration:

- Presented the draft budget for Public Works.
- Meeting with contractors and engineers to discuss commissioning new Saltford Pumphouse.
- Attended Huron County Road Superintendent Association Meeting.
- Contacted residents who will be receiving trees through the annual Tree Program.

Public Works Operations and Maintenance:

- Snow removal operations continued into the end of March.
- Spring grading has commenced (when weather permits).
- Cleaning snow from culverts to allow spring melt to flow, some areas had temporary localized flooding.

Water Department:

- Met with Veolia to discuss timelines for capital purchases.

Respectfully submitted,

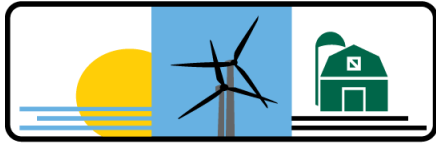
Approved by:

A handwritten signature in black ink, appearing to read 'Tom McCarthy', written over a light blue rectangular background.

Thomas McCarthy
Public Works Superintendent

A handwritten signature in black ink, appearing to read 'Mark Becker', written over a light blue rectangular background.

Mark Becker
Chief Administrative Officer



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: pws@acwtownship.ca

Council Report

STAFF: Thomas McCarthy, Public Works Superintendent DATE: April 8, 2025

SUBJECT: 2025 Roadside Mowing

Recommendation

That Council accept the offer from Vandriel Excavating Inc. to extend the tender for roadside grass cutting services for a period of one year for a total cost of \$ 65,625.00 plus H.S.T.

Background

The Township of Ashfield-Colborne-Wawanosh mows ditches from fence to fence once a year to keep brush from growing in the road allowance and weeds from spreading into farmers fields. This service usually gets tendered out as some of the ditches are too steep to be mowed with Township equipment.

Comment

Township staff were contacted by Vandriel Excavating Inc. who indicated that should it be agreeable with Council they would provide the service that was tendered in 2022 for the same price in 2025. Township staff received one tender for this service from Vandriel Excavating Inc. when the work was tendered in 2022. This tender has already been extended for two one-year periods in 2023 and 2024. Comments received by the public based on the work performed last year were positive.

The 2022 bid summary can be seen below:

Company	Cost per Kilometre	Bid Price	Bid Price with HST
Vandriel Excavating Inc.	\$ 175.00	\$ 65,625.00	\$ 74,156.25

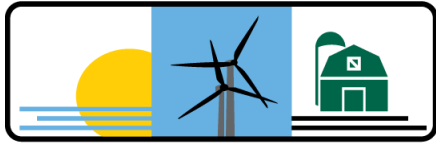
The 2025 budget for roadside mowing is \$ 75,000. Township staff do not anticipate that re-tendering this work would result in a lower cost.

Respectfully submitted,

Thomas McCarthy
Public Works Superintendent

Approved by:

Mark Becker
Chief Administrative Officer



TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

82133 Council Line, R.R. #5
Goderich, Ontario N7A 3Y2

PHONE: 519-524-4669

FAX: 519-524-1951

E-MAIL: pws@acwtownship.ca

Council Report

STAFF: Thomas McCarthy, Public Works Superintendent DATE: April 8, 2025

SUBJECT: 2025 Asphalt Program

Recommendation

That Council accept the quotation for the 2025 Asphalt Program from Lavis Contracting Co. Ltd. for a total cost of \$1,032,866.75 plus H.S.T.

Background

The 2025 paving program includes:

1. An overlay on Dungannon Road from Lucknow Line to Saratoga Line.
2. An overlay on Loyal Line from Blyth Road to Nile Road.
3. An overlay on Huron Sands Road from Hwy 21 to Top of Bank.

The roads selected for the 2025 Asphalt Program were selected based on the information presented in the Road Needs Study, as well as consultation with the Lead Hands. Council approved the projects at the 2025 Budget meeting held on March 14, 2025.

Township staff have historically requested quotes from Lavis Contracting for asphalt. The rationale for this is that the asphalt plant is located just outside Benmiller. The Ontario Provincial Standard Specification for placement of Hot Mix Asphalt requires a temperature of not less than 120 degrees Celsius after placement. The nearest competition is in Owen Sound and London – necessitating not only a costly haul for the provider but also cooling which may lead to improperly compacted asphalt and cold joints which may cause major separations. Township staff have viewed the results of tenders that the contractor has bid on and feel that the price quoted to Ashfield-Colborne-Wawanosh is competitive.

Comment

The prices quoted below do not include H.S.T.

Location	Budget	Quoted Price
1. Dungannon Road	\$245,000.00	\$220,246.50
2. Loyal Line	\$650,000.00	\$596,463.75
3. Huron Sands Road	\$255,000.00	\$216,156.50

Respectfully submitted,

Approved by:

Thomas McCarthy
Public Works Superintendent

Mark Becker
Chief Administrative Officer



Kin Canada
Lucknow & District
Kinsmen Club



Lucknow & District Kinsmen Club

April 3, 2025

To: Ashfield-Colborne-Wawanosh council.

Re: Dungannon Super Pull 2025 requests

Dear ACW council Members,

I am writing on behalf of the Lucknow Kinsmen club regarding our township request list for the 2025 Dungannon Super Pull at Graceland. Our 2024 event was very successful, we were able to run more efficiently thanks to layout optimization and the conveniences of permanent hydro and lighting.

Our event would not be possible without the continuing support from the Townships and community; we are very proud to have such a strong partnership, we appreciate your support.

Please consider our request listed below which are similar to the support provided by ACW in 2024.

Below is a list of items that we are seeking ACW Council's support that would help our 2025 event be an even bigger success.

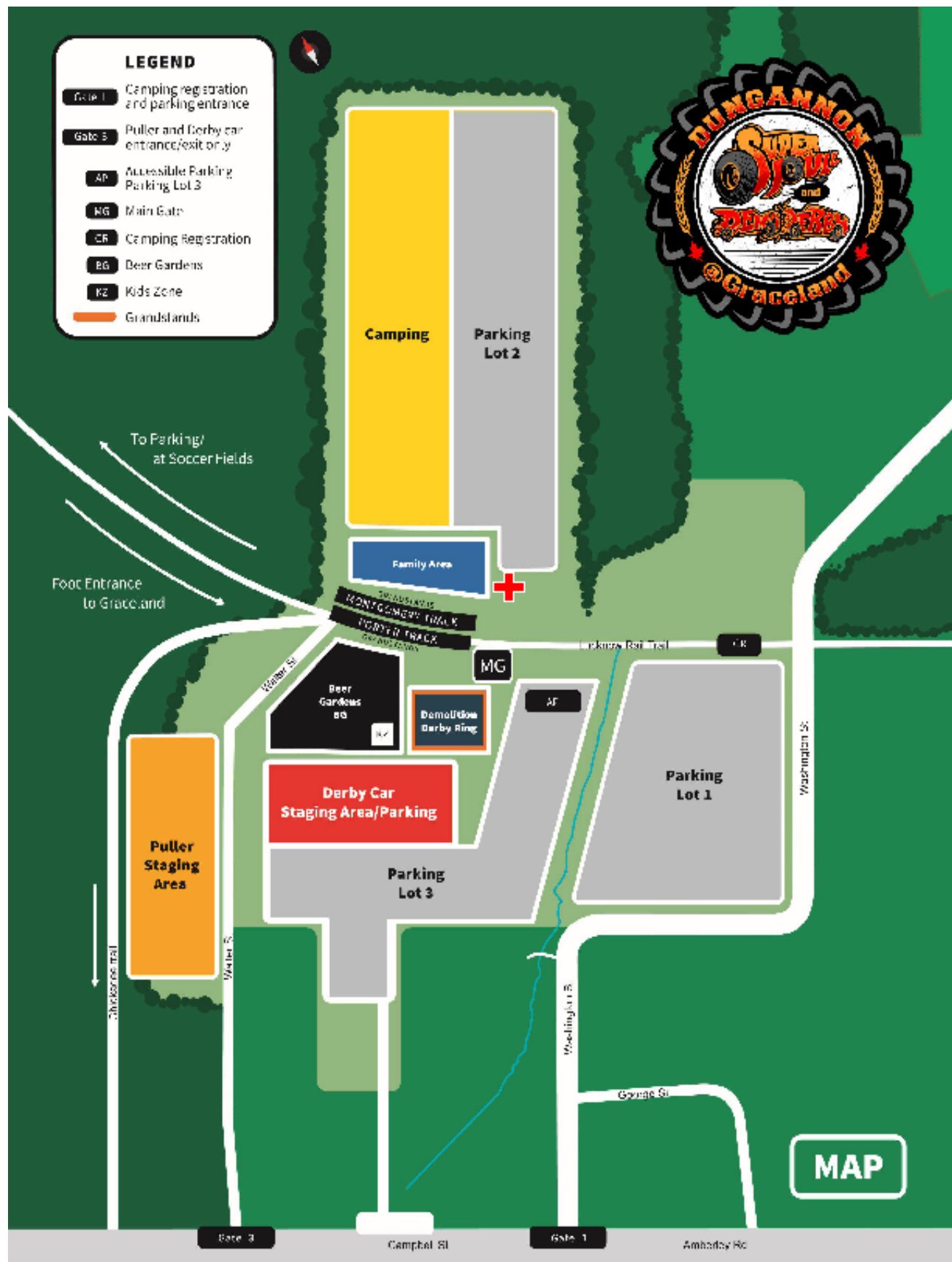
- **Waste removal Trucks**
 - We request 4 dump trucks for waste removal. We would require the trucks to be parked at Graceland on Friday June 13, 2025, at a time that was convenient for your operators. We would need 1-2 trucks emptied and returned on Saturday June 14, 2025. We also ask to have 2-3 drivers on Sunday June 15, 2 drivers to move trucks to the landfill, empty the truck & drive back to Graceland during clean up, for multiple trips until all the waste is cleaned up. Clean up starts at 9:00 am, and trucks need to be emptied starting at 10:00 am. We understand this requires your employees to work on Sunday and we will adjust as needed if trucks do not need emptied on Sunday. We are trying to be prepared so our cleanup efforts go smoothly.
- **Pull Track Grading**
 - We ask for 2 graders to level the pull track before our event on June 14th. We also request graders to level the track level 1-2 weeks prior, but this is weather dependent. We appreciate your flexibility and hope we can discuss a date in May/June closer to our event.
- **Summary of request made to Huron-Kinloss**
 - Forgiveness of dump & permitting fees
 - Waste removal trucks

- Fire protection
- Road maintenance & calcium

- **Summary of request made to Recreation Borad**
 - Use Arana for evacuation purposes
 - Parking at arena
 - Parking at soccer fields

The entire Kinsmen club and I appreciate ACW's continuing support this year and past years. Both Municipal councils working together with local service clubs is what makes our community stand out among others in the region. I'm glad our partnership helps us hold a successful events that help our community and make ACW/Huron Kinloss and surrounding are a better place to live. Please feel free to contact me directly with any questions. Thank you.

Shaun Scott, Co-Chair & Municipal Contact, Dungannon Super Pull
Cell: 519-291-0155
Email: shaun.scott@deltapower.ca





Short-Term Rental Committee Minutes

February 25, 2025, 7:00 p.m.

Members Present:	Mary Gregg Jennifer Miltenburg Ian Montgomery Mike Niglas Anita Snobelen Sean Thomas Glen McNeil, ex-officio
Members Absent:	Evan Hickey
Staff Present:	CAO/Deputy-Clerk Mark Becker Clerk Florence Witherspoon Deputy Clerk/Communications Co-ordinator, Kelly Thomson

The Short Term Rental Committee met in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh.

1. **CALL TO ORDER**

Chair Jennifer Miltenburg will call the meeting to order.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

3. **ADOPTION OF PREVIOUS MINUTES**

MOTION 1

Moved by Ian Montgomery
Seconded by Glen McNeil, ex-officio

THAT the Minutes dated January 28, 2025 of the Short-Term Rental Committee be adopted as circulated.

Carried

4. BUSINESS OF THE COMMITTEE

4.1 Response from Surveys

At the publication of the agenda, Ramara did not response to the second request for response. Bluewater acknowledged the request, however did not submit a reply. This second request included clarification on how they felt their appeal structure was working.

STAFF COMMENTS: None.

4.2 Review of Current By-Laws - Township of Tiny

We have provided the Committee with the current Short-Term Rental Licencing By-Law, including amendments, for the Township of Tiny.

STAFF COMMENTS: Staff at the Township of Tiny did not reply to the survey sent.

The Committee discussed both items 4.2 and 4.3 in tandem. Notable items of discussion were as follows:

- Occupancy limits;
- Capping rental days;
- Regulating certain times of the year;
- Importance of Renter Code of Conduct;
- Self-regulation with hotline or list of published contacts;
- Acknowledgement of existing Township By-Laws;
- "Soft Start" approach with education as key.

A hotline vs. listing the properties' contact information online has been flagged as 'Parking Lot'.

4.3 Review of Current By-Laws - Township of Georgian Bay

We have provided the Committee with the current Short-Term Rental Licencing By-Law for the Township of Georgian Bay, as well as the survey response submitted.

STAFF COMMENTS: None.

5. NEW BUSINESS

Items to be brought forward to a future meeting.

The Committee requested that the following draft items be brought forward to the next meeting for review based on the discussion that have taken place:

- Intention Statement to reflect purpose of the regulation for community members.

- Code of Conduct for Renters
- Demerit Points
- Occupancy Limits
- Appeals Process

6. NEXT MEETING

The next scheduled meeting of the Short-Term Rental Committee is on March 25, 2025 at 7:00 p.m. or at the call of the Chair.

7. ADJOURNMENT

MOTION 2

Moved by Ian Montgomery
Seconded by Anita Snobelen

THAT the Short-Term Rental Committee does now adjourn to meet again on March 25, 2025 at 7:00 p.m. or at the Call of the Chair.

Carried

Chair, Jennifer Miltenburg

Clerk, Florence Witherspoon



Coalition for Huron Injury Prevention: CHIP

Wednesday, December 11, 2024

Minutes

9:30 a.m. – 11:30 a.m.

Clinton Site
Huron Perth Public Health
77722B London Rd., ON N0M 1H0

Present: Andrew Maver, Gloria Wilbee, Jodi Snell, Greg Lamport, Ric McBurney, Wayne Forster, Laura Edgar

Regrets: Constable Craig Soldan, Sean Wraight (retired; anticipating replacement)

Minute Taker: Huron Perth Public Health

1. **Welcome and call to order by Chair**

Ric McBurney

2. **Approval of the Agenda**

Motion to approve: Gloria Seconded: Wayne Disposition: Carried

3. **Review of Minutes of September Meeting**

Motion to approve: Wayne Seconded: Greg Disposition: Carried

4. **Financial Reports and Updates (HPPH)**

\$5,903.89

Motion to approve: Greg Seconded: Gloria Disposition: Carried

5. **Business Arising**

5.1 **Off-Highway Vehicle Mapping Project (ATV Map)**

Greg reported back on the anticipated changes to / establishment of an ORV Bylaw in Bluewater.

Laura can now proceed with completing updates to the map. Andrew recommended connecting with Jared Spurdza at County GIS who was with the project initially in 2017.

5.2 **Cannabis Impaired Driving Initiative Update**

The MTO Grant Application from Regional Road Safety Committee (led by Grey Bruce Public Health) was unsuccessful; however, the project will continue with funding coming from many partners, including Huron Perth Public Health.



Refresher materials for our Cannabis Goggle kits were purchased from CHIP funds. Goggles were originally purchased in 2016 and have been well used in high schools via the School Resource Officer; the materials needed replenished.

In 2016, 6 pairs of goggles were purchased. 3 of these pairs have been donated to Perth OPP to scale up the success of the program.

5.3 HC Road Super Association Rep.

ACTION: Laura to request a representative (either one person; main & alternate; rotating member)

Andrew recommended we extend the invitation to CHIP to Wyatt Carey and/or Tim Ryan from County of Huron. The group accepted this recommendation and will leave to Andrew to determine most relevant appointees as relevant.

5.4 Horse & Buggy Booklet

CHIP contributed \$750 towards the printing of this resource through the Anabaptist Home, Farm and Road Safety Committee. The booklet has been printed and has been distributed to the community through the Bishops. This is the 2nd edition.

The community does not want the booklet shared online, but is okay with others having a copy as needed. A copy went back with 2-3 members, including County of Huron. Interacting with buggies during snow plowing is a part of plow driver orientation every year and complements the information in the booklet for Horse & Buggy drivers.

5.5 Road Data Project(s)

There is potential for two projects in 2025 which will help residents, elected officials, road supers and other interested parties to build a shared understanding of local collisions to begin to build shared solutions.

5.5.1 *Public Health Ontario*

Public Health Ontario has:

- a newly obtained data sharing agreement with MTO;
- expertise for data analysis and public presentation;
- hired a person to start in January to begin designing / analyzing / building a public-facing interface which makes available police-gathered, motor vehicle collision data, mapped

Laura has invited Public Health Ontario to an upcoming meeting with Good Roads re: Establishing a Rural Road Safety Program.

5.5.2 *Proposed 2025 Project: HPPH + Huron & Perth Road Super Associations*

As introduced at the September CHIP meeting, Laura and Erica presented in October at the Joint Annual Perth and Huron Road Super Association Meeting on a vision for a public-facing mapped interface of major injury and fatalities throughout the two counties. In addition to collision data, traffic count data would also be incorporated.



This project can only happen if HPPH reaches a data sharing agreement with [1] MTO OR [2] Huron OPP, Perth OPP & Stratford Police Services. If we do, our Epidemiologist can build a map from that data, calculate rates, etc.

6. Organizational Round Table Updates

6.1 **ACW** - speed complaints, Constable Wes Coast deployed in response.

6.2 **Bluewater** – Off-road vehicles update – new bylaw will soon be adopted.

6.3 **Huron East** – New fire chief: Jay Arn

6.4 **Huron Perth Public Health** – Presentation at the October Huron & Perth Road Super Meeting (proposing data mapping collaboration) & at Perth County Municipal Association Day (unrelated to road safety).

6.5 Huron County Public Works

- Roundabout for 83 and airport – expected 2025 discussion – going to council for approval – then to tender
- Traffic study at Mayne Corner with Joint Huron & Perth – study and improvements (not to council yet) – minor updates in recommendations “Traffic Operations and Safety Review for Mayne Corners”
- Blyth intersection – bugs worked out, working as should
- Exeter Construction – north lights will be full operation soon
- Invitation open to Tim Ryan and/or Wyatt Carey

6.6 **Huron OPP** – defer.

6.7 **Ministry of Transportation Ontario** - defer.

6.8 **Morris-Turnberry** – Continued correspondence from Brandon Rd residents, Belgrave

6.8 **North Huron** – none.

7. New Business

7.1 Municipal motions for the Establishment of a Rural Road Safety Program in association with Ontario Good Roads Association

Materials being distributed by Good Roads were distributed with the agenda package for review and discussion. Greg shared what the discussion at Bluewater had been. Laura shared she has a meeting on-the-books with Good Roads to learn more details. This program was proposed earlier in 2024 and endorsed by the Western Ontario Warden’s Caucus.

Motion to draft letter from Coalition for Huron Injury Prevention (CHIP) to support the establishment of a Rural Road Safety Program.

Motion: Greg Seconded: Wayne Disposition: Carried

7.2 OFA Revive Fund, Huron County Federation of Agriculture, 2025

Reviewed their successful 2024 initiative (billboards: pass safe; give space). Will request an update on any applications Revive Applications for 2025. Wayne & Laura shared with the group the ‘Farm Equipment’ signage that Bruce County Federation of Agriculture, County of Bruce, Ontario Federation of Agriculture installed.

7.3 Ontario Transit Infrastructure Fund; Rural Transit Solutions Fund



Reviewed Southwest Community Transit page & projects that had been funded through the Community Transportation Grant Program to increase travel connections between under-served areas, rural communities and urban cities. Though that funding will end in March 2025, a new funding pot has been announced – Ontario Transit Infrastructure Fund. Investigating feasibility and opportunities for collaborating with neighbouring jurisdictions is under the purview of County Economic Development. In addition to OTIF, they’ve applied for funding through a federal grant program as well.

ACTION: Laura to develop language around the injury + transit connection.

8. Correspondence

8.1 Constable Wes Coast – police had received a complaint re: its deployment. Parties were able to connect and respond very quickly.

9. Meeting Summary:

- 1) Draft letter of Support for Good Roads
- 2) Horse and Buggy Booklet Printed & being distributed
- 3) Off-Road Vehicle Mapping & Bylaw updates

10. Parking Lot

11 Next meeting: March 12, 2025 9:30 – 11:30, in-person at the Health Unit, Clinton

Minutes Taker: MTO

Motion to Adjourn: Greg **Seconded:** Jodi **Disposition:** Carried.

Adjourned at 11:10 a.m.

Future meeting dates:

Municipality / Organization - Minutes Taker	Date	Notes
Ministry of Transportation	December 13, 2023	
Bluewater	March 13, 2024	
Huron County Public Works	June 12, 2024	
Morris-Turnberry	September 11, 2024	
North Huron	(chair)	
Huron Perth Public Health	December 11, 2024	
Huron East	March 12, 2025	
ACW	June	



OPP	September	
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Lucknow & District Joint Recreation Board



7:00 pm - Via Zoom

January 22, 2025

MINUTES

The Lucknow & District Joint Recreation Board met on the 22nd day of January, 2025 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law 83-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Larry Allison	(X)
Wayne Forster	(X)
Scott Gibson	(X)
Jim Hanna	Absent
Glen McNeil	(X)
Jennifer Miltenburg	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO (Board Secretary)	(X)

1.0 CALL TO ORDER

Mark Becker, Board Secretary, called the meeting to order.

1.1 Election of 2025 Chairperson

As per the terms of the agreement it is the Township of Huron-Kinloss term to hold the chair.

Call for Nominations / Three Times

Secretary Mark Becker called for nominations from the floor for a first time.

Moved by	Scott Gibson
Seconded by	Glen McNeil

NOMINATE #1	THAT Larry Allison be nominated for the 2025
CHAIR	Chairperson.

Carried.

Secretary Mark Becker called for nominations from the floor for a second time.

Secretary Mark Becker called for nominations from the floor for a third and final time.

Moved by Wayne Forster
Seconded by Scott Gibson

CLOSE #2 THAT the nominations be closed for the 2025 Chairperson.
NOMINATI Carried.
ONS

Secretary Mark Becker asked Larry Allison if he would accept the nomination and let his name stand as the 2025 chair, at which time he accepted.

Moved by Jennifer Miltenburg
Seconded by Wayne Forster

2025 #3 THAT Larry Allison be appointed as the 2025 Chairperson.
CHAIR Carried.

The newly appointed Chairperson Larry Allison chaired the remainder of the meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Board Meeting Minutes – November 20, 2024

Moved by Jennifer Miltenburg
Seconded by Wayne Forster

ADOPTION #4 THAT the Lucknow & District Joint Recreation Board
OF hereby adopts the November 20, 2024 Meeting Minutes
MINUTES as written.
Carried.

4.0 DELEGATIONS

None.

5.0 REPORT OF THE CHAIRPERSON

No report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Benmiller Grass Cutting

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: That the Board supports staff's recommendation to assume responsibility for grass cutting at the Benmiller Ball Diamond Area.

ACTION: The Board supported the proposal and adopted the following resolution.

Moved by Jennifer Miltenburg
 Seconded by Glen McNeil

GRASS #5 CUTTING AT BENMILLER BALL DIAMOND	THAT the Lucknow & District Joint Recreation Board hereby agrees to have the Lucknow Recreation Department assume the responsibility of grass cutting at the Benmiller Ball Diamond Area and invoice the Township of ACW for the hours at the applicable rate.	Carried.
---	--	----------

6.2 Ice Resurfacer

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: That the Board confirms the purchase of the Ice Surfacer from Resurfice Corp. and adopt the following resolution.

ACTION: The Board confirmed the purchase by adopting the following resolution.

Moved by Jennifer Miltenburg
 Seconded by Glen McNeil

PURCHASE #6 OF OLYMPIA	THAT the Lucknow & District Joint Recreation Board hereby agrees to proceed with the purchase of a new Olympia Ice Resurfacer in the amount of \$113,084.93 plus H.S.T. from Resurfice Corp.	Carried.
------------------------------	--	----------

6.3 Budget Surplus / Reserves

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: For your information purposes.

ACTION: Noted and filed.

6.4 15-Year Asset Assessment / Replacement Plan

We have provided the Board with a copy of the 15-year Asset Assessment / Replacement Plan for the Board to review, along with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.5 2025 Draft Budget

We have provided the Board with a copy of the 2025 Draft Budget for the Board to review and possible consideration for approval, along with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept the budget as presented and adopt the following resolution.

Moved by Wayne Forster
Seconded by Jennifer Miltenburg

APPROVE #7 THAT the Lucknow & District Joint Recreation Board
2025 hereby approves the 2025 Budget in the total amount
BUDGET of \$ 808,950.

Carried.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report – Not Final for 2024

Moved by Scott Gibson
Seconded by Wayne Forster

REVENUE/ #8 THAT the Lucknow & District Joint Recreation Board
EXPENDITURE hereby accepts the Revenue/Expenditure Report as
REPORT presented.

Carried.

8.0 OTHER BUSINESS

(items to be brought forward to a future meeting)

None.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Wayne Forster
Seconded by Scott Gibson

ADJOURN #9 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on February 19, 2025 at 7:00 p.m. or at the Call of the Chairperson.

Carried.
~

Chairperson, Larry Allison

Secretary, Mark Becker

Membership Meeting #1-2025

January 22, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Andrew Fournier, Anita Van Hittersum, Ed Podniewicz, Matt Duncan, Megan Gibson, Sharen Zinn, Vanessa Kelly

Members Absent: Evan Hickey

Staff Present: Phil Beard, General Manager-Secretary-Treasurer
Stewart Lockie, Conservation Areas Services Coordinator
Erica Magee, Executive Assistant
Michelle Quipp, Executive Assistant

Others Present: Cory Bilyea, Midwestern Newspapers

1. Call to Order

Chair, Ed McGugan, welcomed everyone and called the virtual meeting to order at 7:00pm.

2. Declaration of Pecuniary Interest

There were no pecuniary interests at this time.

3. Minutes

The minutes from the Maitland Valley Conservation Authority (MVCA) General Membership Meeting #10-2024 held on December 18, 2024.

Motion FA #1-25

Moved by: Alison Lobb

Seconded by: Anita Van Hittersum

THAT the minutes from the General Membership Meeting #10-2024 held on December 18 2024, be approved.
(carried)

4. Business out of the Minutes:

a) Final Agenda – Annual Meeting: Report #1-2025

Report #01-2025 was presented to the members and the following motions were made:

Motion FA #2-25

Moved by: Megan Gibson

Seconded by: Alvin McLellan

THAT the final agenda for the Annual Meeting be approved as outlined in Report #1-2025.
(carried)

b) Letter from Township of Howick-Gorrie Conservation Area: Report #2-2025

Report #02-2025 was presented to the members and the following motions were made:

Motion FA #3-25

Moved by: Alison Lobb

Seconded by: Matt Duncan

THAT the recommendation was received and MVCA is to proceed as directed in Report #2-2025.
(carried)

5. Business Requiring Decision and or Direction:

a) Review of Members 2024 Work Plan: Report #3-2025

Report #3-2025 was presented to the members and the following motions were made:

Motion FA #4-25

Moved by: Alvin McLellan

Seconded by: Alison Lobb

THAT Report #3-2025 be accepted.
(carried)

b) 2024 Year End Revenue/Expenditure Review: Report #4-2025

Report #4-2025 was presented to the members and the following motion was made:

Motion FA #5-25

Moved by: Matt Duncan

Seconded by: Sharen Zinn

THAT the year-end surpluses and deficits outlined in Report #4-2025 be directed to the appropriate accumulated surplus categories;
AND THAT all deferred revenue be directed to the designated projects in the 2025 draft budget. (carried)

c) Personnel Committee Recommendations: Report #5-2025

Report #5-2025 was presented to the members and the following motion was made:

Motion FA #6-25

Moved by: Andrew Fournier

Seconded by: Vanessa Kelly

THAT the recommendations outlined in Report #5-2025 be incorporated into the 2025 Personnel Policy.

(carried)

d) Annual Review of the Members Manual: Report #6-2025

Report #6-20245 was presented to the members and the following motion was made:

Motion FA #7-25

Moved by: Anita Van Hittersum

Seconded by: Ed Podniewicz

THAT the Members Manual will be revised to remove the word ethical.

(carried)

e) Declarations for Chair, Vice Chairs: Report #7-2025

Report #7-2025 was presented to the members for their information.

6. Consent Agenda:

The following items were circulated to the Members for their information:

- a) Revenue/Expenditure Report for December 2024: Report #8-2025
- b) Agreements Signed: Report #9-2025
- c) Correspondence: Letter from Minister of Natural Resources

Motion FA #8-25

Moved by: Alison Lobb

Seconded by: Vanessa Kelly

THAT Report #8-9 along with the respective motions as outlined in the Consent Agenda be approved.

(carried)

7. Chair and Member Reports

Member, Matt Duncan, commented that the province is seeking to fill vacancies for the Agricultural sector representatives for some conservations authorities.

Chair Ed McGugan thanked members for attending the reception for the Coastal Action Funding announcement at the Rural Ontario Municipal Association (ROMA) Conference.

8. Closed Session: Personal Matter

The closed session will be deferred to the March Members meeting.

- 9. Adjournment:** Next meeting February 19, 2025, at 2:00 pm in the upstairs hall at the Wroxeter Community Centre.

Motion FA #9-25

Moved by: Megan Gibson

Seconded by: Alison Lobb

THAT the Members Meeting be adjourned at 7:54 pm.

(carried)



Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

Annual Meeting of the Membership#2-2025

February 26, 2025

Members Present: Alison Lobb, Ed McGugan, Alvin McLellan, Ed Podniewicz, Matt Duncan, Vanessa Kelly, Anita Van Hittersum, Andrew Fournier

Members Absent: Sharen Zinn, Megan Gibson, Evan Hickey

Staff Present: Phil Beard, Jayne Thompson, Erica Magee, Mat Shetler, Stewart Lockie, Barry Skinn, Donna Clarkson, Elizabeth Huber-Kidby, Patrick Huber-Kidby, Karlene Zurbrigg, Shannon Millar, Tim Prentice, Dave Nuhn, Kirsten Snoek, Ben van Dieten, Laura Hopkins, Ethan Dykstra

Others Present: Kriss Snell, Geoff King, Susan Chan, Shirley Moore, Richard Keeso, Davin Heinbuck, Erik Downing, Jim Campbell, Tara Lantz, Doug Walker, Evelyn Weston, Jeff Brick, Art Versteeg, Lisa Thompson, Nick McGregor, Angela Coleman, Cory Bilyea, Nigel Bellchamber, Wendy Hoernig, Marg Beard, Emily & Sophia Hopf, Janet Haines, Jim Ginn, Doug Grant, Janice Hallahan, Marlene Ottens, Glenn McNeil, Jamie Heffer, Paul Heffer, Joy Rutherford, Ben Miltenburg, Leah Noel,

1. Welcome by the Chair

Chair, Ed McGugan, welcomed everyone and called the meeting to order at 2:05 pm.

2. Introduction of the Members of Maitland Conservation for 2025

Chair McGugan invited all the Members of the Maitland Valley Conservation Authority to introduce themselves and the Municipalities that they represent.

3. Introduction of Guests

Chair McGugan invited the following dignitaries to bring remarks:

Jamie Heffer – Warden of Huron County & Mayor, Morris-Turnberry
Paul Heffer – Reeve, North Huron
Glen McNeil – Mayor, Ashfield-Colborne-Wawanosh
Jim Ginn – Mayor, Central Huron
Marlene Ottens – Councillor, Township of Mapleton
Leah Noel – Deputy Mayor, Town of Goderich Goderich
Angela Coleman – Conservation Ontario

4. Chair's Remarks

Welcome to the 2025 Maitland Valley Conservation Authority Annual Meeting.

A warm welcome to all our guests, our Staff and the members of our Board of Directors. We also welcome the members of the Maitland Conservation Foundation who, along with the John Hindmarsh Environmental Trust Fund we will be hearing from further along in the meeting.

We have had a busy year again in 2024 with so much work done that I need to apologies right up front that we don't want to take enough time to mention everything so we will try to highlight only some of the items.

Governance Review:

We developed a better process for our Governance Review last year. We employed an outside facilitator, a former member and Chair, Art Versteeg, who helped the Members and staff to identify improvements and changes that would improve our governance going forward.

Conservation Lands Strategy:

We developed a Conservation Lands Strategy in 2024 that meets the Ministry of Natural Resources requirements by leveraging MVCA's three-year work plan for 2024 thru 2026. No small task to satisfy the MNR and we can be grateful that we did quickly meet their requirements.

Coastal Action Plan:

Funding was received from Natural Resources Canada to launch the Climate Resilient Coastal Communities program, to develop Collaborative Coastal Resiliency Plans. This program involves the Great Lakes and St. Lawrence Cities Initiative and a thank you goes to Conservation Ontario in assisting with this.

The Maitland Valley Conservation Authority will be working with its many partners to develop these plans to help protect over 900 homes and cottages along our lakeshore worth an estimated one billion dollars. And in some cases develop strategies to enact a safe retreat when the homes simply cannot be protected from the power of the lake.

Healthy Watersheds, People & Wildlife Approach (One Health)

One Health, which is a systems thinking approach to our environment, is an integrated, unifying approach that aims to sustainably balance and optimize the health of people, animals and ecosystems. It recognizes that the health of humans, domestic and wild animals, plants, and the wider environment (including ecosystems) are closely linked and inter-dependent.

And the MVCA has been working hard to think in terms of the broader scope of the environment as opposed to allowing ourselves to work within silos that isolate one area of expertise and influence from other areas. And working with our partners is an essential part of this integrated, collaborative thinking approach.

Conservation Areas:

The MVCA submitted to our member municipalities a draft Conservation Area Strategy late last year that we hope to receive member approval of early this year. And a great deal of credit goes to our wonderful staff who not only operate and manage the Wawanosh Park and the Falls Reserve Conservation Area in a stellar fashion, but who also put together an awesome plan that received rave reviews.

Great work is important of course, but the ability to communicate well is paramount.

Especially in the challenging and dynamic times in which we live. And our staff has performed admirably. So, thank you.

Our Foundations:

The Maitland Conservation Foundation has also had a stellar year who along with the John Hindmarsh Environmental Trust Fund has raised a record amount of money for the work of Conservation in our watershed.

We will be hearing from the Foundation Vice-Chair in a few minutes so I am not going to steal his thunder, but let him tell you all how much money they raised. That way, all the applause can go to our wonderful Foundation members!

Again, thank you to all the members for your hard work, our Staff for their dedication, our Foundations for their commitment, and our guests for taking the time to come out today and join us in celebrating our partnerships.

And please take note that next year, 2026 will be the Maitland Valley Conservation Authority's 75th anniversary. We are looking forward to that and we have already been working on plans to appropriately celebrate that incredible milestone

Thank you all for coming today.

5. Staff Service Awards

Chair McGugan and Vice Chair Duncan presented staff service awards to the following staff:

- a) Barry Skinn, Assistant Park Superintendent, Falls Reserve-5 years
- b) Shannon Millar, Restoration Supervisor-5 years:
- c) Danielle Livingston, Admin-Finance Coordinator-10 years
- d) Jeff Winzenried, Flood Forecasting Supervisor-10 years
- e) Phil Beard, General Manager Secretary Treasurer-45 years

6. Election of Officers: Maitland Conservation & Maitland Source Protection Authority

a) Appointment of Presiding Officer and Scrutineers

Chair McGugan called for an appointment of a Presiding Officer for the election of Chair.

Motion FA #10-2025

Moved by: Ed Podniewicz

Seconded by: Alison Lobb

THAT Art Versteeg act as the Presiding Officer for the election of Chair for the Maitland Valley Conservation Authority (MVCA) and the Maitland Source Protection Authority (MSPA).

(carried)

b) Election of Chair for 2025

Presiding Officer, Versteeg called for the appointment of two scrutineers for the election of officers.

Motion FA #11-2025

Moved by: Alison Lobb

Seconded by: Andrew Fournier

That Janice Hallahan and Jim Campbell be appointed as scrutineers.

(carried)

The Presiding Officer called for nominations for the position of Chair for the Maitland Valley Conservation Authority and the Maitland Source Protection Authority for 2025.

Motion FA #12-25

Moved by: Anita Van Hittersum

THAT Ed McGugan be nominated for Chair of the MVCA and the MSPA for 2025.

(carried)

Presiding Officer, Versteeg called for nominations for the Chair position two more times. There were no further nominations and the Presiding Officer called for a motion to close nominations.

Motion FA #13-25

Moved by: Alvin McLellan

Seconded by: Vanessa Kelly

THAT nominations for the position of Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025 be closed.

(carried)

Ed McGugan agreed to stand for the position of Chair in 2025.

Presiding Officer, Versteeg declared Ed McGugan as the Chair of the MVCA and MSPA for 2025.

c) Election of Vice-Chair for 2025

Ed McGugan, Chair called for nominations for the position of Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2024.

Motion FA #14-25

Moved by: Alvin McLellan

THAT Matt Duncan be nominated for Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025.

(carried)

The Chair called for further nominations for Vice-Chair two more times and no others were made so then called for a motion to close nominations.

Motion FA #15-25

Moved by: Alison Lobb

Seconded by: Anita Van Hittersum

THAT nominations for the position of Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025 be closed.

(carried)

Matt Duncan accepted the Vice-Chair position.

The Chair declared Matt Duncan Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025.

d) Election of 2nd Vice-Chair for 2025

The Chair called for nominations for the position of 2nd Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025.

Motion FA #16-25

Moved by: Alison Lobb

THAT Evan Hickey be nominated for 2nd Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025.

(carried)

Evan Hickey agreed to stand for the position of 2nd Chair in 2025.

The Chair called for further nominations for 2nd Vice-Chair and this motion was made.

Motion FA #17-25

Moved by: Andrew Fournier

Seconded by: Vanessa Kelly

THAT nominations for the position of 2nd Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025 be closed.

(carried)

Chair McGugan declared Evan Hickey as 2nd Vice-Chair of the Maitland Valley Conservation Authority and Maitland Source Protection Authority for 2025.

7. Presentations: “Celebrating Partnerships”: Introductions-Chair & Vice Chair

- a) Carbon Footprint Initiative: Kriss Snell, CAO, Municipality of North Perth & Tara Lantz, Corteva Agriscience:
- c) Middle Maitland Rejuvenation Committee: Doug Grant, Chair
- d) John Hindmarsh Environmental Trust Fund: Geoff King, Chair
- e) Maitland Conservation Foundation: Nigel Bellchamber, Vice Chair

Chair, McGugan thanked each of the presenters.

8. Closing Remarks: Chair, MVCA

Chair, McGugan thanked everyone for coming to the MVCA annual meeting and looks forward to working with the board and staff in 2025.

9. Adjournment:

Next meeting: March 19, 2025, at 7:00pm at MVCA’s Admin. Centre located in Wroxeter.

Motion FA #18-25

Moved by: Alison Lobb

Seconded by: Andrew Fournier

THAT the Members Meeting be adjourned at 3:37pm.

(carried)

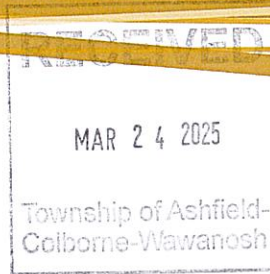


Ed McGugan
Chair



Phil Beard
General Manager / Secretary-Treasurer

Township of Ashfield-Colborne-Wawanosh
82133 Council Line, R.R. #5
Goderich, ON N7A 3Y2



March 19, 2025

Dear Township of Ashfield-Colborne-Wawanosh Councillor,

April 14 and 15 marks the 2nd annual **THRIVE Summit**, at the **Blyth Community Hall**. The 2-day conference is co-delivered by the **Huron County Economic Development** and the **Community Safety and Well-Being (CSWB) for Huron**.

This Summit brings together respected speakers, expert-led discussions and interactive workshops to respond to our businesses, not-for-profits and municipal partner's request for affordable, relevant, world-class training close to home.

The 2025 THRIVE Summit focuses on going back to basics while considering cutting edge tools and resources:

- Digging into good business practices.
- Understanding elements of captivating storytelling to engage new markets or funders.
- Exploring Artificial Intelligence (AI) opportunities and possible challenges.
- Calling out the elephant in the room – we are anxious in these uncertain times but can adopt new resources for dealing with that reality.
- Focusing on the value of community, and so much more.

As a municipal leader, you have an opportunity to learn alongside our key stakeholders and engage in meaningful dialogue in a time when calm, steady leadership is so important. The THRIVE Summit offers you a valuable opportunity to connect, learn, and collaborate on the challenges and opportunities facing our communities today.

The current economic times have increased anxiety and uncertainty, forced an opportunity to look for new markets and explore new opportunities. The THRIVE summit is an opportunity to step back, assess available tools and resources, reframe the current reality, identify new opportunities, and reengage with community.

Exclusive networking opportunities, lunch, and refreshments are included. Single day tickets for are \$40.00 per person or the full THRIVE Summit experience for \$80.00.

Visit [huroncounty.ca/thrive-summit](https://www.huroncounty.ca/thrive-summit) to learn more about the THRIVE Summit speakers and to secure your tickets.

We look forward to welcoming you to this important conversation.

Sincerely,

Vicki Lass, Director
County of Huron | Economic Development
P: 519-440-2385 | E: vlass@huroncounty.ca



County of Huron | Economic Development
57 Napier St., Goderich, ON N7A 1W2
www.HuronCounty.ca/economic-development

From: [Kate Puska](#)
Subject: HCMOA Annual General Meeting
Date: Monday, March 31, 2025 1:13:03 PM
Attachments: [image001.png](#)

Good afternoon, everyone.

The Huron County Municipal Officers Association (HCMOA) Executive is pleased to announce that the HCMOA Annual General Meeting will be held on Friday, April 25, at Libro Hall in Clinton.

Registration can be completed through the Eventbrite link below. Local municipalities, please note that there is a price per member municipality, as well as a price per person. For non-municipal staff, price per person applies only.

We look forward to seeing you on April 25!

<https://www.eventbrite.ca/e/huron-county-municipal-officers-association-annual-general-meeting-tickets-1304792432289?aff=oddtcreator>

A response is not expected after hours or on weekends. This email has been sent at my convenience, and I welcome a response at your convenience.

Kate Puska (she/her)

Executive Assistant to the Warden and CAO | Administration Department
County of Huron | www.HuronCounty.ca
1 Courthouse Square | Goderich, ON
(519) 524.8394 ext. 3224



Have Your Say at HuronCountyConnects.ca!

I acknowledge that the land I stand on today is the [***traditional territory of the Anishinaabe, Haudenosaunee and Neutral peoples.***](#)

This message is only intended for the use of the individual or entity to which it is addressed and may be privileged. This message may contain information that is confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act. If you are not the intended recipient or their authorized agent, you may not forward or copy or disclose this information and you must delete or destroy all copies of this message and attachments received. If you received this communication in error, please notify me immediately.



Huron County Municipal Officers Association

Annual General Meeting

Friday, April 25, 2025
Libro Hall, Clinton
9:00 a.m. to 2:00 p.m.

Just Added



Friday, April 25

Huron County Municipal Officers Association Annual General Meeting

Get ready for the Huron County Municipal Officers Association General Meeting where all local officials come together for a day of learning.



By County of Huron

2 years on Eventbrite

Follow

Follow

Date and time

Fri, Apr 25, 2025 9:00 AM - 2:00 PM EDT

Location

Libro Community Hall
239 Bill Fleming Drive Clinton, ON NOM 1L0
[Show map](#)

Refund Policy

Select tickets

Agenda

9:00 AM

Registration

9:30 AM

Presentations Begin

Kelly Linton - The Silent Majority County of Huron - Cyber Security County of Huron - Staffing Trends and Challenges

Rob Reid - Doing Business in Huron

12:00 PM

Lunch provided

About this event

 Event lasts 5 hours

Huron County Municipal Officers Association General Meeting

Date: April 25, 2025

Time: 9:00 Registration

Location: Libro Community Hall

Come join us for the **Huron County Municipal Officers Association General Meeting** at the **Libro Community Hall**. This in-person event will bring together municipal staff and community partners from across the county to discuss important matters and share ideas. Don't miss this opportunity to network and stay informed about the latest developments in our community. We look forward to seeing you there!

Tickets

Price Per Local Municipality

— 0

CA\$150.00

[Read more](#)

Price Per Person

— 0

CA\$50.00

[Read more](#)

Frequently asked questions

Payment Details for Local Municipalities



Organized by



Economic Development Committee Minutes

January 13, 2025, 4:00 p.m.

Members Present: Glen McNeil
 Jennifer Miltenburg
 Tricia Denomme
 Sierra Lamb-Downey

Members Absent: Evan Hickey
 Joe Bernier

The Economic Development Committee met in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh.

1. **CALL TO ORDER**

Chair Glen McNeil will call the meeting to order.

2. **DISCLOSURE OF PECUNIARY INTEREST**

None disclosed.

3. **ADOPTION OF PREVIOUS MINUTES**

MOTION 1

Moved by Tricia Denomme
Seconded by Sierra Lamb-Downey

THAT the Minutes dated September 16, 2024 of the Economic Development Committee be adopted as circulated.

Carried

4. **BUSINESS OF THE COMMITTEE**

4.1 2025 SLED Application

We have provided the Committee with the report prepared by Deputy Clerk / Communications Co-ordinator Kelly Thomson.

STAFF COMMENTS: We seek your direction.

ACTION: The Committee agreed to have staff prepare for the next meeting a proposal for submission to the SLED Fund elaborating on the idea of a "Stay Here" campaign for ACW. The outcome would be to highlight the hospitality/agritourism sector that is available in the Township.

4.2 Pathways Opportunity for Brookside School

We have provided the Committee with the correspondence received from Jodi Froud, Pathways Coordinator for the Avon Maitland District School Board.

STAFF COMMENTS: We seek your direction.

ACTION: Discussion determined it was not made clear who would be the appropriate contact with the school to initiate the program. Jennifer Miltenburg will connect with the Pathways Centre to determine who would be the most appropriate individual to make this happen.

4.3 Ontario Express Bus - Transportation Servicing Huron County to London

We have provided the Committee with the schedule for the OEB Bus Servicing Route.

STAFF COMMENTS: For your information purposes.

ACTION: Staff will connect with OEB on the possibility of adding a flag stop within the Township.

4.4 2025 Draft Budget

We have provided the Committee with the report prepared by Clerk Florence Witherspoon.

STAFF COMMENTS: That the Economic Development Committee approves the 2025 Draft Budget by adopting the following motion.

MOTION 2

Moved by Jennifer Miltenburg
Seconded by Tricia Denomme

THAT the Economic Development Committee approves the 2025 Draft Budget in the amount of \$5,000.

Carried

4.5 2025 Volunteer Appreciation Awards

We have provided the Committee with the report prepared by Deputy Clerk / Communications Co-ordinator Kelly Thomson.

STAFF COMMENTS: That the Economic Development Committee set a meeting date to review applications and recommends nominees for awards for approval from Council, along with a date for recognition.

ACTION: The Committee agreed to meet on March 31, 2024 at 4:00 p.m. to consider the nominees for the 2025 Volunteer Appreciation Awards.

6. NEXT MEETING

We have provided the Committee with the 2025-2026 proposed schedule. The next scheduled meeting of the Economic Development Committee is scheduled to take place on Monday, May 26, 2025.

STAFF COMMENTS: For your information purposes.

ACTION: The Committee agreed to hold its next meeting on March 31, 2025.

Member Tricia Denomme advised the Committee about the Taste and Trails workshops hosted by the Huron County Economic Development Department. The first workshop is on January 31st.

Member Jennifer Miltenburg advised that 2026 is the 200th anniversary of the Huron Tract.

7. ADJOURNMENT

MOTION 3

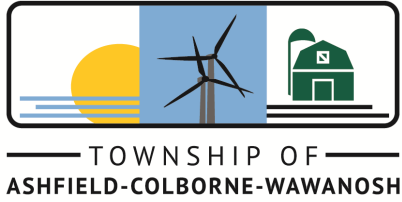
Moved by Tricia Denomme
Seconded by Sierra Lamb-Downey

THAT the Economic Development Committee does now adjourn to meet again on March 31, 2025 at 4:00 p.m. or at the Call of the Chair.

Carried

Mayor, Glen McNeil

Clerk, Florence Witherspoon



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 20-2025

BEING A BY-LAW to authorize the execution of an agreement to provide management of solid waste services between Waste Management of Canada Corporation and the Township of Ashfield-Colborne-Wawanosh.

WHEREAS Subsection 11(1) of the Municipal Act, S.O. 2001, c. 25, authorizes a lower-tier municipality to provide any service that the municipality considers necessary or desirable for the public;

AND WHEREAS the Council of the Township of Ashfield-Colborne-Wawanosh considers the management of waste as necessary or desirable for the public;

AND WHEREAS Subsection 11(2), paragraph 7 of the Municipal Act, 2001 authorizes a lower tier municipality to pass by-laws respecting services that the municipality is authorized to provide;

AND WHEREAS Council deems it necessary and desirable to enter into a renewed agreement with Waste Management of Canada Corporation;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The CAO is hereby authorized to execute the agreement attached hereto as Schedule A.
2. This by-law replaces and supersedes By-Law 29-2020.
3. This by-law shall come into force upon final passing.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon

SOLID WASTE SERVICES AGREEMENT

THIS SOLID WASTE SERVICES AGREEMENT (“Agreement”) is made this 1st day of May 2025 (the “Effective Date”) by and between WASTE MANAGEMENT OF CANADA CORPORATION, a corporation organized and existing under the laws of the province of Nova Scotia (hereafter “Company”), and the CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH, a municipal corporation created under the laws of Ontario (hereafter “Township”) (Company and Township each a “Party” and collectively the “Parties”).

WHEREAS, Township desires to provide its residents with collection of solid waste; and

WHEREAS, Company and its affiliates have extensive experience in providing such services; and

WHEREAS, Township wants to contract with the Company for such services in accordance with the terms and conditions contained herein.

NOW THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, and intending to be legally bound, Company and Township agree as follows:

1. DEFINITIONS

- a) “**Applicable Law**” means any law, regulation, requirement, or order of any federal, provincial or local agency, court or other domestic or foreign governmental body, or interpretation thereof by any court or administrative agency of competent jurisdiction, and requirements of all permits, licenses, and governmental approvals applicable to this Agreement.
- b) “**Cart**” means a watertight heavy plastic receptacle with a rated capacity of approximately sixty-four (64) gallons for waste, having a hinged, tight-fitting lid, and two (2) wheels.
- c) “**Collection Service(s)**” means the process by which Solid Waste is removed from Residential Premises and subsequently disposed.

- d) “**Confidential Information**” means this Agreement; information disclosed to Company in relation to the Municipal Property Assessment Corporation; information relating to Disclosing Party or its affiliates; information relating to Disclosing Party or its affiliates’ business, pricing, or any other information prepared or provided by Disclosing Party in relation to this Agreement, and any of Disclosing Party or its affiliates’ documentation or data, which to the extent previously, presently, or subsequently disclosed to Receiving Party.
- e) “**Container**” means Cart.
- f) “**Contamination**” refers to materials placed in a Container other than Municipal Solid Waste.
- g) “**CPI**” means the Consumer Price Index, all-items Ontario, as published by Statistics Canada.
- h) “**Disclosing Party**” means a Party to this Agreement, who is disclosing Confidential Information to a Receiving Party.
- i) “**Dwelling Unit**” means any individual living unit that includes a kitchen, and a room or suite of rooms, and is designed or occupied as separate living quarters for an individual or group of individuals. However, Dwelling Unit does not include a hotel or motel unit.
- j) “**Overage**” is defined as (i) Waste exceeding its Container’s intended capacity such that the lid is lifted (or would be lifted if lowered) or (ii) Waste placed on top of or in the immediate vicinity of the Container, in bags or otherwise.
- k) “**Premises**” means any parcel of real-estate property in the Service Area where Solid Waste is generated or accumulated.
- l) “**Rates**” means the fees to be charged by Company to Township, and paid by Township to Company, for the Collection Services and other services provided by Company and included on Exhibit “A” attached hereto, as such may be adjusted from time to time.
- m) “**Receiving Party**” is a Party to this Agreement, who is receiving Confidential Information from another Party to this Agreement.
- n) “**Recyclables**” means the materials defined as blue box material under the Province of Ontario.
- o) “**Refuse**” means Solid Waste that is set out for collection and disposal pursuant to this Agreement. Refuse does not include Recyclables or Unacceptable Waste.
- p) “**Residential Premises**” means a Single-Family Premises or Multi-Family Complex.

- q) “**Service Area**” means (i) the entire territory included within the Township limits as of the Effective Date of this Agreement; and (ii) such additional area as may thereafter become included with the Township limits from time to time due to annexation, incorporation or other means, but only from and after the time as the Company is able to provide collection services in such additional area and has reached agreement with the Township as to the rates for services, and except to the extent providing such services may be otherwise prohibited by law.
- r) “**Service Recipient**” means an owner or occupant of a Residential Premises.
- s) “**Solid Waste**” means all putrescible and non-putrescible solid, semi-solid, and liquid wastes that are generated or coming to exist in the Service Area, excluding Unacceptable Waste.
- t) “**Unacceptable Waste**” means any waste tires, radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous, regulated medical or hazardous waste, toxic substance or material, as defined by, characterized, or listed under applicable federal, provincial, or local laws or regulations, any materials containing information protected by federal, state or local privacy and security laws or regulations (unless tendered to Company pursuant to a separate agreement), or any material the acceptance or handling of which would cause a violation of any Applicable Law, damage to Company’s equipment or facilities, or present an endangerment to the health or safety of the public or Company’s employees. Title to and liability for Unacceptable Waste shall remain with the generator at all times.
2. **TERM.** The Term of this Agreement shall be for five (5) years commencing on May 1, 2025 (the “Commencement Date”) and expiring April 30, 2030, with an additional 5-year mutual renewal option. Further extensions of one (1) year are available, unless either Party gives the other at least six (6) months’ advance written notice of the intention to terminate the Agreement at the end of the then-current term.
3. **EXCLUSIVE RIGHT.**
- a. The Township does hereby grant to Company and shall have the exclusive duty, right and privilege to provide Collection Services at Residential Premises in the Service Area. Subject to Section 3(b) below, all Residential Premises within the Service Area shall be required by Township to utilize the Collection Services of Company as provided herein.

- b. Notwithstanding the above, nothing in this Agreement shall prevent any owner, occupant or tenant of a Residential Premises from personally handling, hauling, or transporting Solid Waste generated by or from such Premises for purposes of disposing of the same at an authorized disposal area or transfer station.

4. **COLLECTION SERVICES.**

- a. **Service.** The Company will be required to pick up refuse from the street, curb, or other locations on public or private property that is accessible by its collection vehicle. Containers shall be returned to the position from which the Company received it. Collection on Township side roads and concessions will be single sided collection. Service will be provided every other week (currently Monday) on alternative weeks: week one includes the Ashfield Ward and Wawanosh Ward; Week two includes the Colborne Ward.
- b. **Seasonal Service.** Weekly refuse collection will commence on the first Monday in June and ending the last Monday in September for the area west of Highway 21 known as the Lakeshore Area. This schedule may be adjusted based on mutual acceptance.
- c. **Inaccessible Areas.** Alternative service provisions will be provided where roads are not accessible, currently known as transfer locations. Frontload bin services will be provided upon mutual review and acceptance by both parties. Households associated with these inaccessible areas may be provided frontload steel bins, with the number and size of bins determined based on the number of units attached to each area. If frontload bins are applied, the accompanying units will be removed from curbside cart billing, and frontload service billing will apply in its place as set forth in Exhibit "A".
- d. **Containers.**
 - i. Company shall provide eligible Premises and approved business with one 64-gallon (240 litre) Cart for Refuse when Automated Sideload Truck is available, estimated to be in 2026. Additional Carts will be available for a fee as set forth in Exhibit "A". Company will own all Containers provided to the Township hereunder, unless purchased by the Township, and the Township shall allow Company to retrieve all Company Containers at the termination or expiration of this Agreement.

- ii. Company shall replace any Container that becomes damaged or destroyed during the provision of the Collection Services, or that becomes unusable due to ordinary wear and tear; Company may charge a replacement fee and delivery fee as set forth in Exhibit “A”. However, if a Container in the possession of a Service Recipient is lost, stolen, damaged, or destroyed through no fault of Company, the Township shall be responsible to compensate Company the fair market value for the replacement or repair of such Container. Service Recipients will be responsible for maintaining the cleanliness of Containers, although the Township may request a Container exchange for the fee set forth in Exhibit “A”. Service Recipients may not, itself or through a third party, mechanically compact materials placed in Company-provided Containers.
- e. **Collection Location, Frequency and Time.** Refuse shall be collected from the curbside every other week. Collections shall occur during ordinary hours but in no instance earlier than 7 a.m. Refuse shall be collected at a frequency and from locations determined by Company and the Township.
- f. **Contamination; Overage.**
 - i. During the period beginning on the Commencement Date and ending sixty (60) days later (the “Roll-Out Period”), Company shall provide information designed to minimize instances of Contamination and Overage. Where the Company documents that a particular Service Recipient has Contamination or Overage, Company shall collect the offending Container (where it can be done safely and excluding material laying on ground) and provide an electronic notice to the Township with the following information (a “Violation Notice”):
 - Date of the offense;
 - Description of the offense;
 - If available, a photograph or video (or link to photograph or video);
 - A description of the materials that are appropriate for collection in said Container and a link to view online.

During the Roll-Out Period, Company shall not impose a Contamination or Overage Charge.

- ii. Company may opt to not collect Overage, unless caused by Company spillage of non-overloaded Containers during collection; in such event, the Township may correct the Overage and request that Company return to service the Container. Alternatively, Company may collect the Container with Overage if it can safely do so. In either case, the Company shall provide a Violation Notice where such electronic contact information has been provided. If there have been more than three instances of Overage in any twelve (12) month period for a particular service, Company may request Township to communicate violation on its behalf which may result in no collection. 's request (i.e., Additional Container) to mitigate the Overage, and may increase the charges to the Township according to the increased service level.
- g. Overweight Containers.** The Company may refuse to collect any Refuse which the Company reasonably believes to be overweight. A Container shall be considered "overweight" if the total weight of the Container and contents exceeds two times the volume capacity of said Container (e.g., 200 pounds for a 64-gallon Cart). The Company shall provide notification to the Township regarding each instance of non-collection.
- h. Disposal.** Company shall dispose or arrange to dispose of the Refuse collected under this Agreement only at solid waste disposal facilities that are licensed and permitted to accept such solid waste.
- i. Holiday Schedule.** The following days shall be designated holidays on which the Collection Services shall not be provided: New Year's Day and Christmas Day.
- j. Special Services.** From time to time, the Township may request performance of special services, for which a rate is not provided in Exhibit "A". Company shall make good faith efforts to provide the requested service at a reasonable rate negotiated with the Township.
- k. Compliance with Laws.** The Collection Services shall be performed in accordance with Applicable Law.
- l. Personnel and Equipment.** The Collection Services shall be performed by properly trained and licensed personnel in adequate numbers and with adequate vehicles to complete the Collection Services in a safe and timely manner.
- m. Supervision.** Company shall provide competent supervision in charge of working crews at all times while providing the Collection Service.

- n. Missed Pick-Ups and Complaints.** All Refuse Containers scheduled for collection, must be placed at the curb or other designated location and ready for pick-up before 7:00 a.m. on the collection day; any Containers not collected because they are not at the curb or other designated location on time shall not be considered a missed pick-up. All complaints as to Company's provision of the Collection Services, including alleged missed pick-ups, shall be given prompt and courteous attention. Company shall attempt to resolve all complaints promptly and shall cure all missed pick-ups that are a result of Uncontrollable Circumstances within one (1) week, conditions permitting. Company shall attempt to resolve all complaints promptly and shall cure all missed pick-ups that are not the result of Uncontrollable Circumstances within one workday, conditions permitting.
- o. New or Enhanced Diversion Programs.** In the event any federal, provincial, or local law or regulation is adopted or becomes effective after the date of this Agreement which imposes upon Township or Company a requirement for the implementation of any source separated program for the collection of any waste material not already covered by this Agreement, increases Township's diversion requirement under Applicable Law, changes the methods for obtaining or measuring compliance with diversion requirements, Company shall design and present a program to Township to comply with such new laws or regulations. Before any such changed services are implemented, Company and Township shall meet and confer in good faith to determine a fair and reasonable adjustment to the maximum rates set forth in Exhibit "A" in order to compensate Company for implementing said changed services.
- p. Natural Disasters.** Company will use commercially reasonable efforts to assist Township, at the Township's request, with emergency collection service in the event of major disaster, such as an earthquake, storm, riot or civil disturbance, by providing equipment and drivers based on negotiated services and rates between Township and Company. Township is not required to utilize the services of Company. In addition, where the disaster results in the loss of Service Recipient containers, Company shall replace the containers, and Township shall reimburse Company for the cost of replacement.

5. Service Infractions.

In case the Company fails to perform the work in accordance with the terms specified in this contract, including completion of routes and services, the company shall be assessed infraction charges as outlined in the following:

#	Infraction Description	Infraction Charge
1	Failure to complete collection at each dwelling unit in controllable situations. If the Contractor returns to complete Collection on an alternate day within the week, no damages shall apply. Infraction resets after each 6 months.	1st occurrence: Written warning 2nd occurrence: \$200 3rd occurrence: \$300 4th and Subsequent: \$500
2	Recurring misses (more than three times in a six (6) month period) to units, roads or areas as a result of Contractor error and not as a result of actions outside the Contractors control.	Per occurrence: \$300

6. BILLING.

The Township shall compensate the Company monthly for Collection Services, in a total amount based upon the service charges for Collection Services, as they may be adjusted from time to time, and any applicable additional charges, as provided in Exhibit “A”. In calculating such monthly compensation to the Company, the applicable per unit rates shall be multiplied by the number of Service Recipients. The aggregate number of such Service Recipients is currently estimated by the Township to be as follows as of the effective date of this Agreement: 3191 residential units. The Township shall provide an updated unit count monthly within ten (10) days of the end of each calendar month.

7. SERVICE RATES.

- a. Service Rate Schedule. Company shall provide the Collection Services for the rates set forth in Exhibit “A” (the “Rates”), as the same may be adjusted in accordance with this Section 6.
- b. Annual Adjustment to Rates. Commencing on the date which is one (1) year after the Commencement Date, and on the same date annually thereafter (the “Adjustment Date”), the Rates shall be increased by five percent (5%) to the then-current Rates.

- c. Extraordinary Adjustments. In addition to the annual adjustment provided by subsection (b) above, the Rates shall, upon written request of Company, be further adjusted to fully capture increased expenses and lost revenue associated with performance of the Collection Services hereunder due to any one or more of the following causes:
- i. Uncontrollable Circumstance (see Section 12);
 - ii. Changes in Applicable Law that is effective after the Effective Date of this Agreement;
 - iii. Increase in surcharges, fees, assessments or taxes levied by federal, provincial or local regulatory authorities or other governmental entities related to the Collection Services;
 - iv. Changes in baseline assumptions, such as changes in volumes collected and changes in the amount of container contamination;
 - v. Increase in the cost of transportation, including fuel and third-party transportation costs;
 - vi. Any other extraordinary circumstances or causes or reasons that are not within the reasonable control of Company.
- d. If Company requests a Rate adjustment pursuant to Section 6(c), it shall prepare a Rate adjustment request setting forth its calculations of the increased costs and accompanying adjustment to the Rates necessary to offset such increased costs. The Township may request documentation and data reasonably necessary to evaluate such request by Company, and may retain, at its own expense, an independent third party to audit and review such documentation and request. If such third party is retained, the Township shall take reasonable steps, consistent with Applicable Law, to protect the confidential or proprietary nature of any data or information supplied by Company. The Township shall approve all properly calculated Rate adjustments within ninety (90) days of Company's request, and the adjusted Rates shall be deemed to take effect as of the date of Company's request.

8. DEFAULT AND TERMINATION

Except as otherwise provided in Section 12 (Force Majeure), the failure of either Party to perform a material obligation under this Agreement shall be considered a breach of this Agreement, and the breaching Party shall be in default. In the event of default, the non-defaulting Party shall give written notice to the other Party of the default, and the defaulting Party shall have: (i) ten (10) days from the receipt of the notice to cure any failure to pay money under this Agreement, or (ii) thirty (30) days from the receipt of the notice to cure any other default under this Agreement; provided, however, if the particular default is not reasonably capable of being cured within 30 days, then the defaulting Party will have such number of days to cure as is reasonable under the circumstances. If the defaulting Party fails to cure the breach within the allotted time, the non-defaulting Party may, at its option, immediately terminate the Agreement by written notice to the defaulting Party. In the event of a default, the defaulting Party agrees to pay all damages caused by said default, to include, without limitation reasonable legal fees and costs associated with enforcement of this Agreement. Under no circumstances shall either Party be liable for any loss of profits, loss of savings, loss of contracts, or any consequential, indirect, punitive or special damages for any alleged default under this Agreement. The exclusions and limitations of liability set forth herein shall apply irrespective of the nature or cause of action and shall accordingly apply in the event of breach of contract, tort (including negligence), equity, and any other cause of action, whether arising statutorily or otherwise at law.

9. INDEPENDENT CONTRACTOR

Company shall perform the Collection Services as an independent contractor. Company, its officers, employees, agents, contractors or subcontractors, are not and shall not be considered employees, agents or servants of the Township for any purpose whatsoever under this Agreement or otherwise. Company at all times shall have exclusive control of the performance of the Collection Services. Nothing in this Agreement shall be construed to give Township any right or duty to supervise or control Company, its officers, employees, agents, contractors, or subcontractors, or to determine the manner in which Company shall perform its obligations under the Agreement.

10. INSURANCE

Company shall maintain at its own cost and expense the following minimum limits of occurrence-based insurance during the term of this Agreement:

	<u>Type</u>	<u>Amount</u>
a.	Employer's Liability	\$5million
b.	Commercial General Liability	\$5million per occurrence
c.	Automobile Liability	\$5million

The Township, its elected and appointed officials and employees, shall be included as additional insured parties under the CGL, Automobile and Excess/Umbrella coverages. Prior to commencement of the Collection Services, Company shall deliver to Township certificate(s) of insurance evidencing the required coverages. The certificate(s) shall require at least ten days' notice to the Township before cancellation of any such Company policy.

11. OCCUPATIONAL HEALTH AND SAFETY POLICY

The Company accepts and agrees to comply with the Township's Contractor Safety and Due Diligence Policy, the provisions of which are incorporated in this Agreement.

12. FORCE MAJEURE

Except for the failure to make payment when due, neither Party shall be in default for its failure to perform or delay in performance caused by an Uncontrollable Circumstance, and the affected Party shall be excused from performance during the occurrence of such events. For purposes of this Agreement, "Uncontrollable Circumstances" means any act of terrorism, act of God, landslides, lightning, forest fires, storms, floods, typhoons, hurricanes, severe weather, freezing, earthquakes, volcanic eruptions, other natural disasters or the imminent threat of such natural disasters, pandemics or epidemics, industry-wide labour or equipment shortages, quarantines, civil disturbances, acts of the public enemy, wars, blockades, public riots, labour unrest (e.g., strikes, lockouts, or other labour disturbances), acts of domestic or foreign governments or governmental restraint or other causes, whether of the kind enumerated or otherwise, and whether foreseeable or unforeseeable, that are not reasonably within the control of a Party.

13. MISCELLANEOUS PROVISIONS.

a. Confidentiality:

- i.** The Parties shall maintain confidentiality of Disclosing Party's Confidential Information using the same standard used to protect its Confidential Information, which shall not be any less than that which a reasonable person placed in the same circumstances would use. This includes implementing and maintaining appropriate security measures to safeguard Disclosing Party's Confidential Information. Receiving Party shall ensure that its employees, agents and consultants maintain the confidentiality of all Disclosing Party's Confidential Information and information related to this Agreement or the proposed activities set out herein and shall not communicate such Confidential Information or information related to this Agreement or the proposed activities set out herein to any third party without the prior written consent of Disclosing Party. Notwithstanding the foregoing, Township agrees that Company is entitled to disclose Confidential Information to its affiliates for the purposes of administering this Agreement.
- ii.** Confidential Information received from Disclosing Party shall be used solely for the purposes of administering this Agreement and for no other purposes.
- iii.** Township confirms that it was entitled to disclose to Company Municipal Property Assessment Corporation information, and Company agrees that such Municipal Property Assessment Corporation information shall be used solely for the purposes of providing Collection Services further to this Agreement, and for no other purpose.
- iv.** Upon a request by Disclosing Party, Receiving Party will turn over to Disclosing Party or destroy all Confidential Information of Disclosing Party and all documents or media containing any such Confidential Information and any and all copies or extracts thereof except with respect to Confidential Information residing on any disaster recovery or business continuity or archiving systems of Receiving Party or which is subject to legal or litigation holds, and such Confidential Information shall continue to be governed by this Agreement until destroyed.

- v. The obligations regarding confidentiality shall survive for five (5) years following termination or expiration, as applicable, of this Agreement.
 - A. This Agreement shall be binding on and shall inure to the benefit of the Parties hereto and their respective successors and assigns.
 - B. This Agreement shall be construed in accordance with the laws of the Province of Ontario, and the applicable federal laws of Canada.
 - C. All written notification required by this Agreement shall be effective upon receipt and delivered by Certified Mail, Return Receipt Requested, overnight delivery by a recognized overnight delivery service, or by hand delivery to the Party's address below:

If to Company: 200 Sligo Rd. W
Mount Forest, ON N0G 2L1
Attn: Senior District Manager

If to Township: 82133 Council Line, R.R. #5,
Goderich ON N7A 3Y2
Attn: Public Works Superintendent

- b. If any provision of this Agreement is declared invalid or unenforceable, then such provision shall be severed from and shall not affect the remainder of this Agreement; however, the Parties shall amend this Agreement to give effect, to the maximum extent allowed, to the intent and meaning of the severed provision.
- c. In the event either Party successfully enforces its rights against the other hereunder, the other Party shall be required to pay the prevailing Party's legal fees and court costs.
- d. Company's rights and obligations under this Agreement may not be assigned without the prior written approval of the Township, which shall not be withheld unreasonably nor required with respect to an assignment to an affiliate of Company.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties have executed this Agreement, and it is effective as of the Effective Date above.

WASTE MANAGEMENT OF CANADA CORPORATION

Name: _____

Title: _____

Signature: _____

CORPORATION OF THE TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

Name: Mark Becker

Title: CAO

Signature: _____

**EXHIBIT A
COMPANY RATES**

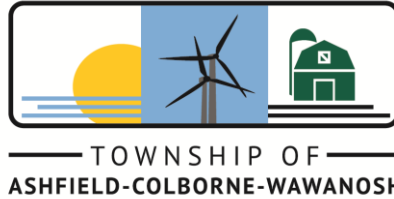
Item	Description	Units	Unit Rate per month	Total Per Month	Total per Year
1	Curbside Garbage Collection Year 1 (May 2025)	3191	\$3.33	\$ 10,616.67	\$ 127,400.00

Frontload Bin Unit Rates, including disposal

Frontload bins	Rate per service
2 yard	\$ 22.00
4 yard	\$ 33.00
6 yard	\$ 49.00
8 yard	\$ 60.00

2025 Contingency Supplemental Rates

- Replacement Carts: \$100 per unit plus \$100 delivery
- Special Collection Services (i.e. Bulk): \$180 per hour
- Waste disposal \$105 per Metric Tonne if redirect to WM transfer/Landfill



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 21-2025

BEING A BY-LAW to provide for the adoption of the 2025 tax rates for the Township of Ashfield-Colborne-Wawanosh.

WHEREAS Section 312 (2) of the Municipal Act, S.O.2001, c.25 as amended, provides that the Council of a local municipality shall, after the adoption of estimates for the year, pass a By-Law to levy a separate tax rate, as specified in the By-Law, on the assessment in each property class in the local municipality ratable for local municipality purposes;

AND WHEREAS the Assessment Roll made in 2024 and upon which the 2025 taxes are to be levied has been received by the Township of Ashfield-Colborne-Wawanosh;

AND WHEREAS the County of Huron, under the provisions of Section 308, 311 and 312 of the Municipal Act, S.O., 2001, c.25 as amended, has established tax ratios and a county tax levy for 2025;

AND WHEREAS the Minister of Finance, under the provisions of Ontario Regulation 2/14, under the Education Act, has prescribed the education tax rates;

AND WHEREAS Section 326 of the Municipal Act, S.O., 2001, c.25 as amended, authorizes that a municipality may designate the area of a municipality in which residents and property owners receive or will receive an additional benefit from the special service that is not received or will not be received in other areas of the municipality;

AND WHEREAS Section 398 of the Municipal Act, S.O. 2001, c.25 as amended, provides that fees and charges imposed by the municipality, upper-tier municipality or local board may be added to the tax roll and collected in the same manner as municipal taxes;

AND WHEREAS it is necessary and expedient to levy on the whole ratable property according to the last revised assessment roll of the Township of Ashfield-Colborne-Wawanosh for General, County and Education purposes of the said Township of Ashfield-Colborne-Wawanosh for the current year as set out in the 2025 Budget;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The assessment contained in the assessment roll of the Township of Ashfield-Colborne-Wawanosh as made pursuant to Province of Ontario Regulations and dated December 10, 2024 is hereby adopted and confirmed as the assessment on which the rate of taxation for the year 2025 shall be levied.
2. The tax rates as per Schedule "A" attached hereto shall be levied and charged in 2025.

3. The special area rates as per Schedule "B" attached hereto shall be levied and charged in 2025.
4. Taxes shall become due and payable in two instalments, less the interim billing, of approximately one half, on the 29th day of September 2025 and the balance on the 28th day of November 2025.
5. If the taxes of any class or instalment thereof so levied in accordance with this By-Law remain unpaid on the due date, a penalty of one and one quarter per cent (1.25%) per calendar month of the taxes remaining unpaid shall be levied on the first day of default.
6. On the first day of the calendar month following the due date and every month thereafter for as long as there are taxes remaining unpaid, interest at the rate of one and one quarter per cent (1.25%) of the unpaid taxes shall be levied.
7. The Collector is hereby authorized to mail or cause to be mailed the notice of taxes due to the address of the residence or place of business of the person to whom notice is required to be given.
8. Nothing in this By-Law shall prevent the Collector from proceeding at any time with the collection of any tax, or any part thereof, in accordance with the provisions of the statutes and By-Laws governing the collection of taxes.
9. This by-law shall come into force and take effect immediately upon final passing thereof.
10. This by-law may be cited as the "2025 Tax Rate By-Law."

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon

SCHEDULE "A"

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

2025				TOWNSHIP		COUNTY		EDUCATION			GRAND TOTAL	
ASSESSMENT				TAX RATE	TOTAL	TAX RATE	TOTAL	TAX RATE	TOTAL	FINAL	TAX RATE	TOTAL
RESIDENTIAL	RT	\$	985,043,191	0.00522477	\$ 5,146,624	0.00541653	\$ 5,335,516	0.00153000	\$ 1,507,116	\$ 11,989,256	0.01217130	\$ 11,989,256
PIPELINES	PT		2,690,700	0.00365734	9,841	0.00379157	10,202	0.00458716	12,343	32,385	0.01203607	32,385
COMMERCIAL	CT		28,663,629	0.00574724	164,737	0.00595818	170,783	0.00880000	252,240	587,760	0.02050542	587,760
COMMERCIAL - EXCESS LAND	CU		1,031,971	0.00574724	5,931	0.00595818	6,149	0.00880000	9,081	21,161	0.02050542	21,161
COMMERCIAL - VACANT LAND	CX		176,700	0.00574724	1,016	0.00595818	1,053	0.00880000	1,555	3,623	0.02050542	3,623
COMMERCIAL - SMALL SCALE ON-FARM SUBCLASS	C7		35,900	0.00143681	52	0.00148955	53	0.00220000	79	184	0.00512636	184
INDUSTRIAL	IT		24,429,500	0.00574724	140,402	0.00595818	145,555	0.00880000	214,980	500,937	0.02050542	500,937
INDUSTRIAL - SHARED PIL	IH & IJ		430,600	0.00574724	2,475	0.00595818	2,566	0.00980000	4,220	9,260	0.02150542	9,260
INDUSTRIAL - SMALL-SCALE ON-FARM SUBCLASS	I7 & I0		78,100	0.00143681	112	0.00148955	116	0.00220000	172	400	0.00512636	400
FARMLANDS	FT & R1		1,074,462,856	0.00130619	1,403,453	0.00135413	1,454,962	0.00038250	410,982	3,269,397	0.00304282	3,269,397
MANAGED FORESTS	TT		7,629,800	0.00130619	9,966	0.00135413	10,332	0.00038250	2,918	23,216	0.00304282	23,216
AGGREGATE EXTRACTION	V		6,145,500	0.00467657	28,740	0.00484821	29,795	0.00511000	31,404	89,938	0.01463478	89,938
TOTAL			2,130,818,447		6,913,347		7,167,082		2,447,089	16,527,519		16,527,519

SCHEDULE "B"

TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH

SPECIAL AREA RATES

2025 RATE

ROADS	
Huron Sands Roads Flat Rate	\$ 50.00

WATER	
Water Service Flat Rate	\$ 1,487.00
Water Service Flat Rate for Benmiller Inn	\$ 42,129.00

SEWER	
Benmiller Estates Sewage Service Flat Rate	\$ 1,805.00
Benmiller Estates - Capital	\$ 610.00

STREETLIGHTS	
Airport	\$ 1.75
Auburn	\$ 35.00
Saltford	\$ 75.00
Benmiller	\$ 40.00
Dungannon	\$ 45.00
Port Albert	\$ 7.00
St. Helens	\$ 7.00

COMMUNITY ONSITE SEPTIC INSPECTION PROGRAM	
Sewage System Maintenance Inspection	\$ 55.00



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 22-2025

BEING A BY-LAW to set various fees for the Township of Ashfield-Colborne-Wawanosh.

WHEREAS pursuant to section 391 of the Municipal Act, 2001, the Council of the Township of Ashfield-Colborne-Wawanosh is authorized to pass by-laws imposing fees or charges on persons;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Corporation of the Township of Ashfield-Colborne-Wawanosh hereby adopts the list of Fees in the attached Schedule "A", Schedule "B" and Schedule "C" to this by-law.
2. That this by-law shall come into full force and effect on final adoption.
3. That this by-law be cited as the "Consolidated Fee By-Law".
4. This by-law supersedes By-Law 85-2024.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 85-2024

SCHEDULE 'A'

A. COLBORNE CEMETERY FEES

Please refer to By-Law 50-2019 Regulating the Colborne Cemetery.

B. DOG LICENSE FEES (BY-LAW No. 38-2021)

Vicious Dog (as described in Section 5)	\$100.00
Pit Bull (as described in Section 6)	\$100.00
Kennel Licence	\$150.00
Municipal Administration Fee (Section 9.5 (d))	\$50.00

C. BUILDING FEES

New Residential, Residential additions & Mobile Homes

\$85.00 base fee, plus \$0.70 per square foot including garage and finished basement,
plus
\$0.35 per square foot for unfinished basement

New Accessory Buildings over 108 square feet and additions thereto (includes Decks,
Detached Garage, Storage Shed, Etc.)

\$85.00 base fee, plus \$0.50 per square foot of floor area

New Farm Buildings and Additions thereto (dry manure)

\$85.00 base fee, plus \$0.25 per square foot of floor area

New Farm Buildings and Additions thereto (liquid manure)

\$85.00 base fee, plus \$0.35 per square foot of floor area

New Non-Livestock Farm Buildings and Additions thereto

\$85.00 base fee, plus \$0.20 per square foot of floor area

New Commercial, Industrial or Institutional and additions thereto

\$85.00 base fee, plus \$0.70 per square foot of floor area

Liquid Manure Tanks

Free Standing \$85.00 base fee, plus \$6.00 per foot diameter, minimum charge of
\$400.00

Liquid manure storage under barns subject to an additional fee of \$400.00

Separate Installations of silos \$250.00

Separate installations of steel grain bins \$200.00

Change of Use (no renovations) \$100.00

Any construction project that is started without first obtaining necessary permit

Four (4) times the cost of the permit fee

Demolition permit \$85.00

Swimming Pools \$125.00

Occupancy Permit \$100.00

Renovations and repairs to existing buildings

\$85.00 base fee, plus \$11.00 per thousand of construction value Miscellaneous

Inspections & Re-Inspections \$100.00

Transfer of Building Permit \$125.00

Review by Consultant / Engineer / Solicitor Deposit (Actual cost to be paid from deposit. When the actual cost is less than the deposit the difference to be refunded. When the actual cost is greater than the deposit the difference is owing.)

Minor \$1,000.00 / Major \$5,000.00

Wind Turbines

\$85.00 plus \$20.00 per thousand of actual value of construction of footings and foundation

Any building construction, renovation or repair not listed above:

\$85.00 base fee, plus \$11.00 per thousand of construction value

Sewage System Fees

Class 2, 3, 4 or 5 New or Replacement System \$750.00

Class 4 or 5 Tank Replacement or Leaching Bed \$400.00

Building Alterations / Change of Use* \$200.00

Property Inquiry/File Search
(Sewage System only, incl. copies of permits/applications) \$100.00

**A \$200.00 credit shall be applied to a new sewer system permit application where a building alteration appraisal has required a new or altered sewage system be installed.*

Plumbing Permit Fees

Plumbing permit base fee \$204.00

Fixture unit rate (\$12.00 per fixture unit)	\$12.00
Sewer inspections (\$131.00 for first 30 meters)	\$131.00
Sewer inspections (\$3.15 for each additional 30 meters)	\$3.15
Water connections inspections (\$131.00 for first 30 meters)	\$131.00
Water connections inspections (\$3.15 for each additional 30 meters)	\$3.15
Alterations without addition of fixtures	\$8.00
Storm sewer inspection (first 30 meters)	\$131.00
Storm sewer inspection (\$2.00 per linear meter exceeding 30 meters)	\$2.00
Catch basins / manholes inspection	\$11.00
Inspection of testable backflow prevention devices (\$78.00 per unit)	\$78.00
Rainwater leader piping inspection (\$2.00 per linear meter)	\$2.00
Roof drains inspection (\$11.00 per drain)	\$11.00
Main building drain inspection (\$2.00 per linear meter)	\$2.00
Fire / water service inspection (first 30 meters)	\$132.00
Fire / water service inspections (\$2.00 per linear meter exceeding 30 meters)	\$2.00

Site Plan Control Applications (Agreements)

Application for a Minor Amendment to an Existing Agreement	\$150.00
Application for a Major Amendment to an Existing Agreement	\$300.00
Application for a New Agreement	\$300.00

Deposit – Minimum of \$500 to a maximum of \$5,000, as determined by the Site Plan Review Group. (Actual cost to be paid from the deposit. When the actual cost is less than the deposit the difference will be refunded. When the actual cost is greater than the deposit the difference will be owing.)

Community Onsite Septic Inspection Program

Sewage System Maintenance Inspection	\$55.00/Year
Tertiary Treatment Unit that is under a current service agreement that is exempt from requiring a Maintenance Inspection.	\$30.00/Year

**Where there is more than one sewage system on the property, an additional fee of \$35.00/year shall apply for each additional Sewage System Maintenance Inspection required.*

A new sewage system that was installed within three years of the commencement of Community Onsite Septic Inspection Program and that is exempt from requiring a Maintenance Inspection is exempt from the applicable yearly fee for the initial cycle.

A new sewage system on a vacant lot or a new sewage system that was not previously part of the Community Onsite Septic Inspection Program and that is exempt from requiring a Maintenance Inspection is exempt from the applicable yearly fee for the cycle in which the system was permitted.

Fees for Permits to repair, alter, or replace an existing sewage system regulated by the Community Onsite Inspection Program are exempt from the applicable sewage system fee.

Existing sewage systems that are regulated by the Community Onsite Inspection Program and have an up-to-date inspection and do not have action required are exempt from the applicable sewage system review fee for planning applications.

Copies of the Maintenance Inspection Report	\$150.00
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Missed Inspection Fee	\$200.00
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D. PLANNING FEES (Effective January 1, 2025)

Technical Consent	\$3,060.00
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Consent for New Lot Creation	
- Base fee, includes one severed and one retained	\$4,590.00
- For each additional lot created	+\$2,550.00

Retained Land Certificate	\$510.00
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Cancellation Certificate	\$510.00
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Change of Consent Conditions or Draft Deed	\$510.00
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Zoning By-Law Amendment (ZBLA)	\$4,080.00
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Zoning By-Law Amendment (ZBLA), New or expanding aggregate operation if no OPA is required	\$10,200.00
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Minor Variance	
- 1 variance	\$2,550.00
- 2 variances	\$3,320.00
- 3 or more variances	\$4,080.00

Plan of Subdivision/Condominium	\$10,200.00
- For each additional lot/block/unit over 10	+\$200.00

Official Plan Amendment (OPA), County OPA, Local OPA	\$6,120.00
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Official Plan Amendment (OPA), County OPA, Local OPA, New or expanding aggregate operation	\$12,240.00
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Removal of Holding (H) Symbol	\$1,020.00
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Renewal of Temporary Use Zoning By-Law	\$3,060.00
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By-law to Deem lots not in a Plan of Subdivision, or the repeal of such by-law (applicants cover all legal costs & by-law prep)	\$1,020.00
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Part Lot Control Exemption	\$3,060.00
- Per additional conveyable Part over 2 (applicants cover all legal costs & by-law prep)	+\$200.00
Draft Approval Extension – First extension	\$2,550.00
Draft Approval Extension – Any subsequent extension	\$5,100.00
Phasing Final Approval, per final approval/phase*	\$3,060.00
Changes to a Draft Approval Plan or Conditions*	\$2,040.00

** Where Final Approval, Phasing or Changes to draft plan conditions result in the creation of additional lots/blocks/units, an additional fee of \$200.00/lot/block/unit shall apply.*

Natural Heritage Review by County Biologist	
- Comments on planning application	\$510.00
- Review terms of reference and EIS	\$60.00/hour

Application re-circulation fee	\$510.00
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Sewage System Review

Severance Application Inspection (up to 2 lots)	\$268.00
Severance Application Inspection (more than 2 lots)	\$509.00
Plan of Subdivision (> 5 lots)	\$1,058.00
Minor Variance Inspection	\$127.00
Rezoning Inspection	\$127.00
Official Plan Amendment	\$181.00

E. TAX AND ZONING CERTIFICATES

Tax Certificate	\$50.00
Zoning Certificate	\$100.00
Zoning Certificate with Copy of Permit(s)	\$175.00

F. LOTTERY, RAFFLE AND BINGO LICENSE FEES (no H.S.T.)

Bingo license	3% of prize package
Raffles	3% of prize package
Break-open tickets	3% of prize package

G. FACILITIES RENTAL (plus HST)

St. Helens Hall - Winter Rental	\$60.00
St. Helens Hall	\$30.00

Ashfield Park Pavilion	\$75.00
Benmiller Community Hall/Ball Diamond	
Upstairs	\$125.00
Basement	\$75.00
Ball Diamond per game - No Lights	\$20.00
Ball Diamond per game - With Lights	\$30.00
Tournament Rate - 1 Day (grounds only)	\$215.00
Tournament Rate - Fri & Sat (grounds only)	\$250.00
Tournament Rate - Weekend (grounds only)	\$500.00
Additional rental of grounds with building	\$25.00 + bldg rent
Additional rental of grounds/diamond lights with building	\$50.00 + bldg rent
Ball Diamond advertising signs, 3 years	\$500.00
Ball Diamond advertising signs, 1 year	\$200.00

H. 9-1-1 PROPERTY SIGNS

Blade only	\$35.00
Blade and Hardware	\$45.00

I. ADMINISTRATION FEES

Photocopies	\$0.25 per page
Facsimile, to transmit, first page, (\$1.00 each additional)	\$4.00
Facsimile to receive	\$1.00 per page

J. LANDFILL/GARBAGE COLLECTION FEES

Ashfield Landfill	
Bag Tags (Household Garbage, Standard 26" x 36" bag)	\$2.50 each
Tipping Fees (effective on date of passage of by-law)	\$130.00/ton
Minimum Charge per Load of Waste	\$10.00
Automobile Tires up to 16.5 inch, each - must be off rim	\$0.00
Truck Tires 16.5 inch to 19.5 inch, each - must be off rim	\$0.00
Commercial Truck Tires 10" x 20" to 11" x 24.5", each - must be off rim	\$0.00
Tractor Tires, each - must be off rim	\$0.00

After Hour Charge \$50.00 per hour

WASTE COLLECTION STICKER FOR CURBSIDE PICK UP

Township of Ashfield-Colborne-Wawanosh Bag Tags (Household Garbage, Standard 26" x 36" bag) \$2.50 each

K. FOI FEES

In accordance with the Freedom of Information and Protection of Privacy Act, R.R.O. 1990, Regulation 460.

L. TILE LOAN INSPECTION FEES

Tile Loan Inspection Fee \$300.00

Municipal Drainage – Interest

Interest will be charged on Municipal Drainage Projects at the following rates:

Maintenance Projects – billed at the rate of 1.25 % per month on outstanding accounts.

Capital Projects – billed at the rate of 3% on all invoices pertaining to the project, from the time of the municipal payment of the invoice to the invoicing of the project.

M. ROAD DEPARTMENT

Entranceway Permit Fee \$120.00

Deposit: \$300.00 plus HST. A refund of \$300.00 plus HST shall be refunded to the owner within 30 days upon completion and inspection.

Cost of Services Sold + HST

Work for other departments, i.e., office, cemetery, water sites, etc. Hourly rate

Other Townships \$85.00/hour

Equipment truck & graders \$40.00/hour + payroll
burden

tractor \$20.00/hour + payroll
burden

Other (Unassumed Roads)

Grader + Operator \$120.00/hour + HST

Tandem + Operator \$90.00/hour + HST

Tractor + mower or attachment \$75.00/hour + HST

Sales at Shed Door

Culverts Actual Costs + 25% + HST

Signs Actual Costs + 25% + HST

Gravel Tendered Price + HST

N. NSF CHEQUES

NSF Cheques \$40.00

O. WATER & SEWER SERVICE RATES

Based on the 2025-2030 Water Rates for Unmetered Customers per the Water Works Financial Plan adopted December 3, 2024.

Year	2025	2026	2027	2028	2029	2030
Annual Rate	1,487	1,502	1,532	1,563	1,594	1,626

Based on the 2025-2030 Water Rates for Benmiller Inn per the Water Works Financial Plan adopted December 3, 2024.

Year	2025	2026	2027	2028	2029	2030
Annual Rate	42,129	42,550	43,401	44,269	45,154	46,057

Benmiller Sewage \$1,805 (\$1,750 BM / \$55 ACW)
 Benmiller Sewage - Capital \$610.00

P. LOCAL IMPROVEMENT RATES

Streetlights

Airport \$ 1.75
 Auburn \$ 35.00
 Saltford \$ 75.00
 Benmiller \$ 40.00
 Dungannon \$ 45.00
 Port Albert \$ 7.00
 St. Helens \$ 7.00

Roads

Huron Sands \$50.00

Q. WATER HOOK UP RATES

Please refer to By-Law 30-2016
 Regulating connection to the Municipal Water Systems

R. PROPERTY STANDARDS APPEALS

Property Standards Appeal \$150.00
 Inspection \$80.00
 Compliance \$150.00

S. SITE ALTERATION PERMIT FEES

Site Alteration Permit, Plus Drainage Area \$300.00
 \$100.00/acre
 Additional Inspection \$100.00
 Administrative Fee \$250.00

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 85-2024

SCHEDULE 'B'

**LUCKNOW & DISTRICT RECREATION DEPARTMENT
LUCKNOW & DISTRICT SPORTS COMPLEX
2024 RATES & FEES**



HALL/ROOM RENTAL RATES	RATE	HST	TOTAL
ARENA FLOOR			
Arena Floor (Per Hour)	\$75.00	\$9.75	\$84.75
Arena Floor (Per Day, Max. 8 hrs)	\$350.00	\$45.50	\$395.50
Arena Floor (Per Day, After 8 hrs)	Daily Rate plus Hourly Rate for each hour after 8 hours		
Stag & Doe/Licensed Event (Security Extra Where Required)	\$675.00	\$87.75	\$762.75
Holiday/Stat Day Rental	Double posted rate (minimum of three (3) hour rental)		
Building not vacated by 1:30 am (Licensed Event) /15-minute interval	\$100.00	\$13.00	\$113.00
DAVE FARRISH CHAMPIONS CHAMBER & PAUL HENDERSON HALL			
Room (Per Hour)	\$30.00	\$3.90	\$33.90
Room (Per Day, Max 8 hrs)	\$150.00	\$19.50	\$169.50
Kitchen (Per Use)	\$30.00	\$3.90	\$33.90
Hall & Kitchen (Per Day, Max. 8 hrs)	\$175.00	\$22.75	\$197.75
Room - Apr 1 to Sept 30 After 4:00 pm & Weekends (Per Hour)	\$60.00	\$7.80	\$67.80
Room - Apr 1 to Sept 30 After 4:00 pm & Weekends (Per Day, Max. 8 hrs)	\$275.00	\$35.75	\$310.75
Room (Per Day, After 8 hrs)	Daily Rate plus Hourly Rate for each hour after 8 hours		
Classes (Per Hour)	\$25.00	\$3.25	\$28.25
Classes - Apr 1 to Sep 30 After 4:00 pm & Weekends (Per Hour)	\$50.00	\$6.50	\$56.50
Gratitude Group (Per Use)	\$15.00	\$1.95	\$16.95
Early On (Per Use)	\$20.00	Exempt	\$20.00
Licensed Blue Line Club Events (Per Day) *Henderson Hall Only*	\$100.00	\$13.00	\$113.00
Stag & Doe/Licensed Event (Security Extra) *Henderson Hall Only*	\$300.00	\$39.00	\$339.00
Room Clean up fee (if room not returned to original state)	\$25.00	\$3.25	\$28.25
Holiday/Stat Day Rental	Double posted rate (minimum of three (3) hour rental)		
Equipment Rental & Extras			
Chair/Day	\$1.00	\$0.13	\$1.13
6' Table/Day	\$4.00	\$0.52	\$4.52
8' Table/Day	\$5.00	\$0.65	\$5.65
Tablecloth (White Plastic) / table	\$2.50	\$0.33	\$2.83
Damage/Breakage Fee	Replacement Value plus 10%		
Miscellaneous			
Other rental rates at the discretion of the Facility Manager/Recreation Co-ordinator			

ICE RENTAL RATES	RATE	HST	TOTAL
Prime Time Ice Rental (Per Hour)	\$150.00	\$19.50	\$169.50
Non Prime Time Ice Rental - Weekday's 8:00 am to 4:00 pm (Per Hour)	\$110.00	\$14.30	\$124.30
Last Minute Ice Rental - 2 Days in Advance - Casual Users (Per Hour)	\$75.22	\$9.78	\$85.00
Broomball Ice Rental (Per Hour)	\$125.00	\$16.25	\$141.25
Tournament Ice Rental (Minimum of 8 hours) (Per Hour)	\$125.00	\$16.25	\$141.25
Huron Bruce Minor Hockey Ice Rental (Per Hour)	\$110.00	\$14.30	\$124.30
Lucknow Skating Club Ice Rental (Per Hour)	\$110.00	\$14.30	\$124.30
Time Clock Staff Charge (Per Game)	\$30.00	\$3.90	\$33.90

PUBLIC SKATING ADMISSION RATES	RATE	HST	TOTAL
Public Skating Admission - Adult	\$3.54	\$0.46	\$4.00
Public Skating Admission - Student	\$1.77	\$0.23	\$2.00
Public Skating Admission - Child	\$1.77	\$0.23	\$2.00
Public Skating Admission - Family (Maximum of 6)	\$5.31	\$0.69	\$6.00

CALEDONIA & KINSMEN BASEBALL DIAMOND RENTAL RATES	RATE	HST	TOTAL
Diamond Rental (Unmaintained) - Without Lights (Per Game)	\$20.00	\$2.60	\$22.60
Diamond Rental (Unmaintained) - With Lights (Per Game)	\$30.00	\$3.90	\$33.90
Diamond Rental (Maintained)	Additional \$50 per set up		
Diamond Rental (Maintained) - Holiday/Stat Day Rental	Additional \$100 per set up		

MEN'S & LADIES SLO PITCH LEAGUE FEES	RATE	HST	TOTAL
Slo-Pitch League Fees (Per Team)	\$650.00	\$84.50	\$734.50

KINSMEN SOCCER FIELDS RENTAL RATES	RATE	HST	TOTAL
Field Rental - Per Field (Per Game)	\$20.00	\$2.60	\$22.60
Field Rental - Per Field Maintained (Per Game)	\$25.00	\$3.25	\$28.25

ADVERTISING RATES	RATE	HST	TOTAL
Arena Board Advertisement (Per Year)	\$500.00	\$65.00	\$565.00
Ice Resurfacer Advertisement - 12" x 12" (Per Year)	\$300.00	\$39.00	\$339.00
Ice Resurfacer Advertisement - 24" x 12" (Per Year)	\$350.00	\$45.50	\$395.50
Ice Resurfacer Advertisement - 24" x 24" (Per Year)	\$400.00	\$52.00	\$452.00
Ice Logo - Painted (Per year)	\$400.00	\$52.00	\$452.00
Ice Logo - Freeze In (Per year)	\$100.00	\$13.00	\$113.00

SPONSORSHIP RATES	RATE	HST	TOTAL
Public Skating Sponsorship (Per Event)	\$100.00	\$13.00	\$113.00
Public Swimming Sponsorship (Per Event)	\$75.00	\$9.75	\$84.75

SWIMMING POOL ADMISSION RATES	RATE	HST	TOTAL
Public Swimming Admission - Pre School (Ages 0 to 4)	\$2.65	\$0.35	\$3.00
Public Swimming Admission - Child/Youth (Ages 5 to 17)	\$3.54	\$0.46	\$4.00
Public Swimming Admission - Adults (Ages 18 +)	\$5.31	\$0.69	\$6.00
Public Swimming Admission - Senior	\$4.42	\$0.58	\$5.00
Parent/Tot Swimming Admission (Per Person)	\$2.65	\$0.35	\$3.00
Water Games Admission (Per Person)	\$2.65	\$0.35	\$3.00
Public Swimming Season Pass - Single	\$70.80	\$9.20	\$80.00
Public Swimming Season Pass - Double	\$123.89	\$16.11	\$140.00
Public Swimming Season Pass - Family (Maximum of 6)	\$168.14	\$21.86	\$190.00

AQUATIC LESSONS/PROGRAMS RATES	RATE	HST	TOTAL
Adult & Tot/Preschool Swim Lessons	\$45.00	Exempt	\$45.00
Swim Levels 1 to 3 Public Lessons	\$75.00	Exempt	\$75.00
Swim Levels 4 to 6 Public Lessons	\$80.00	Exempt	\$80.00
Patrol Swim Levels Public Lessons	\$85.00	Exempt	\$85.00
Family Public Lessons (Maximum of 3 Children)	\$180.00	Exempt	\$180.00
Private Lessons (Per Child)	Additional \$30.00		
Swim Team	\$55.00	Exempt	\$55.00
Aqua Fit (Per Class)	\$5.31	\$0.69	\$6.00
Aqua Fit - Season Pass	\$79.65	\$10.35	\$90.00
Lane Swim (Per Class)	\$5.31	\$0.69	\$6.00
Lane Swim - Season Pass	\$79.65	\$10.35	\$90.00
Private Pool Rental (Per Hour)	\$75.00	\$9.75	\$84.75

MINOR SOCCER REGISTRATION RATES	RATE	HST	TOTAL
U 4	\$50.00	Exempt	\$50.00
U 6	\$80.00	Exempt	\$80.00
U 8	\$90.00	Exempt	\$90.00
U 10	\$90.00	Exempt	\$90.00
U 12	\$105.00	Exempt	\$105.00
U 15	\$105.00	Exempt	\$105.00
U 18	\$115.00	Exempt	\$115.00

MINOR BASEBALL REGISTRATION RATES	RATE	HST	TOTAL
U5 T Ball	\$40.00	Exempt	\$40.00
U7	\$55.00	Exempt	\$55.00
U9	\$60.00	Exempt	\$65.00
U11	\$70.00	Exempt	\$75.00
U13	\$90.00	Exempt	\$95.00
U15	\$100.00	Exempt	\$105.00
U17	\$105.00	Exempt	\$105.00
Coed Slo-Pitch	\$105.00	Exempt	\$105.00

LEARN TO SKATE REGISTRATION RATES	RATE	HST	TOTAL
Junior	\$130.00	Exempt	\$130.00
Senior	\$130.00	Exempt	\$130.00

YOUTH SUMMER SPORTS CAMP REGISTRATION RATES	RATE	HST	TOTAL
5 Day Camp	\$145.00	Exempt	\$145.00
4 Day Camp	\$120.00	Exempt	\$120.00
Family Rate (3 or more Children) - 5 Day Camp (Per Child)	\$120.00	Exempt	\$120.00
Family Rate (3 or more Children) - 4 Day Camp (Per Child)	\$105.00	Exempt	\$105.00

THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 85-2024

SCHEDULE 'C'

BENMILLER BASEBALL 2024 RATES & FEES

MINOR BASEBALL REGISTRATION RATES	RATE	HST	TOTAL
U5 (T-Ball)	\$25.00	Exempt	\$25.00
U7 (Pre Mite)	\$55.00	Exempt	\$55.00
U9 (Mite)	\$55.00	Exempt	\$55.00
U11 (Squirt)	\$60.00	Exempt	\$60.00
U13 (Pee Wee)	\$60.00	Exempt	\$60.00
U15 (Bantam)	\$65.00	Exempt	\$65.00
U17 (Midget)	\$65.00	Exempt	\$65.00
U19 (Co-Ed Slo-Pitch)	\$70.00	Exempt	\$70.00



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 23-2025

BEING A BY-LAW to appoint summer student positions for the Lucknow and District Joint Recreation Department

WHEREAS Council deems it appropriate to appoint summer students for the Lucknow and District Joint Recreation Department for the 2025 season;

NOW THEREFORE the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. That the following individuals be appointed as employees for the Lucknow and District Joint Recreation Department for the 2025 summer season with the corresponding positions:

Pool Supervisor: Eric Hogg
Lifeguard: Alyssa Lockridge
Lifeguard: Bronwyn Langis
Lifeguard: Cole Cepek
Lifeguard: Taylor Wilkins
Lifeguard: Tessa Neitzel

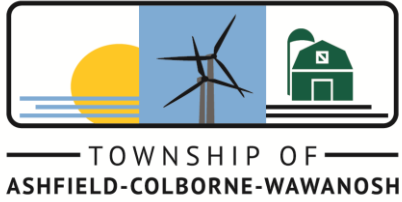
2. This by-law shall come into force and take effect immediately upon final passing thereof.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 24-2025

BEING A BY-LAW to authorize the execution of an Assignment and Assumption Agreement regarding a subdivision agreement registered as Instrument R342185.

WHEREAS a subdivision agreement registered as Instrument No. R342185 on November 21, 2002 allows for the agreement to be assigned from time to time;

AND WHEREAS the Township is a party to the subdivision agreement for the purpose of satisfying the consent requirement to assign the agreement;

AND WHEREAS the Township has no expressed concern with the assignment of the Assignor to the Assignee as defined in the agreement attached hereto as Schedule A;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the Assignment and Assumption Agreement of Instrument R342185 as provided hereto as Schedule A.
2. This by-law shall come into force and take effect immediately upon final passing thereof.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon

ASSIGNMENT AND ASSUMPTION OF INSTRUMENT R342185

THIS AGREEMENT made as of this June 20, 2024.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-
COLBORNE-WAWANOSH**

(the "Town")

- and -

**PARKBRIDGE LIFESTYLE COMMUNITIES INC.
(the "Assignor")**

OF THE FIRST PART

- and -

**SANDYCOVE ACRES HOLDINGS INC. and HURON HAVEN HOLDINGS INC.
(collectively, the "Assignee")**

OF THE SECOND PART

IN THE MATTER OF the amending agreement to subdivision agreement registered as Instrument No. R342185 on November 21, 2002 between, *inter alios*, the Town and the Assignor (as successor in interest to Keith Homan), as assigned from time to time (the "**Instrument**");

AND IN THE MATTER OF a transfer from the Assignor to the applicable Assignee of the lands municipally known as 1A Cheyenne Lane, RR#5, Goderich, ON, and legally described in Schedule "A" hereto (the "**Property**");

AND WHEREAS the Town is a party to this Agreement solely for the purpose of satisfying the consent requirement set out in Section 5(b) of the Instrument.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Assignment of the Instrument

Effective from and after the date of this Agreement, the Assignor, transfers and sets over unto the Assignee, to the extent of the Assignee's ownership of the applicable portion of the Property, all of its rights, obligations and interest in the Instrument, together with all benefits and other advantages to be derived therefrom.

2. Assumption by Assignee

Effective from and after the date of this Agreement, the Assignee hereby accepts the assignments and transfers set out in Section 1 herein. The Assignee hereby assumes, to the extent of the Assignee's ownership of the applicable portion of the Property, full and complete responsibility for the performance of the Assignor's continuing obligations under the Instrument, and covenants and agrees with the Assignor to make payment or otherwise perform such obligations in accordance with the provisions of the Instrument.

3. Town's Consent

Pursuant to Section 5(b) of the Instrument, the Town hereby consents, to the assignment of the Assignor's obligations under the Instrument to the Assignee as a successor in interest of the applicable portion of the Property and hereby releases the Assignor from all obligations under the Instrument. The Town confirms that this Agreement satisfies the requirement set out in Section 5(b) of the Instrument.

4. Successors and Assigns

This Agreement shall enure to the benefit of and shall be binding upon the parties and their respective successors and assigns.

5. Further Assurances

Each of the Assignor and the Assignee shall execute and deliver all such further documents and do such other things as the other parties may reasonably request to give full effect to this Agreement.

6. Notice

Any notice and other communication to be given to the Assignee in connection with the Instrument shall be given in writing addressed to it at:

70 Huron Street
Collingwood, Ontario L9Y 4L4

or to such address as may from time to time be designated by the Assignee.

7. Severability

If any provision contained in this Agreement or its application to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be separately valid and enforceable to the fullest extent permitted by law.

8. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be deemed to constitute one and the same instrument. Counterparts may be executed either in original or telecopied form and the parties to this Agreement shall adopt any signatures received by receiving telecopier machine as original signatures of the parties.

9. Governing Law

This Agreement shall be construed and enforced in accordance with the laws of the Province of Ontario and the laws of Canada applicable thereto and shall be treated in all respects as an Ontario contract.

[Remainder of page intentionally blank, signature page follows]

IN WITNESS WHEREOF the parties have executed this Agreement.

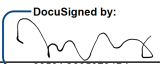
PARKBRIDGE LIFESTYLE COMMUNITIES INC.

Per: 
Name: Remco Daal
Title: Authorized Signing Officer


Per: 
Name: Anthony Lanni
Title: Authorized Signing Officer

SANDYCOVE ACRES HOLDINGS INC.

Per: 
Name: Remco Daal
Title: Authorized Signing Officer

Per: 
Name: Jamie Manley
Title: Authorized Signing Officer

HURON HAVEN HOLDINGS INC.

Per: 
Name: Remco Daal
Title: Authorized Signing Officer

Per: 
Name: Jamie Manley
Title: Authorized Signing Officer

IN WITNESS WHEREOF the Town has executed this Agreement in satisfaction of the consent requirement set out in Section 5(b) of the Instrument.

**THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH**

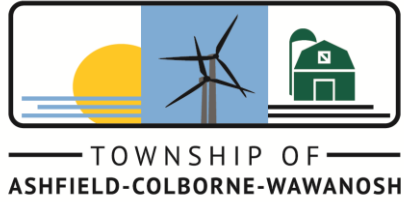
Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have the authority to bind the Corporation.

SCHEDULE "A"

Assignee	Municipal Address	Legal Description
Sandy Cove Acres Holdings Inc.	1A Cheyenne Lane, RR#5, Goderich, ON	<u>PIN 41371-0018 (LT)</u> BLK 17 PL 626 COLBORNE; S/T EASEMENT OVER PT 8, 22R5541 AS IN HC50808; TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH
Huron Haven Holdings Inc.	1A Cheyenne Lane, RR#5, Goderich, ON	<u>PIN 41371-0019 (LT)</u> BLK 21 PL 626 COLBORNE BEING HOMAN INLET MARINA RD; S/T R339501; S/T R340878; S/T EASEMENT OVER PT 7, 22R5541 AS IN HC50808; TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 25-2025

BEING A BY-LAW to authorize the execution of an Assignment and Assumption Agreement regarding a subdivision agreement registered as Instrument R340634.

WHEREAS a subdivision agreement registered as Instrument No. R340634 on August 4, 2002 allows for the agreement to be assigned from time to time;

AND WHEREAS the Township is a party to the subdivision agreement for the purpose of satisfying the consent requirement to assign the agreement;

AND WHEREAS the Township has no expressed concern with the assignment of the Assignor to the Assignee as defined in the agreement attached hereto as Schedule A;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The Mayor and Clerk are hereby authorized to execute the Assignment and Assumption Agreement of Instrument R340634 as provided hereto as Schedule A.
2. This by-law shall come into force and take effect immediately upon final passing thereof.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon

ASSIGNMENT AND ASSUMPTION OF INSTRUMENT R340634

THIS AGREEMENT made as of this June 20, 2024.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP OF ASHFIELD-
COLBORNE-WAWANOSH**

(the "Town")

- and -

PARKBRIDGE LIFESTYLE COMMUNITIES INC.
(the "Assignor")

OF THE FIRST PART

- and -

SANDYCOVE ACRES HOLDINGS INC.
(collectively, the "Assignee")

OF THE SECOND PART

IN THE MATTER OF the subdivision agreement registered as Instrument No. R340634 on August 4, 2000 between, *inter alios*, the Town and the Assignor (as successor in interest to Keith Homan), as assigned from time to time (the "**Instrument**");

AND IN THE MATTER OF a transfer from the Assignor to the Assignee of the lands municipally known as 1A Cheyenne Lane, RR#5, Goderich, ON, and legally described in Schedule "A" hereto (the "**Property**");

AND WHEREAS the Town is a party to this Agreement solely for the purpose of satisfying the consent requirement set out in Section 74 of the Instrument.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the receipt and sufficiency of which is hereby acknowledged, the parties hereto covenant and agree as follows:

1. Assignment of the Instrument

Effective from and after the date of this Agreement, the Assignor, transfers and sets over unto the Assignee, all of its rights, obligations and interest in the Instrument, together with all benefits and other advantages to be derived therefrom.

2. Assumption by Assignee

Effective from and after the date of this Agreement, the Assignee hereby accepts the assignments and transfers set out in Section 1 herein. The Assignee hereby assumes full and complete responsibility for the performance of the Assignor's continuing obligations under the Instrument, and covenants and agrees with the Assignor to make payment or otherwise perform such obligations in accordance with the provisions of the Instrument.

3. Town's Consent

Pursuant to Section 74 of the Instrument, the Town hereby consents, to the assignment of the Assignor's obligations under the Instrument to the Assignee as a successor in interest of the applicable portion of the Property and hereby releases the Assignor from all obligations under the Instrument. The Town confirms that this Agreement satisfies the requirement set out in Section 74 of the Instrument.

4. Successors and Assigns

This Agreement shall enure to the benefit of and shall be binding upon the parties and their respective successors and assigns.

5. Further Assurances

Each of the Assignor and the Assignee shall execute and deliver all such further documents and do such other things as the other parties may reasonably request to give full effect to this Agreement.

6. Notice

Any notice and other communication to be given to the Assignee in connection with the Instrument shall be given in writing addressed to it at:

70 Huron Street
Collingwood, Ontario L9Y 4L4

or to such address as may from time to time be designated by the Assignee.

7. Severability

If any provision contained in this Agreement or its application to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such provision to persons or circumstances other than those to which it is held invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be separately valid and enforceable to the fullest extent permitted by law.

8. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which, taken together, shall be deemed to constitute one and the same instrument. Counterparts may be executed either in original or telecopied form and the parties to this Agreement shall adopt any signatures received by receiving telecopier machine as original signatures of the parties.

9. Governing Law

This Agreement shall be construed and enforced in accordance with the laws of the Province of Ontario and the laws of Canada applicable thereto and shall be treated in all respects as an Ontario contract.

[Remainder of page intentionally blank, signature page follows]

IN WITNESS WHEREOF the parties have executed this Agreement.

PARKBRIDGE LIFESTYLE COMMUNITIES INC.

Per: 
Name: Remco Daal
Title: Authorized Signing Officer

Per: 
Name: Anthony Lanni
Title: Authorized Signing Officer

SANDYCOVE ACRES HOLDINGS INC.

Per: 
Name: Remco Daal
Title: Authorized Signing Officer

Per: 
Name: Jamie Manley
Title: Authorized Signing Officer

IN WITNESS WHEREOF the Town has executed this Agreement in satisfaction of the consent requirement set out in Section 74 of the Instrument.

**THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH**

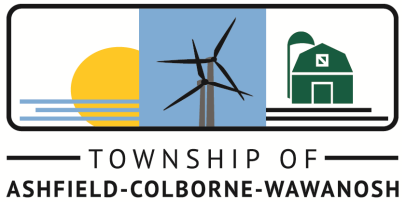
Per: _____
Name:
Title:

Per: _____
Name:
Title:

I/We have the authority to bind the Corporation.

SCHEDULE "A"

Assignee	Municipal Address	Legal Description
Sandycove Acres Holdings Inc.	1A Cheyenne Lane, RR#5, Goderich, ON	<u>PIN 41371-0018 (LT)</u> BLK 17 PL 626 COLBORNE; S/T EASEMENT OVER PT 8, 22R5541 AS IN HC50808; TOWNSHIP OF ASHFIELD-COLBORNE-WAWANOSH



THE CORPORATION OF THE TOWNSHIP OF
ASHFIELD-COLBORNE-WAWANOSH

BY-LAW NUMBER 26-2025

BEING A BY-LAW to confirm the proceedings of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on April 8, 2025.

WHEREAS Section 5(3) of the Municipal Act, 2001, S.O., Chapter 23 as amended, requires that a municipal Council to exercise its power by By-Law;

AND WHEREAS Council, or a Committee of Council often authorizes actions to be taken which does not lend itself to an individual By-Law;

AND WHEREAS it is deemed expedient to confirm the proceedings of Council as its meeting hereinafter set out;

NOW THEREFORE, the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh enacts as follows:

1. The actions of the Council of the Corporation of the Township of Ashfield-Colborne-Wawanosh at its meeting held on the 8th day of April 2025 with respect to each motion, resolution and other action passed and taken by Council at its meeting, is hereby adopted and confirmed as if all such proceedings were expressly embodied in this By-Law.
2. The Mayor and Clerk are authorized and directed to do all the things necessary to give effect to the actions of the Council referred to in the preceding section hereof.
3. The Mayor and the Clerk are authorized and directed to execute all documents necessary in that behalf and to affix thereto the seal of the Corporation.

Read a first and second time this 8th day of April 2025.

Read a third time and finally passed this 8th day of April 2025.

Mayor, Glen McNeil

Clerk, Florence Witherspoon