



Council Minutes

May 20, 2025, 9:00 a.m.

Members Present:	Mayor Glen McNeil Deputy Mayor Bill Vanstone Councillor Wayne Forster Councillor Evan Hickey Councillor Jennifer Miltenburg Councillor Anita Snobelen
Members Absent	Councillor Curtis Blake
Staff Present:	Clerk Florence Witherspoon CAO/Deputy-Clerk Mark Becker CBO Joy Lindsay Treasurer Ellen McManus PWS Thomas McCarthy Deputy Clerk/Communications Co-ordinator, Kelly Thomson
Others (signed in):	Karin Demerling, Leslie O'Dell, Pete and Patti McManus, Raymond Paprocki, Joan MacKenzie, Angeal Sannuto, Betty McDonagh, Lori McKim-Lang, Kimberly Prior, Montgomery Prior, Kim Walker, Tom Walker, Michael P. Long, Darryl Mitchell, Christine Mitchell, Laura Dark, George Dark, Roger Watt, Paul Bollinger, SL Spy, Pamela and Stephen Smailey, Beth Blowes, H. Meier.

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at www.acwtownship.ca/government/agendas-minutes.

1. **CALL TO ORDER**

Meetings of Council are live streamed on the Township's Official Website in accordance with the Live Streaming and Virtual Participation of Meetings Policy.

2. **DISCLOSURE OF PECUNIARY INTEREST OR POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3. **COUNCIL MINUTES**

MOTION 1

Moved by Jennifer Miltenburg
Seconded by Evan Hickey

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopt the minutes as provided in items 3.1 and 3.2.

Carried

3.1 Council Meeting Minutes – May 6, 2025

3.2 Committee of Adjustment Minutes - May 6, 2025

4. OPEN FORUM

This item gives members of the public the opportunity to speak on any current agenda item. For a virtual participation option, contact the Clerk prior to 4 p.m. the day before the meeting.

Darryl Mitchell spoke to item 9.1 Property Standards By-Law - Agricultural Zone Exemption.

Karen Demerling spoke to item 9.1 Property Standards By-Law - Agricultural Zone Exemption.

Lori McKim-Lang spoke to item 9.1 Property Standards By-Law - Agricultural Zone Exemption.

5. DELEGATIONS / PUBLIC MEETINGS

5.1 9:00 a.m. Hunter's Beach Residential Community - Petition for Expropriation

We have provided Council with the documentation submitted by the Hunter's Beach Residential Community. George Dark, member of the Community, will present to Council on the request.

STAFF COMMENTS: None.

ACTION: Council requested a report at a future meeting.

6. TREASURY DEPARTMENT

6.1 Payment of Current Accounts

MOTION 2

Moved by Wayne Forster

Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the May 2025 accounts as presented.

Carried

6.2 Payment of Previous Month Actual Accounts

MOTION 3

Moved by Jennifer Miltenburg

Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the April 2025 accounts in the amount of \$923,194.55.

Carried

6.3 Summary Revenue/Expenditure Reports

MOTION 4

Moved by Evan Hickey

Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports as written for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to April 2025.

Carried

6.4 Community Grants Policy Amendment

As a follow-up from the previous meeting, we have provided Council with the final draft of the by-law for consideration in Section 18. Changes noted are highlighted.

STAFF COMMENTS: That Council adopt the policy by by-law.

ACTION: Council agreed to consider the by-law in Section 18. Council further requested that the Policy come back again for review next year.

7. PLANNING DEPARTMENT

No items scheduled.

8. BUILDING DEPARTMENT

8.1 Chief Building Official's Report

We have provided Council with the report prepared by CBO Joy Lindsay.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

8.2 Community Onsite Inspection Program - Missed Inspections

As a follow-up from the previous meeting, we have provided Council with the report prepared by CBO Joy Lindsay.

STAFF COMMENTS: Staff recommend that Council proceed with Option A – maintaining the current \$200 Missed Inspection Fee with the proposed title revision and continued communication process. This approach balances cost recovery with fairness and supports a collaborative compliance model while allowing flexibility for exceptional circumstances.

ACTION: Council chose Option A with a report to come with the statistical data of the Community Onsite Septic Inspection Program in December for review.

9. **ADMINISTRATION DEPARTMENT**

9.1 Property Standards By-Law - Agricultural Zone Exemption

We have provided Council with the report prepared by Clerk Florence Witherspoon.

STAFF COMMENTS: We seek your direction.

ACTION: Council requested the Property Standards By-Law be brought to the July 15th meeting of Council for review. Council further requested that at this meeting, the definitions of different Agricultural zonings be included, and any other zoning that might be considered as part of this review.

9.2 By-Law Enforcement Report - April 2025

We have provided Council with the report prepared by Clerk Florence Witherspoon.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

10. **WATER DEPARTMENT**

10.1 Veolia Water Operations and Maintenance Report - April 2025

We have provided Council with the operations and maintenance report prepared by Veolia Water Canada.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

11. **DRAINAGE DEPARTMENT**

No items scheduled.

12. **PUBLIC WORKS DEPARTMENT**

12.1 Gravel Road Plan Update

We have provided Council with the report prepared by PWS Thomas McCarthy.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

13. **COUNCIL COMMITTEE REPORTS**

Councillor Hickey reported for Councillor Blake on the upcoming fundraising event happening on June 5th at the Benmiller Committee Hall, with an update that the Committee to date has raised approximately \$61,000 for the playground project.

Councillor Snobelen attended and reported on the most recent Community Safety and Well Being Oversight Meeting, suggesting that a Delegation be requested with AMO in support of funding for CSWB Committees.

Mayor McNeil attended the Mayors Breakfast in South Huron, as well as the Goderich Mayor's Luncheon. Mayor McNeil also attended and reported on the most recent Mid-Huron Landfill Site Board meeting.

14. NEW BUSINESS

Items to be brought forward to a future meeting.

15. CORRESPONDENCE FOR DIRECTION

No items scheduled.

16. CORRESPONDENCE FOR INFORMATION

16.1 AMO 2025 Delegation Submissions

Councillor Miltenburg requested that an AMO delegation request be prepared to request funding support for the Community Safety and Well Being Plan Committee, as well as the issue of Short-Term Rentals. A draft will be circulated to Council for comment before the deadline.

16.2 MacKay Centre Update and Open House Invitation

16.3 Kingsbridge Wind Power Project Extension - 2026-2029

16.4 Huron County SLED Grant Approval - Benmiller Playground Project

16.5 Huron County SLED Access Grant Approval - Benmiller Playground Project

16.6 Strong Mayor Powers with John Mascarin

16.7 Ball's Bridge Board - Draft Minutes of April 10, 2025

16.8 Stratford Festival - Civic Night 2025

17. UNFINISHED BUSINESS / UPCOMING EVENTS

17.1 Association of Municipalities of Ontario (AMO) Conference

August 17-20, 2025 - Mayor McNeil and Councillor Miltenburg are registered.

STAFF COMMENTS: Reminder only.

18. BY-LAWS

18.1 31-2025 Community Grants Policy

MOTION 5

Moved by Bill Vanstone

Seconded by Jennifer Miltenburg

THAT leave be given to introduce By-Law 31-2025 being a by-law to adopt a Community Grants Policy for the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 20th day of May 2025.

Carried

19. CLOSED SESSION

MOTION 6

Moved by Anita Snobelen

Seconded by Evan Hickey

That Ashfield-Colborne-Wawanosh Township Council move into a Closed Session in accordance with Section 239(2)(b)(e)(f) of the Municipal Act, with the CAO, Clerk, PWS remaining in attendance for the duration, with the CBO remaining in attendance for item 19.1 and 19.2 at 10:40 a.m. for the purpose of discussing, personal matters about an identifiable individual, including municipal employees, litigation or potential litigation, including matters before administrative tribunals, affecting the municipality and advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

19.1 Property Standards Order

(potential litigation affecting the municipality)

19.2 Building Code and Zoning By-Law Contraventions

(litigation affecting the municipality)

19.3 Public Works Staff

(personal matters about an identifiable individual including municipal employees)

19.4 Rise from Closed Session

MOTION 7

Moved by Jennifer Miltenburg

Seconded by Wayne Forster

THAT Ashfield-Colborne-Wawanosh Township Council rise from the Closed Session at 11:22 a.m.

Carried

20. REPORTING OUT OF CLOSED SESSION

Nothing to report.

21. CONFIRMATORY BY-LAW

MOTION 8

Moved by Bill Vanstone

Seconded by Anita Snobelen

THAT leave be given to introduce By-Law 32-2025 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Council meeting held on May 20, 2025, and that it now be read severally a first, second, and third time, and finally passed this 20th day of May 2025.

Carried

22. ADJOURNMENT

MOTION 9

Moved by Wayne Forster

Seconded by Jennifer Miltenburg

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on June 3, 2025 at 9:00 a.m. or at the Call of the Mayor.

Carried

Mayor, Glen McNeil

Clerk, Florence Witherspoon