



## Council Minutes

April 21, 2026, 9:00 a.m.

Members Present:	Mayor Glen McNeil Deputy Mayor Bill Vanstone Councillor Curtis Blake Councillor Wayne Forster Councillor Evan Hickey Councillor Anita Snobelen
Members Absent:	Councillor Jennifer Miltenburg
Staff Present:	Clerk Florence Witherspoon CAO/Deputy-Clerk Mark Becker Treasurer Ellen McManus PWS Thomas McCarthy Deputy Clerk/Communications Co-ordinator, Kelly Thomson

Township of Ashfield-Colborne-Wawanosh Council will meet in the Council Chambers at 82133 Council Line, Ashfield-Colborne-Wawanosh and can be live streamed at [www.acwtownship.ca/government/agendas-minutes](http://www.acwtownship.ca/government/agendas-minutes).

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1. **CALL TO ORDER**

Meetings of Council are live streamed on the Township's Official Website in accordance with the Live Streaming and Virtual Participation of Meetings Policy.

2. **DISCLOSURE OF PECUNIARY INTEREST OR POTENTIAL CONFLICT OF INTEREST**

None disclosed.

3. **COUNCIL MINUTES**

3.1 Council Meeting Minutes – April 7, 2026

**MOTION 1**

Moved by Bill Vanstone  
Seconded by Evan Hickey

THAT Ashfield-Colborne-Wawanosh Township Council hereby adopts the April 7, 2026 Council Meeting Minutes as written.

**Carried**

4. **OPEN FORUM**

This item gives members of the public the opportunity to speak on any current agenda item. For a virtual participation option, contact the Clerk prior to 4 p.m. the day before the meeting.

None.

5. **DELEGATIONS / PUBLIC MEETINGS**

5.1 9:00 a.m. Volunteer Recognition Awards

Recognizing individuals and community groups who make significant contributions to the ACW Community, Council will present two awards at today's meeting; The Outstanding Community Group Award and the Outstanding Individual Award.

STAFF COMMENTS: None.

Council proudly awarded the Outstanding Community Group Award to the Brookside Public School Council, and the Outstanding Individual Award to Barb and Ron Snowden.

**6. TREASURY DEPARTMENT**

6.1 Payment of Current Accounts

**MOTION 2**

Moved by Curtis Blake  
Seconded by Wayne Forster

THAT Ashfield-Colborne-Wawanosh Township Council hereby authorizes the payment of the April 2026 accounts as presented.

**Carried**

6.2 Payment of Previous Month Actual Accounts

**MOTION 3**

Moved by Anita Snobelen  
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council hereby approves the payment of the March 2026 accounts in the amount of \$2,970,581.67.

**Carried**

6.3 Summary Revenue/Expenditure Reports

**MOTION 4**

Moved by Wayne Forster  
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council adopts the summary revenue/expenditure reports as written for the Township, Lucknow & District Medical Centre, and Lucknow & District Recreation from January to March 2026.

**Carried**

**7. PLANNING DEPARTMENT**

No scheduled items.

**8. BUILDING DEPARTMENT**

No scheduled items.

**9. ADMINISTRATION DEPARTMENT**

9.1 Employee Appreciation & Engagement Committee - Spring Update

We have provided Council with the report prepared by Treasurer Ellen McManus.

STAFF COMMENTS: For your information purposes.

ACTION: Noted and filed.

9.2 Petrie Park Committee

We have provided Council with the report prepared by CAO Mark Becker.

STAFF COMMENTS: That Council supports the recommendations of staff and approves the dissolution of the Petrie Park Committee, with municipal staff assuming responsibility for all park-related matters, with the understanding that any items requiring direction will be brought forward to Council.

Furthermore, that Council approves municipal staff assuming responsibility for grass cutting at Petrie Park in order to mitigate potential liability risks.

ACTION: Supported by Council.

**10. WATER DEPARTMENT**

10.1 Veolia Water Operations and Maintenance Report - March 2026

We have provided Council with the operations and maintenance report prepared by Veolia Water Canada.

STAFF COMMENTS: For your information.

ACTION: Council requested a report on the quality of water in Dungannon.

**11. DRAINAGE DEPARTMENT**

No scheduled items.

**12. PUBLIC WORKS DEPARTMENT**

12.1 Traffic By-Law Amendment

As a follow-up from the previous meeting, we have provided Council with the draft traffic by-law amendment, in Section 18, to reflect a reduced rate of speed on a portion of Amberley Road west of Highway 21.

STAFF COMMENTS: That Council consider the amending by-law in Section 18.

ACTION: Council agreed to consider the amending by-law in Section 18.

12.2 Waste Management - Household Waste Collection Update

We have provided Council with the report prepared by PWS Thomas McCarthy.

STAFF COMMENTS: For your information.

ACTION: Noted and filed.

12.3 Benmiller Parkland Accessible Pathway Update

We have provided Council with the report prepared by Public Works Superintendent Thomas McCarthy.

STAFF COMMENTS: For your information.

**MOTION 5**

Moved by Bill Vanstone  
Seconded by Curtis Blake

THAT Ashfield-Colborne-Wawanosh Township Council create a path from parking lot to the playground at the Benmiller Community Hall;

AND FURTHER THAT the path be constructed with asphalt:

AND FURTHER THAT a path be constructed from the parking lot down to the basement patio.

**Carried**

12.4 Asphalt Program 2026

We have provided Council with the report prepared by Public Works Superintendent Thomas McCarthy.

STAFF COMMENTS: THAT Council accept the quote for the 2026 Asphalt Program by adopting the following motion.

**MOTION 6**

Moved by Wayne Forster  
Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council accept the quotation for the 2026 Asphalt Program from Lavis Contracting Co. Ltd. for a total cost of \$753,428.50 plus H.S.T.

**Carried**

**13. COUNCIL COMMITTEE REPORTS**

Councillor Hickey attended and reported on the most recent Maitland Valley Conservation Authority meeting.

Councillor Blake attended and reported on the most recent Benmiller Community Hall Committee meeting.

Councillor Snobelen attended and reported on the most recent Community Safety and Well Being Plan meeting.

**14. NEW BUSINESS**

Items to be brought forward to a future meeting.

**MOTION 7**

Moved by Bill Vanstone  
Seconded by Evan Hickey

THAT staff prepare a report on the cost of converting the waste management system to pickup every two weeks Township wide.

**Defeated**

**MOTION 8**

Moved by Wayne Forster  
Seconded by Bill Vanstone

THAT staff prepare a on accepting bale wrap for recycling/disposal at the landfill.

**Carried**

**15. CORRESPONDENCE FOR DIRECTION**

No items scheduled.

**16. CORRESPONDENCE FOR INFORMATION**

No items scheduled.

**17. UNFINISHED BUSINESS / UPCOMING EVENTS**

17.1 AMO Conference

August 16-19, 2026 - Mayor McNeil and Councillor Miltenburg are registered.

STAFF COMMENTS: Reminder only.

**18. BY-LAWS**

18.1 27-2026 Traffic By-Law Amendment

**MOTION 9**

Moved by Wayne Forster  
Seconded by Anita Snobelen

THAT leave be given to introduce By-Law 27-2026 being a by-law to amend By-law 05-2013, being a by-law to regulate the traffic and the placing, standing, stopping or parking of an object or vehicle on highways and parking lots within the Township of Ashfield-Colborne-Wawanosh, and that it now be read severally a first, second, and third time, and finally passed this 21<sup>st</sup> day of April 2026.

**Carried**

**19. CLOSED SESSION**

No items scheduled.

**20. REPORTING OUT OF CLOSED SESSION**

Nothing to report.

**21. CONFIRMATORY BY-LAW**

**MOTION 10**

Moved by Wayne Forster  
Seconded by Evan Hickey

THAT leave be given to introduce By-Law 28-2026 being a by-law to confirm the proceedings of the Township of Ashfield-Colborne-Wawanosh Council meeting held on April 21, 2026, and that it now be read severally a first, second, and third time, and finally passed this 21<sup>st</sup> day of April 2026.

**Carried**

**22. ADJOURNMENT**

**MOTION 11**

Moved by Anita Snobelen

Seconded by Bill Vanstone

THAT Ashfield-Colborne-Wawanosh Township Council does now adjourn to meet again on May 5, 2026 at 9:00 a.m. or at the Call of the Mayor.

**Carried**

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Mayor, Glen McNeil

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Clerk, Florence Witherspoon