



— TOWNSHIP OF —
ASHFIELD-COLBORNE-WAWANOSH

Council Minutes

March 18, 2025, 9:00 a.m.

Members Present: Mayor Glen McNeil
Deputy Mayor Bill Vanstone
Councillor Curtis Blake
Councillor Wayne Forster
Councillor Evan Hickey
Councillor Jennifer Miltenburg
Councillor Anita Snobelen

Staff Present: Clerk Florence Witherspoon
CAO/Deputy-Clerk Mark Becker
CBO Joy Lindsay
Treasurer Ellen McManus
PWS Thomas McCarthy
Deputy Clerk/Communications Co-ordinator, Kelly Thomson

Others Present (signed in): Gina McDonnell, Bob Riehl.

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at www.acwtownship.ca/government/agendas-minutes.

1. **CALL TO ORDER**

Meetings of Council are live streamed on the Township's Official Website in accordance with the Live Streaming and Virtual Participation of Meetings Policy.

2. **DISCLOSURE OF PECUNIARY INTEREST OR POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3. **COUNCIL MINUTES**

MOTION 1

Moved by Curtis Blake
Seconded by Wayne Forster

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopt the minutes as provided in items 3.1 and 3.2.

Carried

3.1 Council Meeting Minutes – March 4, 2025

3.2 Committee of Adjustment Minutes - March 4, 2025

4. **OPEN FORUM**

This item gives members of the public the opportunity to speak on any current agenda item. For a virtual participation option, contact the Clerk prior to 4 p.m. the day before the meeting.

None.

5. **DELEGATIONS / PUBLIC MEETINGS**

5.1 9:00 a.m. Gina McDonnell - Aggregate Policies

We have provided Council with the delegation request submitted by Gina McDonnell, as well as supporting documentation.

STAFF COMMENTS: None.

ACTION: This item will also be deferred to a future meeting for further discussion with a staff report on the three requests made by Ms. McDonnell. Council further requested staff confirm the response from the Ministry of Natural Resources on their invitation to attend a Council meeting.

6. **TREASURY DEPARTMENT**

6.1 Payment of Current Accounts

MOTION 2

Moved by Evan Hickey
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the March 2025 accounts as presented.

Carried

6.2 Payment of Previous Month Actual Accounts

MOTION 3

Moved by Curtis Blake
Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the February 2025 accounts in the amount of \$1,372,734.46.

Carried

6.3 Summary Revenue/Expenditure Reports

MOTION 4

Moved by Evan Hickey
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports as written for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to February 2025.

Carried

7. **PLANNING DEPARTMENT**

No items scheduled.

8. **BUILDING DEPARTMENT**

8.1 Chief Building Official's Report

We have provided Council with the report prepared by CBO Joy Lindsay.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

9. **ADMINISTRATION DEPARTMENT**

9.1 Community Emergency Management Coordinator Appointment

The County of Huron has appointed a new Community Emergency Management Coordinator (CEMC). We have provided Council with the by-law, in Section 18, designating David Wagner as the new CEMC for the Township.

STAFF COMMENTS: That Council adopt the by-law in Section 18.

ACTION: Council agreed to consider the by-law in Section 18.

10. WATER DEPARTMENT

10.1 Veolia Water Operations and Maintenance Report - February 2025

We have provided Council with the operations and maintenance report prepared by Veolia Water Canada.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

10.2 2024 Annual Drinking Water System and Compliance Summary Reports

We have provided Council with the Annual Drinking Water System and Compliance Summaries for the following:

- a) Benmiller Drinking Water System
- b) Century Heights Drinking Water System
- c) Dungannon Drinking Water System
- d) Huron Sands Drinking Water System
- e) Lakeshore Drinking Water System
- f) Lucknow Drinking Water System

STAFF COMMENTS: That Council accepts the annual reports and compliance summaries as provided and adopt the following resolution.

MOTION 5

Moved by Anita Snobelen
Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council hereby accepts the 2024 Annual Water Reports as submitted by Veolia Water for the Benmiller, Century Heights, Dungannon, Huron Sands, Lakeshore, and Lucknow Drinking Water Systems.

Carried

11. DRAINAGE DEPARTMENT

No items scheduled.

12. PUBLIC WORKS DEPARTMENT

12.1 Curbside Pickup Proposal

We have provided Council with the original report prepared by PWS Thomas McCarthy as well as the proposal submitted by Waste Management.

STAFF COMMENTS: That Council approve the proposal from Waste Management to provide curbside household waste pickup at a cost of \$127,400 plus H.S.T. for 2025. The contract will be for a five-year term, with a 5% annual escalator. Should this proposal be approved, staff will present the contract at a future Council Meeting for formal authorization.

ACTION: Council requested staff bring forward the contract for adoption at the next meeting of Council.

13. COUNCIL COMMITTEE REPORTS

Councillor Forster attended and reported on the most recent Wingham Physician Recruitment Committee as well as the Coalition for Huron Injury Prevention meeting.

14. NEW BUSINESS

Items to be brought forward to a future meeting.

Councillor Miltenburg requested the following for consideration at a future meeting:

- a review the cemetery fees
- a review by Council of the Community Granting Policy
- a draft surplus/reserves allocation policy

Council agreed. Staff will prepare reports to address these requests. Councillor Miltenburg further requested that next years' budget include three years' historical financial information presented for comparison, in addition to having all community grant support presented in one summary page.

15. CORRESPONDENCE FOR DIRECTION

No items scheduled.

16. CORRESPONDENCE FOR INFORMATION

16.1 Huron County Federation of Agriculture - Local Politicians Forum

ACTION: Council agreed to send Councillor Hickey and Mayor McNeil.

17. UNFINISHED BUSINESS / UPCOMING EVENTS

17.1 OGRA Conference

March 30 - April 2, 2025 - Mayor McNeil is registered.

STAFF COMMENTS: Reminder only.

17.2 Association of Municipalities of Ontario (AMO) Conference

August 17-20, 2025 - Mayor McNeil and Councillor Miltenburg are registered.

STAFF COMMENTS: Reminder only.

18. BY-LAWS

18.1 18-2025 Appoint CEMC

MOTION 6

Moved by Curtis Blake
Seconded by Wayne Forster

THAT leave be given to introduce By-Law 18-2025 being a by-law to appoint a Community Emergency Management Coordinator for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 18th day of March 2025.

Carried

19. CLOSED SESSION

MOTION 7

Moved by Bill Vanstone
Seconded by Evan Hickey

That Ashfield-Colborne-Wawanosh Township Council move into a Closed Session in accordance with Section 239(2)(c) of the Municipal Act, with the CAO, Clerk, PWS and CBO remaining in attendance at 9:58 a.m. for the purpose of discussing proposed or pending acquisition or disposition of land by the municipality or local board.

Carried

19.1 Potential Land Disposition

(proposed or pending acquisition or disposition of land)

19.2 Potential Land Disposition

(proposed or pending acquisition or disposition of land)

19.3 Rise from Closed Session

MOTION 8

Moved by Wayne Forster
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council rise from the Closed Session at 10:13 a.m.

Carried

20. REPORTING OUT OF CLOSED SESSION

21. CONFIRMATORY BY-LAW

MOTION 9

Moved by Bill Vanstone
Seconded by Evan Hickey

THAT leave be given to introduce By-Law 19-2025 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Council meeting held on March 18, 2025, and that it now be read severally a first, second, and third time, and finally passed this 18th day of March 2025.

Carried

22. ADJOURNMENT

MOTION 10

Moved by Wayne Forster
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on April 8, 2025 at 9:00 a.m. or at the Call of the Mayor.

Carried

Mayor, Glen McNeil

Clerk, Florence Witherspoon