

Lucknow & District Joint Recreation Board



7:00 pm - Via Zoom

January 22, 2025

MINUTES

The Lucknow & District Joint Recreation Board met on the 22nd day of January, 2025 at 7:00 p.m. through Zoom, an online video conferencing platform.

This meeting was held electronically as per the Township of Ashfield-Colborne-Wawanosh By-Law 83-2021, Section 3.10 which allows for Electronic Participation of Board Meetings.

MEMBERS

Larry Allison	(X)
Wayne Forster	(X)
Scott Gibson	(X)
Jim Hanna	Absent
Glen McNeil	(X)
Jennifer Miltenburg	(X)

OTHERS

Steve Bushell, Facility Manager / Recreation Co-ordinator	(X)
Mark Becker, CAO (Board Secretary)	(X)

1.0 CALL TO ORDER

Mark Becker, Board Secretary, called the meeting to order.

1.1 Election of 2025 Chairperson

As per the terms of the agreement it is the Township of Huron-Kinloss term to hold the chair.

Call for Nominations / Three Times

Secretary Mark Becker called for nominations from the floor for a first time.

Moved by	Scott Gibson
Seconded by	Glen McNeil

NOMINATE #1	THAT Larry Allison be nominated for the 2025
CHAIR	Chairperson.

Carried.

Secretary Mark Becker called for nominations from the floor for a second time.

Secretary Mark Becker called for nominations from the floor for a third and final time.

Moved by Wayne Forster
Seconded by Scott Gibson

CLOSE #2 THAT the nominations be closed for the 2025 Chairperson.
NOMINATI Carried.
ONS

Secretary Mark Becker asked Larry Allison if he would accept the nomination and let his name stand as the 2025 chair, at which time he accepted.

Moved by Jennifer Miltenburg
Seconded by Wayne Forster

2025 #3 THAT Larry Allison be appointed as the 2025 Chairperson.
CHAIR Carried.

The newly appointed Chairperson Larry Allison chaired the remainder of the meeting.

2.0 DISCLOSURE OF PECUNIARY INTEREST

None disclosed.

3.0 ADOPTION OF PREVIOUS MEETING MINUTES

3.1 Board Meeting Minutes – November 20, 2024

Moved by Jennifer Miltenburg
Seconded by Wayne Forster

ADOPTION #4 THAT the Lucknow & District Joint Recreation Board
OF hereby adopts the November 20, 2024 Meeting Minutes
MINUTES as written.
Carried.

4.0 DELEGATIONS

None.

5.0 REPORT OF THE CHAIRPERSON

No report.

6.0 REPORT OF FACILITY MANAGER / RECREATION CO-ORDINATOR

6.1 Benmiller Grass Cutting

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: That the Board supports staff's recommendation to assume responsibility for grass cutting at the Benmiller Ball Diamond Area.

ACTION: The Board supported the proposal and adopted the following resolution.

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

GRASS #5 THAT the Lucknow & District Joint Recreation Board
CUTTING hereby agrees to have the Lucknow Recreation
AT Department assume the responsibility of grass cutting at
BENMILLER the Benmiller Ball Diamond Area and invoice the
BALL Township of ACW for the hours at the applicable rate.
DIAMOND Carried.

6.2 Ice Resurfacer

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: That the Board confirms the purchase of the Ice Surfacer from Resurfice Corp. and adopt the following resolution.

ACTION: The Board confirmed the purchase by adopting the following resolution.

Moved by Jennifer Miltenburg
Seconded by Glen McNeil

PURCHASE #6 THAT the Lucknow & District Joint Recreation Board
OF hereby agrees to proceed with the purchase of a new
OLYMPIA Olympia Ice Resurfacer in the amount of \$113,084.93 plus
H.S.T. from Resurfice Corp.
Carried.

6.3 Budget Surplus / Reserves

We have provided the Board with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENT: For your information purposes.

ACTION: Noted and filed.

6.4 15-Year Asset Assessment / Replacement Plan

We have provided the Board with a copy of the 15-year Asset Assessment / Replacement Plan for the Board to review, along with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

6.5 2025 Draft Budget

We have provided the Board with a copy of the 2025 Draft Budget for the Board to review and possible consideration for approval, along with a copy of the report prepared by Facility Manager/Recreation Co-ordinator Steve Bushell in this regard.

STAFF COMMENTS: We seek your direction.

ACTION: The Board agreed to accept the budget as presented and adopt the following resolution.

Moved by Wayne Forster
Seconded by Jennifer Miltenburg

APPROVE #7 THAT the Lucknow & District Joint Recreation Board
2025 hereby approves the 2025 Budget in the total amount
BUDGET of \$ 808,950.

Carried.

7.0 ACCOUNTS

7.1 Revenue/Expenditure Report – Not Final for 2024

Moved by Scott Gibson
Seconded by Wayne Forster

REVENUE/ #8 THAT the Lucknow & District Joint Recreation Board
EXPENDITURE hereby accepts the Revenue/Expenditure Report as
REPORT presented.

Carried.

8.0 OTHER BUSINESS

(items to be brought forward to a future meeting)

None.

9.0 IN-CAMERA / CLOSED SESSION

No items scheduled.

10.0 ADJOURNMENT

Moved by Wayne Forster
Seconded by Scott Gibson

ADJOURN #9 THAT the Lucknow and District Joint Recreation Board do now adjourn to meet again on February 19, 2025 at 7:00 p.m. or at the Call of the Chairperson.

Carried.
~

Chairperson, Larry Allison

Secretary, Mark Becker